



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 6/11/2019    **VisitType:** Initial Licensing Study    **Arrival:** 8:55 AM    **Departure:** 3:00 PM

**CCLC-50465**

**Stonewall Academy**

3890 Stonewall Tell Road College Park, GA 30349 Fulton County  
 (404) 343-3020 info.swacademy@gmail.com

**Regional Consultant**

Tamra Thomas

Phone: (770) 405-7962

Fax: (404) 591-6172

tamra.thomas@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/11/2019	Initial Licensing Study	Good Standing	
02/11/2019	Initial Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes		
Main	A-1st Right	Infants and One Year Olds	1	4	C	13	C	NA	NA	Floor Play, Diapering		
Main	B-2nd Right	One Year Olds and Two Year Olds	1	8	C	9	C	NA	NA	Floor Play		
Main	C-1st left		0	0	C	10	C	NA	NA	Outside		
Main	D-2nd Left	Three Year Olds and Four Year Olds	1	11	C	12	C	NA	NA	Centers		
Main	E- 3rd Back right		0	0	C	5	C	NA	NA			
Main	F- Downstairs-1st Left	Five Year Olds and Six Year Olds and Over	2	13	C	18	C	NA	NA	Outside		
Main	G-Downstairs- Back Room		0	0	C	12	C	NA	NA			
Total Capacity @35 sq. ft.:			69			Total Capacity @25 sq. ft.:		0			Building @35 capacity limited by Playground Limitations	
Total # Children this Date:			36			Total Capacity @35 sq. ft.:		69			Total Capacity @25 sq. ft.:	0

Building	Playground	Playground Occupancy	Playground Compliance
Playground A Preschool	A-Preschool	12	C
Playground B Infant and Toddlers	B-Infant and Toddlers	11	C

**Comments**

The purpose of the visit was to conduct a three month follow-up visit given the provider has a temporary license. The provider is pending a septic tank letter from Environmental Health Department to issue the final License.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

---

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

---

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

---

Sherika Moon, Program Official

Date

---

Tamra Thomas, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 6/11/2019 **VisitType:** Initial Licensing Study **Arrival:** 8:55 AM **Departure:** 3:00 PM

**CCLC-50465**

**Stonewall Academy**

3890 Stonewall Tell Road College Park, GA 30349 Fulton County  
(404) 343-3020 info.swacademy@gmail.com

**Mailing Address**  
Same

**Regional Consultant**

Tamra Thomas

Phone: (770) 405-7962  
Fax: (404) 591-6172  
tamra.thomas@decal.ga.gov

The following information is associated with a Initial Licensing Study:

### Activities and Equipment

**591-1-1-.03 Activities**

**Met**

**Comment**

591-1-1-.03(2) The consultant observed current lesson plans in each classroom that reflect appropriate instruction practices and activities to support children's development.

**Correction Deadline: 6/11/2019**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

591-1-1-.12(4) The consultant discussed with the provider to ensure equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. The provider did not have any equipment of weight or mass that required securing.

**Correction Deadline: 6/11/2019**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 6**

**Records with Missing/Incomplete Components: 2**

Child # 1 Met

Child # 2 Not Met

"Missing/Incomplete Components"

.08(1)-Parent Names, Work Numbers

Child # 3 Met

Child # 4	Met
Child # 5	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)(a)-Work Address Missing,.08(1)(a)-Work Number Missing	
Child # 6	Met

**591-1-1-.08 Children's Records**

**Not Met**

**Finding**

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records two files out of six were missing parent's work address, work telephone number and one file was missing the mother's name.

**POI (Plan of Improvement)**

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

**Correction Deadline: 6/11/2019**

**Comment**

591-1-1-.08(1)(a) The consultant discussed with the provider to ensure the classroom serving a five (5) year old child with special needs has the requirements for diapering and to ensure the entrance is ADA compliant for wheel chair access and the route to reach the playground safely. The provider will maintain a file for each child that includes a description of any special procedures to be followed in caring for the child, including any special services which the center agrees to provide to a child with special needs.

**Correction Deadline: 6/11/2019**

**Facility**

**591-1-1-.06 Bathrooms**

**Not Met**

**Comment**

The consultant discussed with the provider to ensure cleaning tools (i.e., broom, plunger) are kept out of reach of children.

**Finding**

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on observation, the downstairs restrooms ventilation was not working on this date.

**POI (Plan of Improvement)**

The Center will fully enclose and ventilate bathroom areas, as required, and will provide adequate ventilation.

**Correction Deadline: 6/21/2019**

**Recited on 6/11/2019**

---

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

---

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Comment**

No hazards observed accessible to children on this date.

**Finding**

591-1-1-.25(11) requires that floor coverings be tight, smooth, free of odors and washable or cleanable. It was determined based on observation, classroom B 2nd right floors have blue chipped paint, and classroom E has a broken tile by the door, and blue chipped paint leading to the exit deck door.

**POI (Plan of Improvement)**

Floors will be maintained to be safe and sanitary.

**Correction Deadline: 7/11/2019**

**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation, the downstairs restroom has stained ceiling tiles and gaps are around the ventilation fans in the upstairs restrooms.

**POI (Plan of Improvement)**

The center will have the surrounding areas cleaned, make repairs where needed, and remove all debris. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

**Correction Deadline: 6/25/2019**

---

**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Technical Assistance**

591-1-1-.26(1)(a) - The consultant discussed with the provider to ensure daily schedules and supervision plans are followed to ensure licensed playground capacities are not exceeded. The provider did not choose to license the basketball court or other playground space beyond playground A and B on this date.

**Correction Deadline: 7/11/2019**

**Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation, playground B chain link fence had a six (6) inch gap at the bottom left side, and the back wood fence had one broken slat and several jagged wood pieces posing a hazard in reach of children.

**POI (Plan of Improvement)**

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

**Correction Deadline: 6/14/2019**

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on the consultant observation, playground A has a dip in the grass area posing a tripping hazard, and the railing of the steps had gaps posing an entrapment hazard. The deck of playground B had exposed and embedded rocks in the dirt throughout the playground, and thorny tree roots posing a hazard. Playground B deck had four (4) to six (6) inch gaps between each rail posing a hazard.

**POI (Plan of Improvement)**

The center will remove remove hazards from the playground and will routinely monitor the playground. The provider stated, the tree roots, and exposed rocks will be removed and mulch will be added to make the surface leveled. The provider stated, the deck rails will have additional slates added or netting to eliminate the gaps. The provider did not license the basketball court and other playground areas on this date.

**Correction Deadline: 6/18/2019**

**Recited on 6/11/2019**

**Food Service**

**591-1-1-.15 Food Service & Nutrition**

**Not Met**

**Finding**

591-1-1-.15(3) requires baby bottles and formula to be labeled with the individual child's name; supplied by the Parent daily in bottles; and refrigerated at a temperature of forty (40) degrees Fahrenheit or less. Only the current day's formula or breast milk shall be served. If formula must be provided by the Center, only commercially prepared, ready-to-feed formula shall be used. Refrigerated or frozen breast milk shall only be heated or thawed under warm running water or in a container of warm water. It was determined based on observation, three bottles were stored in classroom A-1st right refrigerator dated June 3, 2019.

**POI (Plan of Improvement)**

The center will train Staff to follow the required procedures, ensure that parents are fully informed, and will review and monitor regularly. The provider stated, the bottles are normally updated daily.

**Correction Deadline: 6/11/2019**

**591-1-1-.18 Kitchen Operations**

**Met**

**Comment**

Kitchen appears clean and well organized.

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.10(4) - The consultant observed classroom A to have a changing table with rails on three sides so straps will be added. Classroom B wood top surface is chipping, so a changing pad will be added and classroom D will have a changing table added given this room is licensed as a two-year-old classroom. Classroom D was serving three-year-old children on this date, but the provider stated the children will be reassigned to allow two-year old children to be served in classroom D where the restroom is within six (6) feet from the restroom.

**Correction Deadline: 6/11/2019**

**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Proper hand washing observed throughout the center.

**591-1-1-.20 Medications(CR)**

**Met**

**Comment**

The provider currently does not dispense/administer medication. The provider will ensure DECAL medication forms and procedures are followed should a child require medication in the future.

**Organization**

---

**591-1-1-.04 Admission and Enrollment****Met****Comment**

591-1-1-.04(2) The consultant discussed with the provider to ensure that a five (5) year old child that is being served in a wheel chair and other children enrolled with special needs all have accommodations that meet American with Disabilities act for accessibility to/from the playground/center, diapering and other identified needs. These accommodations must be in writing and the result of a mutual agreement between the Center and the Parents of the Child with Special Needs. The agreement shall be made in connection with the child's enrollment or at the time that the special need becomes apparent to the Center or the Parents.

**Correction Deadline: 6/11/2019**

---

**Policies and Procedures**

---

---

**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

591-1-1-.21(3) The consultant observed the center emergency drills form where drills for fire, tornado and other emergency situations have been documented. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The center shall maintain documentation of the dates and times of these drills for two years.

**Correction Deadline: 6/16/2019**

---

**Safety**

---

---

**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

---

**591-1-1-.13 Field Trips(CR)****Met****Comment**

Center does not participate in field trips at this time.

**Comment**

591-1-1-.13(2) The consultant observed children to be escorted to the parking lot to the Ice Cream truck. The consultant discussed with the provider to obtain written permission from parents in advance of the child's participation in any off site field trip or walking field trips and such permission must be signed and dated by a parent.

**Correction Deadline: 6/11/2019**

---

**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

---

**Sleeping & Resting Equipment**

---

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

591-1-1-.30(1)(a) The consultant observed classroom A -1st right to have twelve (12) cribs that are safety approved in compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards be provided for each enrolled infant, and cots for one-year olds. The consultant discussed with the provider to ensure stuffed animals and blankets are not stored in cribs that are not in use.

**Correction Deadline: 6/21/2019**



**Comment**

591-1-1-.30(1)(b)2 The provider will ensure the cribs are labeled and used by the same child daily and marked for individual use.

**Correction Deadline: 6/11/2019**

**Staff Records**

**Records Reviewed: 9**

**Records with Missing/Incomplete Components: 2**

Staff # 1 Not Met

Date of Hire: 02/13/2019

"Missing/Incomplete Components"

.24(1)-10 Yr. Work History Missing

Staff # 2 Met

Date of Hire: 05/23/2019

Staff # 3 Met

Date of Hire: 03/15/2019

Staff # 4 Met

Date of Hire: 01/22/2019

Staff # 5 Met

Date of Hire: 01/03/2019

Staff # 6 Not Met

Date of Hire: 05/27/2019

"Missing/Incomplete Components"

.24(1)-10 Yr. Work History Missing

Staff # 7 Met

Date of Hire: 01/03/2019

Staff # 8 Met

Date of Hire: 01/03/2019

Staff # 9 Met

Date of Hire: 06/10/2019

**Staff Credentials Reviewed: 9**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete.

**Technical Assistance**

591-1-1-.24(1) - The consultant observed three (3) files were missing a complete ten (10) year history. The consultant discussed that DECAL requires the center to maintain a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; 10 year employment history; as applicable to the position held: evidence of education and qualifying work experience.

**Correction Deadline: 6/16/2019**

---

**591-1-1-.31 Staff(CR)****Not Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

**Finding**

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on review of records, the provider had one out of seven lead teachers hired this date.

**POI (Plan of Improvement)**

The provider stated, the center is in the process of hiring lead teachers that meet the minimum academic requirements and qualifying work experience.

**Correction Deadline: 6/11/2019**

<b>Staffing and Supervision</b>
---------------------------------

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

---

**591-1-1-.32 Supervision(CR)****Met****Comment**

The provider has supervision plans for the route to the playgrounds and restrooms. The consultant observed adequate supervision on this date.