



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/25/2019 **VisitType:** POI Follow Up

**Arrival:** 10:40 AM

**Departure:** 12:05 PM

**CCLC-49360**

**Clark's Learning Center**

2161 Brownlee Road Jackson, GA 30233 Butts County  
(678) 752-0208 toniclarkj@aol.com

**Regional Consultant**

Valarie Musselwhite

Phone: (770) 357-9988

Fax: (678) 302-2440

valarie.musselwhite@decal.ga.gov

**Mailing Address**

2161-A Brownlee Road  
Jackson, GA 30233

**Quality Rated:**

<b>Compliance Zone Designation</b>		
11/25/2019	POI Follow Up	Good Standing
10/30/2019	Monitoring Visit	Support
01/07/2019	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L (2 years)	One Year Olds and Two Year Olds	1	6	C	17	C	NA	NA	TV
Main	1R (5-12 yrs)	Three Year Olds and Four Year Olds and Six Year Olds and Over	1	8	C	18	C	NA	NA	Outside
Main	2L (3-12 yrs)		0	0	C	18	C	NA	NA	
Main	2R (Infants -1 year)	Infants	1	4	C	9	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 62						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 18			Total Capacity @35 sq. ft.: 62			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant/toddler	14	C
Main	School age Playground	112	C

**Comments**

Plan of Improvement: Developed This Date 11/25/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

Toni Clark, Program Official

Date

Valarie Musselwhite, Consultant

Date



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### Findings Report

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The following information is associated with a POI Follow Up:

	<b>Facility</b>
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**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.25(11) - Please ensure rugs are smooth to the flooring to not create a potential tripping hazard.

**Correction Deadline: 12/25/2019**

**Technical Assistance**

591-1-1-.25(13) - Please ensure teacher's purses are stored out of reach of children at all times.

**Correction Deadline: 11/25/2019**

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**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on an observation that two red and yellow push cars were missing the door of the car and one red tricycle was cracked at the steering wheel.

**POI (Plan of Improvement)**

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters. The center will remove broken or hazardous equipment.

**Correction Deadline: 12/6/2019**

	<b>Food Service</b>
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**Technical Assistance**

591-1-1-.15(3) - Please ensure each child has an adequate amount of daily bottles provided by the parent.

**Correction Deadline: 11/25/2019**

**Health and Hygiene**

**591-1-1-.20 Medications(CR)**

**Met**

**Correction Deadline: 10/30/2019**

**Corrected on 11/25/2019**

.20(5) - Correction of previous citation in that the consultant did not observe any medication stored throughout the center. The center does not dispense medication. The center has posted a sign at the entrance of each classroom with a warning against any potentially hazardous items to be removed from their belongings.

**Policies and Procedures**

**591-1-1-.21 Operational Policies & Procedures**

**Not Met**

**Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on an observation that fire drill and emergency drill documentation was unavailable for review due to staff being unaware of where the documentation was filed and the director being absent during the visit.

**POI (Plan of Improvement)**

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

**Correction Deadline: 11/29/2019**

**Recited on 11/25/2019**

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Met**

**Correction Deadline: 10/31/2019**

**Corrected on 11/25/2019**

.30(1)(b) - Correction of previous citation in that the consultant observed the cots in poor condition removed from the center. The cots currently being used by the children are in good repair.

**Staff Records**

**Records Reviewed: 8**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Staff # 2	Met
Staff # 3	Met
Date of Hire: 07/26/2018	

**Records Reviewed: 8**

**Records with Missing/Incomplete Components: 0**

Staff # 4	Met
Staff # 5	Met
Date of Hire: 09/23/2019	
Staff # 6	Met
Staff # 7	Met
Date of Hire: 12/13/2018	
Staff # 8	Met
Date of Hire: 07/26/2018	

**Staff Credentials Reviewed: 5**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Correction Deadline: 10/30/2019**

**Corrected on 11/25/2019**

**.09(1)(a) - Correction of previous citation in that the consultant observed all staff present at the center to have a comprehensive satisfactory criminal records check on file.**

**Correction Deadline: 10/30/2019**

**Corrected on 11/25/2019**

**.09(1)(c) - Correction of previous citation in that the consultant observed all staff present at the center to have a comprehensive satisfactory criminal records check on file.**

**Correction Deadline: 10/30/2019**

**Corrected on 11/25/2019**

**.09(1)(j) - Correction of previous citation in that the consultant observed all staff present at the center to have a comprehensive satisfactory criminal records check on file.**

**Staffing and Supervision**

**591-1-1-.32 Supervision(CR)**

**Technical Assistance**

**Technical Assistance**

**591-1-1-.32(7) - Please ensure watchful supervision is provided at all times when transitioning from the playground to the classroom.**

**Correction Deadline: 11/25/2019**