



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/8/2020 **VisitType:** Licensing Study

**Arrival:** 4:15 PM

**Departure:** 5:30 PM

**CCLC-39180**

**E T's Playhouse**

1306 Kersey Avenue Albany, GA 31705 Dougherty County  
(229) 435-8920 etsplayhouse@gmail.com

**Regional Consultant**

April Brown

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**Mailing Address**

1306 Kersey ST  
Albany, GA 31705

**Quality Rated:** ★ ★

Compliance Zone Designation			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/08/2020	Licensing Study	Good Standing	
12/05/2019	Monitoring Visit	Good Standing	
07/08/2019	POI Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Den	Two Year Olds and Five Year Olds	1	2	C	5	C	7	C	Free Play
Main	Kitchen		0	0	C	5	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 12			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Insufficient Toilets/Sinks				
Total # Children this Date: 2			Total Capacity @35 sq. ft.: 12			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	16	C

**Comments**

An Administrative Review was conducted on December 8, 2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on December 8, 2020 with the Provider. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020, new BFTS rules effective October 1, 2020, and COVID guidance was reviewed during the virtual inspection.

Plan of Improvement: Developed This Date 12/08/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://www.dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

Edna Antley, Program Official

Date

April Brown, Consultant

Date



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### Findings Report

**Date:** 12/8/2020 **VisitType:** Licensing Study

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#### CCLC-39180

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A variety of equipment and toys were observed throughout the center on this date. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on this date.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

#### Comment

Center does not provide swimming activities at this time.

### Children's Records

**Records Reviewed: 4**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met

#### 591-1-1-.08 Children's Records

Met

#### Comment

Parent authorizations obtained and completed on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

**Comment**

Consultant discussed with the provider to ensure all files are completed and has the following information as required: the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program.

**Correction Deadline: 12/8/2020**

**Comment**

Consultant discussed with the provider and provided a sample copy of sign in and out sheets in order to maintain records of a child's daily arrival and departure for the twelve (12) preceding months that the Parent or person(s) authorized by the Parent documents, in written format, each time the Parent or authorized person drops off and picks up the child. Consultant discussed with the provider that the documentation shall include at least the date, the child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure. These records shall be made available to the Department in printed or written form upon request as required.

**Correction Deadline: 12/8/2020**

**Facility****591-1-1-.06 Bathrooms****Not Evaluated****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be met by the center on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

Center appears clean and well maintained on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children. A Virtual Visit was conducted due to the COVID-19 pandemic.

**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair as evidenced by pictures submitted to the Department. A Virtual Visit was conducted due to the COVID-19 pandemic.

**Food Service****591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Hand washing and sanitizing requirements for diapering were discussed with the provider on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Hand washing requirements were discussed with the provider on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

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**591-1-1-.20 Medications(CR)****N/A****Comment**

The Provider currently does not dispense or administer medication at this time. A Virtual Visit was conducted due to the COVID-19 pandemic.

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<b>Policies and Procedures</b>
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**591-1-1-.29 Required Reporting****Met****Comment**

Discussed reporting requirements with the provider on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

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<b>Safety</b>
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**591-1-1-.05 Animals****Technical Assistance****Technical Assistance**

Consultant discussed with the provider to ensure all vaccinations for the Pug (Jessie) are current as required.

**Correction Deadline: 1/7/2021**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and redirection observed on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

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**591-1-1-.13 Field Trips(CR)****N/A****Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)****N/A****Comment**

Center does not provide routine transportation at this time. A Virtual Visit was conducted due to the COVID-19 pandemic.

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<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Cleaning and disinfecting of mats was discussed with the provider on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

**Comment**

Discussed SIDS and infant sleeping position with the provider; however, the provider stated no infants were currently enrolled on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

## Staff Records

**Records Reviewed: 2**

**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 10/10/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 2

Met

Date of Hire: 01/03/2016

**Staff Credentials Reviewed: 0**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. The provider stated that there have been no new hires since last visit which was completed on December 5, 2019.

**Comment**

Criminal record checks were observed to be complete on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

**591-1-1-.14 First Aid & CPR**

**Met**

**Comment**

Evidence observed of the provider certified in First Aid and CPR completed on August 16, 2020 with a renewal date of August of 2022.

**591-1-1-.33 Staff Training**

**Technical Assistance**

**Comment**

Documentation observed of required annual staff training for 2019 was completed by the provider.

**Technical Assistance**

Consultant discussed with the provider to please ensure the four hour nutrition training meets the requirements of the Department with documentation to show that the following criteria has been met: four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage for all directors and person responsible for meal preparation.

**Correction Deadline: 1/7/2021**

**Correction Deadline: 7/4/2019**

**Corrected on 12/8/2020**

**Correction of citation in that the provider completed 40 hours of training for the renewal of her CDA in Family Child Care on September 14, 2020 with an expiration date of September 14, 2023.**

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic and documentation of daily health screenings were discussed with the provider on this date. Discussed compliance with the Executive Order issued on August 15, 2020.

**Correction Deadline: 12/9/2019**

**Corrected on 12/8/2020**

**Correction of citation in that the provider renewed the Child Development Associate for Family Child Care on September 14, 2020 with an expiration date of September 14, 2023.**

## Staffing and Supervision

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.