



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/22/2018 **VisitType:** Monitoring Visit **Arrival:** 9:55 AM **Departure:** 1:05 PM

CCLC-32940

Early Beginners Learning Center

510 Main Street Thomson, GA 30824 McDuffie County
(706) 595-6629 earlybeginnerslearning@gmail.com

Regional Consultant

Valarie Musselwhite
Phone: (770) 357-9988
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valarie.musselwhite@decal.ga.gov

Mailing Address
Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/22/2018	Monitoring Visit	Good Standing	
09/19/2017	Licensing Study	Good Standing	
01/26/2017	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg 1	A 2nd Right	Infants and One Year Olds	2	7	C	12	C	NA	NA	Floor Play
Bldg 1	B Front Left- 1Yr olds	One Year Olds	1	5	C	12	C	NA	NA	Outside
Bldg 1	C Back 2yrs	Two Year Olds	1	9	C	22	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 99						Total Capacity @25 sq. ft.: 0	Building @35 capacity limited by Centers Request			
Bldg 2	Back	Three Year Olds	1	9	C	24	C	NA	NA	Outside
Bldg 2	Front Room	PreK	2	15	C	29	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 53						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 45			Total Capacity @35 sq. ft.: 152			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Bldg 1	Small	13	C
Bldg 2	Large Rear	112	C

Comments

Consultant emailed Emergency Preparedness Plan to director while on site.

Plan of Improvement: Developed This Date 01/22/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Kimberly Heath, Program Official

Date

Valarie Musselwhite, Consultant

Date



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Findings Report

Date: 1/22/2018 **VisitType:** Monitoring Visit **Arrival:** 9:55 AM **Departure:** 1:05 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Technical Assistance**

Comment

Center appears clean and well maintained.

Technical Assistance

591-1-1-.25(3) - Ensure toilet seats are tight fitting.

Correction Deadline: 1/22/2018

Technical Assistance

591-1-1-.25(7) - Ensure that supply closets and the door leading into the kitchen from classroom C remain locked at all times.

Correction Deadline: 1/22/2018

591-1-1-.26 Playgrounds(CR) **Not Met**

Technical Assistance

591-1-1-.26 - Cover or block portion of exposed building near the steps on the small playground leading to the infant room,

Finding

591-1-1-.26(2) requires the center to provide at least one hundred square feet of outside play space for each child using the space at one time. It was determined based on an observation that the small playground located outside of Building1 licensed for thirteen was over capacity with fourteen children playing at the time of the consultant's arrival.

POI (Plan of Improvement)

The Center will limit the number of children using the space at one time.

Correction Deadline: 1/22/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff stated proper hand washing routines throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

Director stated no medication is being given at this time.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Not Met

Finding

591-1-1-.21(1)(p) requires the Center to have a written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the Center; to have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions and shall include assurance that no Center Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals. It was determined based on review of records that the center did not have the require updated Emergency Preparedness Plan complete and posted.

POI (Plan of Improvement)

The Center will write or revise an emergency plan that includes all of the required items.

Correction Deadline: 1/27/2018

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

Technical Assistance

591-1-1-.30 - Ensure cribs and cots are labeled for individual use.

Finding

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on an observation that seven of nine cribs had loose fitting sheets with one infant asleep in a crib with a loose fitting sheet.

POI (Plan of Improvement)

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

Correction Deadline: 1/22/2018

Finding

591-1-1-.30(2) requires the Center to provide a safe sleep environment in accordance with American Academy of Pediatrics (AAP), Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials (ASTM) recommendations as listed in these rules for all infants. Center Staff shall place an infant to sleep on the infant’s back in a crib unless the Center has been provided a physician’s written statement authorizing another sleep position for that particular infant that includes how the infant shall be placed to sleep and a time frame that the instructions are to be followed. When an infant can easily turn over from back to front and back again, Staff shall continue to put the infant to sleep initially on the infant’s back but allow the infant to roll over into his or her preferred position and not re-position the infant. Sleepers, sleep sacks and wearable blankets that fit according to the commercial manufacturer’s guidelines and will not slide up around the infant’s face may be used when necessary for the comfort of the sleeping infant. Swaddling shall not be used unless the Center has been provided a physician’s written statement authorizing its use for a particular infant that includes instructions and a time frame for swaddling the infant. Center Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items and shall not attach objects or allow objects to be attached to a crib with a sleeping infant, such as, but not limited to, crib gyms, toys, mirrors and mobiles. It was determined based on an observation that two cribs had soft items attached to the cribs with one infant sleeping in a crib with a bib and blanket hanging over the side of the occupied crib. Furthermore, two cribs were observed to have elevated mattresses on levers.

POI (Plan of Improvement)

The Center will take all steps necessary to provide a safe sleep environment for infants as listed in these rules; will train Staff to follow these rules; and will monitor for compliance.

Correction Deadline: 1/22/2018

Technical Assistance

591-1-1-.30(2)(b) - Doctor's note provided for infant to be propped while sleeping without specifications for use of wedge and time frame. Director stated wedge will not be used until sufficient doctor's note is provided.

Correction Deadline: 1/22/2018

Staff Records

Records Reviewed: 9

Records with Missing/Incomplete Components: 1

Staff # 1

Met

Staff # 2

Not Met

Date of Hire: 03/06/2017

"Missing/Incomplete Components"

.14(2)-First Aid Missing,.14(2)-CPR missing

Records Reviewed: 9**Records with Missing/Incomplete Components: 1**

Staff # 3 Date of Hire: 10/20/2004	Met
Staff # 4 Date of Hire: 03/07/2016	Met
Staff # 5 Date of Hire: 10/01/2011	Met
Staff # 6	Met
Staff # 7 Date of Hire: 03/20/2015	Met
Staff # 8 Date of Hire: 08/04/2017	Met
Staff # 9 Date of Hire: 10/03/2011	Met

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR **Not Met**

Finding

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on review of records that one staff did not have the required First Aid and CPR training.

POI (Plan of Improvement)

The Center Director and at least 50% of the caregiver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection.

Correction Deadline: 2/21/2018

591-1-1-.33 Staff Training **Met**

Correction Deadline: 10/19/2017

Corrected on 1/22/2018

.33(3) - Correction of previous citation in that all staff were observed to have the required Health and Safety training on this date.

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

Finding

591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20; and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined based on an observation that classroom A was observed to have one staff and seven infants upon the consultant's arrival. The second teacher was observed to be in the kitchen and temporarily out of the room.

POI (Plan of Improvement)

The Center will hire additional Staff or reschedule current Staff to meet required Staff:child ratios and will organize children into groups that meet requirements.

Correction Deadline: 1/22/2018

Comment

Staff observed to provide direct supervision and be attentive to children's needs.