



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/20/2019 **VisitType:** Licensing Study **Arrival:** 11:00 AM **Departure:** 3:00 PM

CCLC-3579

Riverside Children's Center

735 Pierce Avenue Macon, GA 31204 Bibb County
 (478) 746-4778 julieschambers@gmail.com

Mailing Address
 Same

Regional Consultant

Penny Svenson

Phone: (470) 346-1037

Fax: (678) 891-5613

penny.svenson@dec.al.ga.gov

Joint with: Yolanda Marable

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/20/2019	Licensing Study	Good Standing	
11/26/2018	Complaint Closure	Good Standing	
11/16/2018	Complaint Investigation & Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 1	1 (0-12 months)	Infants	3	11	C	13	C	NA	NA	Nap,Feeding
Building 1	10 (threes)		0	0	C	13	C	18	C	
Building 1	11 (threes)		0	0	C	13	C	18	C	
Building 1	12 (four-five years)		0	0	C	13	C	18	C	
Building 1	13 (School-age)		0	0	C	13	C	18	C	
Building 1	2 (one-two years)	Two Year Olds	2	15	C	16	C	NA	NA	Lunch
Building 1	3 (9-18 months)		3	0	C	15	C	NA	NA	Feeding,Nap
Building 1	4 (two years)	Two Year Olds	2	16	C	19	C	NA	NA	Lunch
Building 1	5 (Activity Room)		0	0	C	18	C	NA	NA	
Building 1	6 (one years)	Three Year Olds	1	11	C	16	C	NA	NA	Transitioning
Building 1	7 (5-12yrs)		0	0	C	11	C	NA	NA	
Building 1	8 (threes)		1	0	C	18	C	NA	NA	Nap,Transitioning
Building 1	9 (fours)		0	0	C	15	C	21	C	

		Total Capacity @35 sq. ft.: 193			Total Capacity @25 sq. ft.: 212					
Building 2	downstairs (school-age)		0	0	C	19	C	NA	NA	
		Total Capacity @35 sq. ft.: 19			Total Capacity @25 sq. ft.: 212					
Total # Children this Date: 53		Total Capacity @35 sq. ft.: 212			Total Capacity @25 sq. ft.: 212					
Building	Playground	Playground Occupancy		Playground Compliance						

Comments

The Consultant reviewed and discussed the Compliance and Determination Worksheet on this date.

Plan of Improvement: Developed This Date 05/20/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Julie Chambers, Program Official

Date

Penny Svenson, Consultant

Date

Yolanda Marable, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 5/20/2019 **VisitType:** Licensing Study

Arrival: 11:00 AM

Departure: 3:00 PM

CCLC-3579

Riverside Children's Center

735 Pierce Avenue Macon, GA 31204 Bibb County
(478) 746-4778 julieschambers@gmail.com

Mailing Address
Same

Regional Consultant

Penny Svenson

Phone: (470) 346-1037
Fax: (678) 891-5613
penny.svenson@decal.ga.gov

Joint with: Yolanda Marable

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(1) requires the Center to provide a daily planned program of varied and developmentally appropriate activities to promote social, emotional, physical, cognitive, language and literacy growth. Center Staff shall use a variety of teaching methods to accommodate the needs of the children's different learning styles. It was determined based on observation that there were four out of six classrooms that didn't have current lesson plans as required.

POI (Plan of Improvement)

The Center will plan a program that includes a variety of developmentally appropriate activities that are provided daily, train Staff to use various teaching methods, and monitor both.

Correction Deadline: 5/20/2019

Finding

591-1-1-.03(6) requires Center Staff to ensure children less than three years of age do not spend more than one-half hour of time consecutively in confining equipment, such as swings, highchairs, jump seats, carriers or walkers. Children shall use such equipment only when they are awake. Such children shall be allowed time to play on the floor daily. Infants shall have supervised tummy time on the floor daily when they are awake. It was determined based on observation that infants were kept in confining equipment for greater than one-half hour of time consecutively.

POI (Plan of Improvement)

The Center will train Staff to use confining equipment appropriately, to provide supervised floor play daily for children under three years of age, including infants, and will monitor regularly. The Consultant discussed with infant staff the rules for confining equipment on this date.

Correction Deadline: 5/20/2019

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

The Consultant discussed with the Director to ensure equipment and toys be accessible to children.

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records**Technical Assistance****Technical Assistance**

The Consultant discussed updating children's files one time per year and forms required to be maintained in children's files.

Correction Deadline: 5/20/2019

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met**

Correction Deadline: 12/17/2018

Corrected on 5/20/2019

The correction was observed on this date. There wasn't chipped paint present in classrooms on this date.

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that the playground located on the right side of the building did not have the required amount of resilient surface present in the fall zones of the large piece of playground equipment that had three slides present. There was not enough resilient surface present to fluff and redistribute.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 5/30/2019

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation these hazards were present on the playground on the right hand side of the building:

Gum balls were present throughout

Exposed tree roots

Cement at the base of a fence post

Four stakes were backed out of the resilient surface barrier

Three stakes were exposed at the base of the blue slide on the right side of the play equipment

Several holes were present that posed tripping hazards

These hazards were present on the playground on the left side of the building:

Nail at the base of the Little Tikes Tree House underneath the purple mailbox and exposed cement at the base of the bench.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 5/20/2019

Food Service**591-1-1-.15 Food Service & Nutrition****Met****Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decalfga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met**

Correction Deadline: 11/16/2018

Corrected on 5/20/2019

The correction was observed on this date. Staff stated proper knowledge of hand washing.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense or administer medication.

Policies and Procedures**591-1-1-.21 Operational Policies & Procedures****Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that fire and tornado drills were not conducted as required.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 5/25/2019

Safety**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and redirection were observed on this date.

591-1-1-.36 Transportation(CR)**Met**

Correction Deadline: 11/29/2018

Corrected on 5/20/2019

The correction was observed on this date. All staff required to have Transportation training were current on this date.

Correction Deadline: 11/16/2018

Corrected on 5/20/2019

The correction was observed on this date. The center only uses the center van for transportation.

Correction Deadline: 11/16/2018

Corrected on 5/20/2019

The correction was observed on this date. The center only uses the center van for transportation.

Correction Deadline: 11/16/2018

Corrected on 5/20/2019

The correction was observed on this date. The center only uses the center van for transportation and children sit in the back of the vehicle in appropriate booster seats.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

Staff Records

Staff # 1 Not Met

Date of Hire: 02/22/2017

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 2 Met

Date of Hire: 09/09/2016

Staff # 3 Met

Date of Hire: 11/15/2004

Staff # 4 Not Met

Date of Hire: 04/14/2016

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 5 Not Met

Date of Hire: 01/16/2004

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 6 Not Met

Date of Hire: 04/30/2001

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 7 Met

Date of Hire: 04/07/2004

Staff # 8 Met

Date of Hire: 04/02/2003

Staff # 9 Not Met

Date of Hire: 05/02/2008

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 10 Met

Date of Hire: 12/22/1993

Staff # 11 Not Met

Date of Hire: 04/10/2018

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate

Records Reviewed: 16**Records with Missing/Incomplete Components: 9**

Staff # 12 Date of Hire: 11/27/2005	Met
Staff # 13 Date of Hire: 04/12/2004	Met
Staff # 14 Date of Hire: 11/14/2002 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing	Not Met
Staff # 15 Date of Hire: 06/17/2004 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing	Not Met
Staff # 16 Date of Hire: 01/18/2001 <u>"Missing/Incomplete Components"</u> .33(5)-10 Hrs. Annual Training	Not Met

Staff Credentials Reviewed: 16

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**Correction Deadline: 11/16/2018****Corrected on 5/20/2019**

The correction was observed on this date. There was one staff member present on this date with a National Determination and the staff member was supervised by another staff member with a Comprehensive Determination as required.

591-1-1-.14 First Aid & CPR Met**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Not Met**Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on observation that one staff member hired on May 19, 2014 didn't have Health and Safety Orientation as required.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 6/20/2019

Recited on 5/20/2019

Correction Deadline: 6/9/2018

Corrected on 5/20/2019

The correction was observed on this date.

Finding

Previously Cited: 591-1-1-.33(5) requires ten clock hours of annual training for supervisory and caregiver Staff, except for independent contractors, Students-in-Training and volunteers, in the subjects of early childhood education, child development or subjects related to the position. It was determined based on observation that 10 staff were observed to have no completed training hours for 2016.

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on review of records that three staff members were observed to be without 10 hours of annual on-going training as required.

POI (Plan of Improvement)

Previously Cited: The center will plan and schedule the required 10 hours of ongoing training each year and follow up to ensure the training is completed.

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 6/28/2019

Recited on 5/20/2019

591-1-1-.31 Staff(CR)	Met
------------------------------	------------

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
--	------------

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)	Met
------------------------------------	------------

Comment

Adequate supervision observed on this date.