



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/29/2017 **VisitType:** Licensing Study **Arrival:** 9:45 AM **Departure:** 12:10 PM

CCLC-39212

Lillie Lands Daycare

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Regional Consultant

Brandi Mangino

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Mailing Address

P.O. Box 245
Swainsboro, GA 30401

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/29/2017	Licensing Study	Good Standing	
01/10/2017	Monitoring Visit	Good Standing	
07/25/2016	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Front Left	Infants and One Year Olds and Two Year Olds and Three Year Olds	1	6	C	6	C	NA	NA	Free Play
Main	Front Right		0	0	C	6	C	NA	NA	
Total Capacity @35 sq. ft.: 12			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 6			Total Capacity @35 sq. ft.: 12			Total Capacity @25 sq. ft.: 0				


Building	Playground	Playground Occupancy	Playground Compliance
Main	Only	33	C

Comments

One-day letter left on this date.

Plan of Improvement: Developed This Date 08/29/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Lillie Brown, Program Official

Date

Brandi Mangino, Consultant

Date



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Findings Report

Date: 8/29/2017 **VisitType:** Licensing Study **Arrival:** 9:45 AM **Departure:** 12:10 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(6) requires Center Staff to ensure children less than three years of age do not spend more than one-half hour of time consecutively in confining equipment, such as swings, highchairs, jump seats, carriers or walkers. Children shall use such equipment only when they are awake. Such children shall be allowed time to play on the floor daily. Infants shall have supervised tummy time on the floor daily when they are awake. It was determined based on consultant observation that an infant was placed in a swing for over one half hour in the left room.

POI (Plan of Improvement)

The Center will train Staff to use confining equipment appropriately, to provide supervised floor play daily for children under three years of age, including infants, and will monitor regularly.

Correction Deadline: 8/29/2017

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 1

Child # 1

Met

Records Reviewed: 5

Records with Missing/Incomplete Components: 1

Child # 2	Met
Child # 3	Met
Child # 4	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(a)-(f)-Doctor, Clinic, Phone Numbers	
Child # 5	Met

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

Please ensure to have physicians names and phone numbers listed for enrolled children.

Correction Deadline: 8/29/2017

Correction Deadline: 1/17/2017

Corrected on 8/29/2017

.08(g) citation corrected.

Evening Care

591-1-1-.32 Staffing/Supervision(CR)

Met

Comment

Consultant discussed staffing for evening times hours.

Correction Deadline: 8/29/2017

Facility

591-1-1-.19 License Capacity(CR)

Met

Correction Deadline: 1/10/2017

Corrected on 8/29/2017

.19(1) - Citation observed to be corrected.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(3) requires that the Center and surrounding premises be clean, free of debris and in good repair. It was determined based on consultants observation that the following areas were observed to be noncompliant:

- the purple wall behind the gray storage cabinet was chipping paint
- cabinet over stove in the kitchen was observed to be chipping paint.
- the floors and baseboards within the kitchen have dirt build-up.
- area next to toilet in restroom the wall is chipping wood material

POI (Plan of Improvement)

To ensure the cleanliness, sanitation and safety of the environment, the center will ensure the screens are repaired.

Correction Deadline: 9/12/2017

Recited on 8/29/2017

Technical Assistance

Please ensure the gray storage cabinet in the entrance is locked as hazards were present.

Correction Deadline: 8/29/2017

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resilient. It was determined based on consultant observation that the yellow and blue slide did not have adequate fall zone as it was placed near the PVC piping.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resilient.

Correction Deadline: 9/8/2017

Finding

Previously Cited: 591-1-1-.26(8) requires the playground to be kept clean, free of litter and hazards. It was determined based on consultant observation that hazards were observed in the outdoor play area in that a piece of concrete under the blue steps were posing a tripping hazard to children in care, and over two inches of standing water in the sandbox

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on consultant observation that the blue paint on the yellow and blue slides were chipping paint. In addition, the lattice under the porch is broken in areas with sharp edges.

POI (Plan of Improvement)

Previously Cited: To ensure the cleanliness, sanitation and safety of the playground, the center will ensure the above citation is corrected.

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 9/5/2017

Recited on 8/29/2017

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Ensure Feeding Forms Updated

591-1-1-.18 Kitchen Operations

Not Met

Finding

591-1-1-.18(9) requires cleaning materials to be stored separately from food. It was determined based on consultant observation that in the far right cabinet oven cleaner was stored with can food items.

POI (Plan of Improvement)

The Center will establish and maintain separate storage areas for food and cleaning materials.

Correction Deadline: 8/29/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Not Met

Comment

Staff Stated Proper Knowledge

Finding

591-1-1-.10(9) requires cCenter sStaff to not use the area used for diapering for food preparation and to keep the diapering area clear of formulas, food, food utensils and food preparation items. It was determined based on consultant observation that in the left room a bottle was being made on the diaper changing station for an infant.

POI (Plan of Improvement)

Center staff will be trained, specified areas will be available for food preparation and placement of food-related items, and the director will monitor.

Correction Deadline: 8/29/2017

591-1-1-.17 Hygiene(CR)

Met

Comment

Discussed handwashing procedures on this date.

591-1-1-.20 Medications(CR)

Met

Comment

Per the person in charge the center does not dispense medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Technical Assistance

Technical Assistance

Please update the emergency plan and fire drill forms.

Correction Deadline: 9/3/2017

591-1-1-.27 Posted Notices

Met

Comment

Update the director designee.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Observed-Discussion/Redirection

591-1-1-.36 Transportation(CR)

Met

Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Technical Assistance

Please monitor mats in the left room for exposed form areas.

Correction Deadline: 8/29/2017

Comment

Cribs meet requirements.

Correction Deadline: 8/29/2017

Staff Records

Records Reviewed: 4	Records with Missing/Incomplete Components: 0
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Staff # 2 Date of Hire: 05/29/2001	Met
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Records Reviewed: 4	Records with Missing/Incomplete Components: 2
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Staff # 1 Date of Hire: 04/14/2017	Not Met
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"Missing/Incomplete Components"
.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 3 Date of Hire: 07/25/2016	Not Met
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"Missing/Incomplete Components"
.33(4)-Food Prep Training Missing 4 hrs.

Staff # 4 Date of Hire: 01/23/2015	Met
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Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records Check(CR)	Not Met
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Finding

591-1-1-.09(1)(i) requires that if the Center accept a satisfactory determination letter issued by the Department for a potential Director or Employee as evidence of that individual's Satisfactory Records Check Determination, the Records Check Clearance Date must be within the preceding 12 months from the hire date, and the Center does not know or reasonably should not know that the individual's satisfactory status has not changed. It was determined based on consultant review of records that one staff member started at the center in April 2017 and the portability of the criminal record check expired in January 2017.

POI (Plan of Improvement)

The Center will ensure that each potential Employee bringing a satisfactory determination letter issued by the Department has a Satisfactory Records Check Determination that is dated within the preceding 12 months from the hire date. The Center will not employ individual's whose satisfactory status has changed.

Correction Deadline: 8/29/2017

591-1-1-.14 First Aid & CPR**Not Met****Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on consultant review of records that one staff member hired in April 2017 did not have first aid and CPR as required by the rules.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 9/28/2017

591-1-1-.33 Staff Training**Not Met****Defer**

591-1-1-.33(4)-Training hours will be reviewed the first regulatory visit of 2018.

POI (Plan of Improvement)

Staff will complete training.

Correction Deadline: 1/24/2017**Finding**

591-1-1-.33(5) requires the Director and person with primary responsibility for food preparation to have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on consultants observation that one of the cooks has been employee at the center for over a year, and does not have the food service training.

POI (Plan of Improvement)

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

Correction Deadline: 9/28/2017

591-1-1-.31 Staff(CR)**Met****Comment**

Lead staff education requirements

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Observed-Adequate Supervision

591-1-1-.32 Supervision(CR)**Met****Correction Deadline: 1/10/2017****Corrected on 8/29/2017****.32(7) - Citation observed to be corrected.**