



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/11/2020 **VisitType:** POI Follow Up

Arrival: 3:45 PM

Departure: 4:55 PM

CCLC-39774

Victoria's Academy & Learning Center

110 E. DeRenne Avenue Savannah, GA 31405 Chatham County
 (912) 712-0001 victorias.academy@gmail.com

Regional Consultant

Chrissy Miller

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chrissy.miller@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/11/2020	POI Follow Up	Deficient	
09/24/2020	Licensing Study	Support	
02/28/2020	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Infants and One Year Olds	1	10	C	10	C	NA	NA	Feeding,Nap,Out side
Main	B	Two Year Olds and Three Year Olds and Four Year Olds	2	16	NC	13	NC	NA	NA	TV,Transitioning
Main	C		0	0	C	6	C	NA	NA	
Main	D	Four Year Olds and Five Year Olds and Six Year Olds and Over	1	8	NC	4	NC	NA	NA	Art
Total Capacity @35 sq. ft.: 33			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 34			Total Capacity @35 sq. ft.: 33							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	40	C

Comments

A follow-up visit was conducted on this date.

The center submitted a formal plan of improvement on December 10, 2020.

Plan of Improvement: To Be Submitted 12/30/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Karen Fowler, Program Official

Date

Chrissy Miller, Consultant

Date



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Findings Report

Date: 12/11/2020 VisitType: POI Follow Up

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The following information is associated with a POI Follow Up:

Facility

591-1-1-.19 License Capacity(CR)

Not Met

Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on the consultant's observation that there were sixteen (16) children present in classroom B that is licensed for thirteen (13) children. Additionally, there were eight children present in classroom D that is licensed for four children.

Correction Deadline: 12/11/2020

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Correction Deadline: 9/28/2020

Corrected on 12/11/2020

.21(1)(p) - The consultant observed this rule to be corrected on this date. Please update page 8C of the emergency plans that is pertaining to how the center will communicate its location to the parents.

Safety

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Correction Deadline: 10/5/2020

Corrected on 12/11/2020

.36(3)(a-b) - The consultant observed this rule to be corrected on this date.

Finding

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on the consultant's review of records that four of five emergency medical information records were incomplete. Furthermore, one record was missing the emergency contact information, the telephone number of the child's doctor, and the work telephone numbers of where the Parents could be reached. Four records were missing the complete address of the local medical facility that the Center uses in the area.

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Correction Deadline: 12/18/2020

Recited on 12/11/2020

Sleeping & Resting Equipment

Finding

591-1-1-.30(2) requires the Center to provide a safe sleep environment in accordance with American Academy of Pediatrics (AAP), Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials (ASTM) recommendations as listed in these rules for all infants. Center Staff shall place an infant to sleep on the infant's back in a crib unless the Center has been provided a physician's written statement authorizing another sleep position for that particular infant that includes how the infant shall be placed to sleep and a time frame that the instructions are to be followed. When an infant can easily turn over from back to front and back again, Staff shall continue to put the infant to sleep initially on the infant's back but allow the infant to roll over into his or her preferred position and not re-position the infant. Sleepers, sleep sacks and wearable blankets that fit according to the commercial manufacturer's guidelines and will not slide up around the infant's face may be used when necessary for the comfort of the sleeping infant. Swaddling shall not be used unless the Center has been provided a physician's written statement authorizing its use for a particular infant that includes instructions and a time frame for swaddling the infant. Center Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items and shall not attach objects or allow objects to be attached to a crib with a sleeping infant, such as, but not limited to, crib gyms, toys, mirrors and mobiles. It was determined based on the consultant's observation that a safe sleep environment was not provided when there were two sleeping infants present in classroom A with blankets in each crib.

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Correction Deadline: 12/11/2020

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Correction Deadline: 9/24/2020

Corrected on 12/11/2020

.30(4) - The consultant observed this rule to be corrected on this date.

Staff Records

Records Reviewed: 7
Records with Missing/Incomplete Components: 0

Staff # 1	Met
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Staff # 2	Met
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Date of Hire: 09/07/2018

Staff # 3	Met
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Records Reviewed: 7

Records with Missing/Incomplete Components: 0

Staff # 4	Met
Staff # 5	Met
Staff # 6	Met
Date of Hire: 10/05/2020	
Staff # 7	Met
Date of Hire: 12/07/2020	

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete on this date for all current staff.

591-1-1-.14 First Aid & CPR **Met**

Correction Deadline: 10/24/2020

Corrected on 12/11/2020

.14(1) - The consultant observed this rule to be corrected. Evidence of successful training in first aid and CPR was sent to the consultant on December 10, 2020.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Not Met**

Finding

591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20; and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined based on the consultant's observation that there was one staff member present in classroom A with four infants and six (6) one-year-old children. Based on the age and number of children present, two staff were required.

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Correction Deadline: 12/11/2020

Recited on 12/11/2020

Finding

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined based on the consultant's observation that there were five (5) two-year-old children housed together in classroom B with three (3) three-year-old children and eight (8) four-year-old children.

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Correction Deadline: 12/11/2020

591-1-1-.32 Supervision(CR)**Not Met****Finding**

Previously Cited: 591-1-1-.32(7) requires that children be supervised at all times and that the persons supervising in the child care area be alert, able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the chaperones and Students-in-Training, and provide timely attention to the children's actions and needs. It was determined based on the Consultant's observation that there was a child present in classroom D during the virtual visit without a staff member present. Additionally, the Director stated that she supervises the children in classroom D and assists the staff in classroom B with supervision by going back and forth between the two classrooms.

591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. It was determined based on the consultant's observation that watchful oversight was not provided when four (4) one-year-old children from classroom A were observed playing on the playground without a staff member present. Furthermore, the staff member responsible for the children was observed caring for four infants and two (2) one-year-old children inside of the classroom with the door open to the playground.

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Correction Deadline: 12/11/2020

Recited on 12/11/2020