



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/1/2018 **VisitType:** Licensing Study **Arrival:** 10:20 AM **Departure:** 1:50 PM

CCLC-39200

U-H-C-C-C

808 W 45th Street Savannah, GA 31405 Chatham County
(912) 572-3043 browndoris29@yahoo.com

Regional Consultant

Kesha McNeal

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Mailing Address

Same

Quality Rated: No

Compliance Zone Designation		
08/01/2018	Licensing Study	Deficient
06/06/2018	POI Follow Up	Good Standing
03/28/2018	Monitoring Visit	Deficient

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A (School-Age)		0	0	C	5	C	NA	NA	
Main	B (2-3 yrs.)	One Year Olds and Two Year Olds and Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	8	C	4	NC	NA	NA	Transitioning,Snack,Free Play,TV
Main	C (3-4 yrs.)		0	0	C	4	C	NA	NA	
Total Capacity @35 sq. ft.:						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 8			Total Capacity @35 sq. ft.: 13			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	17	C

Comments

Center director provided one file for an employee hired since the last visit.

A formal plan of improvement was left on this date.

Plan of Improvement: To Be Submitted 08/15/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Doris Brown, Program Official

Date

Kesha McNeal, Consultant

Date



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Findings Report

Date: 8/1/2018 **VisitType:** Licensing Study **Arrival:** 10:20 AM **Departure:** 1:50 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on the consultant's observation that the center did not have current lesson plans for the back left and back right classroom.

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Correction Deadline: 8/1/2018

Technical Assistance

591-1-1-.03(5) - Please ensure that the center provides a variety of activities that allow for: indoor and outdoor play; quiet and active periods; free choice and directed activities; individual and group activities; large and small muscle activities; language experiences; arts and crafts; dramatic play; music and movement; and nature and science.

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Correction Deadline: 8/1/2018

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Comment

Discussed adding equipment and toys to enhance variety.

Technical Assistance

591-1-1-.12(2) - Please ensure that all equipment and furniture is free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. On this date there was a table that had a sharp edge and a leather chair that had tears with exposed foam.

Correction Deadline: 8/1/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 3

Child # 1	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(2)-Immunization	
Child # 2	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(3)-Address of Release Person Missing,.08(1)(a)-Work Address Missing,.08(1)(a)-Work Number Missing	
Child # 3	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Allergies and Disabilities,.08(1)(a)-Special Care Procedures	
Child # 4	Met

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on the consultant's review that children's records were incomplete in that:

*One of four children was missing a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program.

*One of four children was missing the addresses of the person(s) to whom the child may be released to.

* One of four children was missing parents work addresses and work telephone numbers.

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Correction Deadline: 8/1/2018

Finding

591-1-1-.08(2) requires Center Staff to maintain a file for each child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations for each child enrolled in the center on a form approved by the Department, and to allow no child to continue enrollment in the Center for more than thirty (30) days without such evidence. It was determined based on the consultant's review that one of four children was missing current evidence of age- appropriate immunization.

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Correction Deadline: 8/11/2018

	Facility
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591-1-1-.06 Bathrooms

Not Met

Finding

591-1-1-.06(7) requires center staff to ensure bathrooms are cleaned daily with a disinfectant. It was determined based on the consultant's observation that the bathroom were not cleaned daily with a disinfectant in that the bathroom had a strong odor.

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Correction Deadline: 8/1/2018

591-1-1-.19 License Capacity(CR)

Not Met

Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on the consultant's observation that the center cared for eight children in a space that was licensed for four children.

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Correction Deadline: 8/1/2018

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Not Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

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Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on the consultant's observation that the fencing along the back middle section was measuring forty-three inches due to the pile up resilient materials.

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Correction Deadline: 8/1/2018

Food Service

591-1-1-.15 Food Service & Nutrition

Not Met

Comment

Center menu meets USDA guidelines.

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Finding

591-1-1-.15(5) requires that the Center provide a menu listing all meals and snacks to be served during the current week except for School-age Centers where the food may be provided by the Parent(s) by agreement between the School-age Center and the Parent(s). Substitutions shall be recorded on the posted menu and menus shall be retained at the Center for six (6) months. It was determined based on the consultant's review that the center did not provide a menu listing all meals and snacks to be served during the current week.

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Correction Deadline: 8/1/2018

591-1-1-.18 Kitchen Operations

Not Met

Finding

591-1-1-.18(12) prohibits children from being in the kitchen except as part of a planned, supervised learning experience. It was determined based on the consultant's observation children were observed being in the kitchen while the director/owner was preparing lunch.

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Correction Deadline: 8/1/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

Technical Assistance

591-1-1-.10(4) - Please ensure that the diaper changing surface is smooth, nonporous. Please flip the diaper changing pad over and use the non quilted side.

Correction Deadline: 8/1/2018

591-1-1-.17 Hygiene(CR)

Not Met

Finding

591-1-1-.17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on the consultant's observation that children did not wash their hands with liquid soap and warm running water after morning snack. It was further determined based on the consultant's observation that children did not wash their hands when moving from one classroom to another while the owner /director was cooking lunch.

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Correction Deadline: 8/1/2018

Finding

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on the consultant's observation that staff did not wash their hands with liquid soap and warm running water while handling and preparing food.

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Correction Deadline: 8/1/2018

591-1-1-.20 Medications(CR) **Met**

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Please be mindful of voice tone in redirecting children.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Technical Assistance

591-1-1-.30(4) - Please ensure that cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space.

Correction Deadline: 8/1/2018

Staff Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 1

Staff # 2 Met
Date of Hire: 04/17/2017

Staff # 3 Not Met
Date of Hire: 04/23/2018

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate

Records Reviewed: 4

Records with Missing/Incomplete Components: 2

Staff # 1 Not Met
Date of Hire: 06/01/2010

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training, .33(5)-10 Hrs. Annual Training

Staff # 4 Not Met
Date of Hire: 03/15/2013

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training, .33(5)-10 Hrs. Annual Training

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal records checks were observed to be complete.

Comment

Director provided one file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR

Not Met

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

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Comment

Please replace/add missing/expired item(s) in first aid kit(s).

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on the consultant's review that a staff member hired April 23, 2018 did not obtain certification in first aid and CPR within 90 days of their hire date.

Correction Deadline: 8/31/2018

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on the consultant's review that a staff member hired after September 30, 2016 did not complete the health and safety training within the first 90 days of employment.

Correction Deadline: 8/31/2018

Finding

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on the consultant's review that two staff members did not complete ten hours of annual training for 2017.

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Correction Deadline: 8/31/2018

591-1-1-.31 Staff(CR)

Not Met

Finding

591-1-1-.31(1)(c) requires that a copy and/or written verification of the credential or degree awarded to the Director by the technical college, university, school or Department-approved trainer listed in 591-1-1-.31(1)(b)2. (i) through (xiii) be maintained by the Center in the Director's file and such documentation shall be available for inspection by Department staff upon request. It was determined based on a review of records, that the director did not have a credential to meet this rule.

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Correction Deadline: 9/3/2018

Recited on 8/1/2018

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

Comment

Discussed combining children of mixed ages.

591-1-1-.32 Supervision(CR)

Not Met

Finding

591-1-1-.32(7) requires that children be supervised at all times and that the persons supervising in the child care area be alert, able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the chaperones and Students-in-Training, and provide timely attention to the children's actions and needs. It was determined based on the consultant's observation that the center director/owner was observed opening the entrance door for the consultant while leaving the children unattended in the back right room. It was further determined based on the consultant's observation that the staff member was observed leaving the children unattended while cooking lunch for the children.

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Correction Deadline: 8/1/2018