



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/18/2019 **VisitType:** Licensing Study

Arrival: 9:15 AM

Departure: 2:00 PM

CCLC-46171

Childcare Network #106

1768 Washington Street East Point, GA 30344 Fulton County
 (404) 209-9830 cni106@childcarenetwork.com

Regional Consultant

Michelle Smith

Phone: (404) 478-8183

Fax: (678) 717-5636

michelle.smith@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/18/2019	Licensing Study	Good Standing	
05/15/2019	Complaint Closure	Good Standing	
05/08/2019	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1L	Infants and One Year Olds	2	7	C	12	C	NA	NA	Nap,Floor Play
Main	B- 2L	One Year Olds	2	10	C	12	C	NA	NA	Lunch
Main	C- 3L	One Year Olds and Two Year Olds	2	15	C	16	C	NA	NA	Lunch,Transitioning,Nap
Main	D- 4L	Two Year Olds	2	14	C	21	C	NA	NA	Lunch
Main	E- 5L		0	0	C	27	C	NA	NA	Not In Use
Main	F- 4R	PreK	2	19	C	23	C	NA	NA	Lunch
Main	G- 3R	Three Year Olds	1	15	C	23	C	NA	NA	Lunch
Main	H- 2R	Three Year Olds	1	14	C	16	C	NA	NA	Lunch
Main	I- 1R	Two Year Olds	2	15	C	16	C	NA	NA	Lunch
Total Capacity @35 sq. ft.: 166			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 109			Total Capacity @35 sq. ft.: 166							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Right	31	C
Main	B- Back	43	C
Main	C- Left	29	C

Comments

The purpose of this visit was to conduct a Licensing Study as follow up to the visit conducted 5.8.19. Consultant discussed and review report with Center Director on this date. A POI was left with the Center on this date. A revised copy of the report was emailed to the Provider on 11.19.19.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Marjorie Goodson, Program Official

Date

Michelle Smith, Consultant

Date



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Findings Report

Date: 11/18/2019 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

591-1-1-.03(1) - Consultant discussed with Center Staff to ensure that a variety of books and puzzles are provided to the C-3L Classroom.

Correction Deadline: 11/18/2019

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based on observation that one 32 inch television was not properly secured to a base to prevent possible push or pull over incidents in the E-5L Classroom.

Correction Deadline: 11/25/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that one staff personal bags was present on the table near the entrance in I-1R Classroom, which poses potential hazards to children in care.

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Correction Deadline: 11/18/2019

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the black rubber lining around the base of the fence was not properly attached to the base or to the ground on the C-Left infant/toddler playground to prevent potential entrapment hazards.

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Correction Deadline: 11/29/2019

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Correction Deadline: 5/13/2019

Corrected on 11/18/2019

.26(9) - Consultant observed Gazebo to well maintained and in good condition. Consultant observed tricycles to be in good condition.

Food Service

Finding

591-1-1-.18(8) requires that containers of food be stored above the floor on clean surfaces protected from splash and other contamination. Containers for food storage other than the original container or package in which the food was obtained shall be impervious and non-absorbent, have tight-fitting lids or covers and labeled as to contents. It was determined based on observation that four (4) cans of baked beans and one large box of mandarin oranges was on the floor in the storage area of the kitchen which poses potential food contamination.

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Correction Deadline: 11/18/2019

Health and Hygiene

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Correction Deadline: 12/24/2018

Corrected on 11/18/2019

.07(2) - Consultant discussed with center staff the notification procedure if a child is hurt or injured while present for care.

Finding

591-1-1-.07(5) requires Center Staff to not permit children to wear around their necks or attach to their clothing pacifiers or other hazardous items. It was determined based on observation that one infant had a bib around their neck while sleep in a crib in the A-1L Classroom, which poses potential hazards to children in care.

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Correction Deadline: 11/18/2019

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Technical Assistance****Technical Assistance**

591-1-1-.17(8) - Consultant discussed with center staff to ensure that staff wash their hands before and after completing the diapering process.

Correction Deadline: 11/18/2019

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on review of records that Center Staff did conduct emergency drills as required by the Department.

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Correction Deadline: 11/29/2019

591-1-1-.29 Required Reporting**Met**

Correction Deadline: 5/15/2019

Corrected on 11/18/2019

.29(3) - Consultant discussed the Required Reporting procedures with Center Director on this date.

Safety

591-1-1-.11 Discipline(CR)**Met**

Correction Deadline: 5/8/2019

Corrected on 11/18/2019

.11(2) - Consultant observed appropriate discipline and interactions on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

Comment

Complete documentation of transportation observed.

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Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

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Finding

591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined based on observation that one bus with license plate number RHL2257 seats were torn and frayed which poses potential hazards to children transported.

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Correction Deadline: 11/29/2019**Finding**

591-1-1-.36(6) requires written Parental authorization for routine transportation provided by or on behalf of the Center. Written authorization must include the routine pick-up location, routine pick-up time, routine delivery location, routine delivery times and the name of any person authorized to receive the child. It was determined based on review of records that none of the children transported from Child care Network to Hamilton Holmes Elementary had written vehicle authorization forms available upon request as required.

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Correction Deadline: 11/29/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 11/18/2019

Corrected on 11/18/2019

.30(2) - Consultant discussed with Center Staff to ensure that no items are in crib while occupied with a sleeping infant. Consultant observed safe sleep environment during the visit.

Staff Records

Records Reviewed: 17

Records with Missing/Incomplete Components: 6

Staff # 1	Met
Staff # 2	Met
Date of Hire: 11/18/2019	
Staff # 3	Met
Staff # 4	Met
Date of Hire: 10/10/2019	
Staff # 5	Met
Date of Hire: 11/18/2019	
Staff # 6	Not Met
Date of Hire: 01/19/2010	
<u>"Missing/Incomplete Components"</u>	
.31(2)(b)2.-Staff Qualifications-Education Missing	
Staff # 7	Met
Staff # 8	Not Met
<u>"Missing/Incomplete Components"</u>	
.33(6)-Training Documentation Missing	
Staff # 9	Met
Staff # 10	Met
Date of Hire: 07/12/2019	
Staff # 11	Met
Date of Hire: 08/15/2017	
Staff # 12	Not Met

Records Reviewed: 17

Records with Missing/Incomplete Components: 6

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 13

Met

Staff # 14

Not Met

Date of Hire: 11/04/2019

"Missing/Incomplete Components"

.33(6)-Training Documentation Missing

Staff # 15

Not Met

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 16

Not Met

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 17

Met

Staff Credentials Reviewed: 3

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Consultant observed 19 of 19 center staff to have valid Satisfactory Comprehensive Criminal Records Check Determination letters issued by the Department on this date.

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(1) requires all Employees and Provisional Employees to receive Initial Center orientation prior to assignment to children or task. It was determined based on review of records that two (2) center staff did not complete the orientation training prior to being assigned a task with children as required.

Correction Deadline: 11/22/2019

Correction Deadline: 5/31/2019

Corrected on 11/18/2019

.33(3) - Consultant observed health and safety trainings completed within 90 days of their hire date.

Technical Assistance

591-1-1-.33(4) - Consultant discussed with center staff to ensure that one cook has obtained the four (4) hour food and nutrition course as required. Consultant observed a two (2) hour training certificate.

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Correction Deadline: 12/18/2019

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on review of records that one (1) center staff did not have valid evidence of completing 10 clock hours of annual training for 2018 as required.

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Correction Deadline: 12/18/2019

591-1-1-.31 Staff(CR)

Not Met

Finding

591-1-1-.31(2)(c) requires the Center to maintain a copy and/or written verification of the credential or degree awarded to the lead teacher that is required by these rules in the lead teacher's file, to make the document available for inspection and to provide the document to Department staff upon request. It was determined based on review of records that six (6) lead teachers did not have valid documentation of lead teacher credentials or a professional development plan on file as required by the Department on this date.

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Correction Deadline: 11/25/2019

Recited on 11/18/2019

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Correction Deadline: 12/18/2018

Corrected on 11/18/2019

.32(1) - Consultant observed appropriate ratios on this date.

591-1-1-.32 Supervision(CR)

Technical Assistance

Technical Assistance

591-1-1-.32(7) - Consultant discussed with center staff to ensure that adequate supervision is provided to children while on the playground. Consultant provided technical assistance to assist teacher with proper standing and walking techniques for supervision while outdoors.

Correction Deadline: 11/18/2019