



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/6/2019 **VisitType:** Monitoring Visit **Arrival:** 11:55 AM **Departure:** 12:55 PM

CCLC-39348

Original Baby Intown Learning Center

832 Flat Shoals Avenue, SE Atlanta, GA 30316 DeKalb County
(404) 543-9224 obabydaycare@gmail.com

Regional Consultant

Ashia Jackson

Phone: (770) 357-7070

Fax: (770) 357-7069

ashia.jackson@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation		
03/06/2019	Monitoring Visit	Good Standing
08/15/2018	Licensing Study	Good Standing
03/20/2018	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Single	A/Large	Infants and One Year Olds and Two Year Olds and Three Year Olds	7	31	C	27	NC	NA	NA	Nap
Total Capacity @35 sq. ft.:			27		Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 31			Total Capacity @35 sq. ft.:		27		Total Capacity @25 sq. ft.: 0			

Building	Playground	Playground Occupancy	Playground Compliance
Single	PG/A	44	C

Comments

Provider will watch the criminal records check webinar on the Bright from the Start webinar.

Plan of Improvement: Developed This Date 03/06/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Brooke Midgett, Program Official

Date

Ashia Jackson, Consultant

Date



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Findings Report

Date: 3/6/2019 **VisitType:** Monitoring Visit **Arrival:** 11:55 AM **Departure:** 12:55 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Not Met**

Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on documentation reviewed that that back classroom is licensed for 27 children. There were 31 children present on this date.

POI (Plan of Improvement)

The Center will limit the number of children in this space to the licensed capacity.

Correction Deadline: 3/6/2019

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Correction Deadline: 8/15/2018

Corrected on 3/6/2019

.25(3) - Previous citation corrected.

591-1-1-.26 Playgrounds(CR) **Met**

Correction Deadline: 8/15/2018

Corrected on 3/6/2019

.26(4) - Previous citation corrected.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

Discussed proper medication documentation and procedures.

Organization

591-1-1-.16 Governing Body & License

Not Met

Finding

591-1-1-.16(e) requires the Center to submit an application for an amended License at least 30 days in advance of the change if there is a change in the name of the program or Center, changes in the ages of the children to be served, an increase in the regular hours of operation such that the Center would be providing evening or night-time care in addition to day-time care, changes in the services provided, or additions to or changes in the use of the building by the licensed Center. If an emergency situation arises which makes it impossible to give thirty (30) days' notice, the management of the Center shall notify the Department by telephone and shall submit an application for an amended License as soon as management becomes aware of the change that will be necessitated by the emergency situation. In no case, however, shall a new owner operate the Center without first securing a new License or Permit from the Department. It was determined based on the consultant's observation that the center added two additional classroom to the building that was in use on this date. The center did not submit an amendment application. The first right classroom had six children on this date. The first left classroom had four infants on this date.

POI (Plan of Improvement)

An application for amendment and all necessary documentation will be submitted.

Correction Deadline: 3/20/2019

Recited on 3/6/2019

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Correction Deadline: 8/15/2018

Corrected on 3/6/2019

.21(3) - Previous citation corrected.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment observed.

Correction Deadline: 8/15/2018**Corrected on 3/6/2019****.30(1)(a)3 - Previous citation corrected.**

Staff Records

Records Reviewed: 11**Records with Missing/Incomplete Components: 0**

Staff # 3

Met

Date of Hire: 08/01/2015

Records Reviewed: 11**Records with Missing/Incomplete Components: 1**

Staff # 1

Met

Date of Hire: 02/19/2019

Staff # 2

Met

Date of Hire: 02/13/2017

Staff # 4

Met

Date of Hire: 10/31/2017

Staff # 5

Met

Date of Hire: 01/25/2017

Staff # 6

Met

Date of Hire: 07/01/2018

Staff # 7

Met

Date of Hire: 02/09/2018

Staff # 8

Met

Date of Hire: 04/09/2018

Staff # 9

Not Met

Date of Hire: 03/05/2019

Records Reviewed: 11

Records with Missing/Incomplete Components: 1

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 10

Met

Date of Hire: 03/28/2017

Staff # 11

Met

Date of Hire: 08/23/2017

Staff Credentials Reviewed: 11

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Comment

Criminal record checks were observed to be complete.

Finding

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on documentation reviewed that one provisional employee (staff nine) hired March 5, 2019 was present with a satisfactory comprehensive records check outside the required portability date.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will have the staff member to complete the steps to obtain a current satisfactory comprehensive background check to ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will review all criminal record check rules to ensure CRC rules are maintained.

Correction Deadline: 3/6/2019

591-1-1-.33 Staff Training

Met

Correction Deadline: 8/15/2018

Corrected on 3/6/2019

.33(6) - Previous citation corrected.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.