



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/2/2021 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 11:15 AM **Departure:** 1:30 PM

CCLC-47769

King's Childcare & Learning Academy

669 Longview Road Swainsboro, GA 30401 Emanuel County
 (478) 268-9022 bosskingent@gmail.com

Regional Consultant

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Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation		
08/02/2021	Complaint Investigation & Licensing Study	Good Standing
03/29/2021	Monitoring Visit	Good Standing
09/02/2020	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-Infant	Infants and One Year Olds	1	2	C	8	C	NA	NA	Floor Play,Nap
Main	B	One Year Olds and Two Year Olds	1	5	C	12	C	NA	NA	Story,Centers
Main	C		0	0	C	6	C	NA	NA	
Main	D		0	0	C	14	C	NA	NA	
Total Capacity @35 sq. ft.: 40						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 7			Total Capacity @35 sq. ft.: 40			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	42	C

Comments

An in-person visit was conducted on August 2, 2021. An Administrative Review was completed on August 10, 2021.

Plan of Improvement: Developed This Date 08/02/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Senise Frazier, Program Official

Date

Laura Johnson, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

591-1-1-.03(2) - The consultant spoke with the Assistant Director about ensuring that each classroom has a current lesson plan that reflects appropriate instruction practices and activities to support children's development.

Correction Deadline: 8/2/2021

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

Finding

591-1-1-.08(6) requires the Center to maintain records of a child's daily arrival and departure for the twelve (12) preceding months that the Parent or person(s) authorized by the Parent documents, in written or electronic format, each time the Parent or authorized person drops off and picks up the child. The documentation shall include at least the date, the child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure. These records shall be made available to the Department in printed or written form upon request. It was determined based on a review of records that the following information was missing from the child attendance records reviewed:

- On August 2, 2021, one out of seventeen child attendance records reviewed was missing the signature or initials of the Parent or authorized person at the time of arrival and one out of seventeen child attendance records reviewed was missing the signature or initials of the Parent or authorized person at the time of departure
- On August 3, 2021, one out of seventeen child attendance records reviewed was missing the signature or initials of the Parent or authorized person at the time of arrival.
- On August 5, 2021, three out of seventeen child attendance records reviewed were missing the signature or initials of the Parent or authorized person who picked the child up at the time of departure and two of those were missing the time of departure.
- On August 6, 2021, three out of seventeen child attendance records reviewed were missing the signature or initials of the Parent or authorized person and time for the child's departure. Four out of seventeen child attendance records reviewed were missing the signature or initials of the Parent or authorized person at the time of arrival at the center.

POI (Plan of Improvement)

The Center will maintain arrival and departure records as required, will ensure the documentation includes all of the required information, and will provide the records to the Department when requested.

Correction Deadline: 8/9/2021

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity was observed compliant during a visit to the center on August 2, 2021.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Comment**

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

Technical Assistance

591-1-1-.25(3) - 591-1-1-.25(3) - During a field visit on August 2, 2021, the consultant observed about ten roaches and additional insects crawling in Classroom C along the back wall. The classroom was not in use and another classroom was available. No other insects or roaches were observed in the classrooms in use. The roof of the classroom recently had a leak and the center paid to have to roof fixed. A water stain was observed. The Director, Senise Frazier, stated that the center does have a regular pest control company that comes in. She stated that she would call them on this date. The consultant has never observed insects or roaches inside the center during past on-site visits in the past.

Correction Deadline: 8/2/2021

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition**Not Met****Finding**

591-1-1-.15(2) requires that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined based on observation and a review of records that the center did not have a signed written feeding plan available for the infant present at the center on this date.

POI (Plan of Improvement)

The Center Director will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans on a regular basis that will include center staff involved with enrollment and those working in the infant classrooms.

Correction Deadline: 8/2/2021

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**N/A****Comment**

The Provider currently does not dispense/administer medication.

Organization

Technical Assistance

591-1-1-.16(f) requires the Center to submit an application for an amended License at least 30 days prior to a change if there is a change in the name of the program or Center, changes in the ages of the children to be served, an increase in the regular hours of operation such that the Center would be providing evening or night-time care in addition to day-time care, changes in the services provided, or additions to or changes in the use of the building by the licensed Center. If an emergency situation arises which makes it impossible to give thirty (30) days' notice, the management of the Center shall notify the Department by telephone and shall submit an application for an amended License as soon as management becomes aware of the change that will be necessitated by the emergency situation. In no case, however, shall a new owner operate the Center without first securing a new License or Permit from the Department.

The consultant spoke with the Director about obtaining all local approvals for the additional space added to Classroom C. The consultant spoke with the Director about submitting an amendment to the Department to increase the capacity of Classroom C. Measurements of Classroom C were obtained on this date by the consultant.

Correction Deadline: 8/2/2021

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Comment

Program observed complete emergency drills

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)

N/A

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

N/A

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 4/13/2021

Corrected on 8/2/2021

.30(1)(a)2 - This citation was corrected during a field visit on this date. Five out of five cribs observed had a crib mattress that was firm, tight-fitting without gaps, at least two inches thick and covered with a waterproof, washable material.

Staff Records

Records Reviewed: 6**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 08/02/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 2	Met
Date of Hire: 03/10/2020	
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Date of Hire: 09/16/2019	
Staff # 6	Met

Staff Credentials Reviewed: 4**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR Met**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Met**Comment**

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Not Met**Technical Assistance**

591-1-1-.31(2)(a) requires the Center to ensure there is a designated teacher/lead caregiver for each group of children.

The consultant spoke with the Director about ensuring that every classroom has a designated lead teacher. The Director stated that due to the COVID-19 pandemic, she was having a harder time finding staff members.

Correction Deadline: 8/2/2021**Finding**

591-1-1-.31(8)(b) requires the Center to ensure that volunteers shall not be solely responsible for children other than their own and must be under continuous direct supervision of a Director or Employee with a valid and current satisfactory Comprehensive Records Check Determination while in the presence of children other than their own. It was determined based on observation and staff statements that during a field visit on August 2, 2021, the consultant observed one volunteer caring for two infants and the volunteer was not under continuous direct supervision of a Director or Employee with a valid and current satisfactory Comprehensive Records Check Determination while in the presence of other children in care.

POI (Plan of Improvement)

The Director will officially hire the full time volunteer observed in the classroom.. The Director stated that she will ensure that no volunteer is solely responsible for children other than their own children and are under continuous direct supervision of a Director or Employee with a valid and current satisfactory Comprehensive Records Check Determination while in the presence of other children in care.

Correction Deadline: 8/2/2021

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Not Met

Finding

591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. It was determined based on observation and the Director's statement that two infants were being supervised by a volunteer and no staff member was present in the classroom during the walk through of the center on August 2, 2021.

POI (Plan of Improvement)

The Director will ensure all children are supervised by a staff member with a valid satisfactory comprehensive records check. The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

Correction Deadline: 8/2/2021