



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/7/2019 **VisitType:** MV POI Follow Up **Arrival:** 8:40 AM **Departure:** 12:45 PM

CCLC-27866

Ivy League Academy

5990 Bethelview Rd. Cumming, GA 30040 Forsyth County
 (770) 887-7455 hemalsu@yahoo.com

Regional Consultant

Mandi Sloan

Phone: (770) 357-5097

Fax: (770) 357-5098

mandi.sloan@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/07/2019	MV POI Follow Up	Good Standing	
05/24/2019	Complaint Closure	Good Standing	
04/17/2019	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Infants and One Year Olds	2	4	C	17	C	NA	NA	Feeding
Main	1R	Three Year Olds and Four Year Olds	2	18	C	24	C	NA	NA	Story
Main	2L	Two Year Olds	1	5	C	17	C	NA	NA	Free Play
Main	2R	PreK	2	17	C	36	C	NA	NA	Centers
Main	3L	Three Year Olds	1	8	C	24	C	NA	NA	Circle Time
Main	3R	PreK	2	19	C	26	C	NA	NA	Centers
Main	4L		0	0	C	40	C	NA	NA	
Main	4R	PreK	2	19	C	26	C	NA	NA	Transitioning,Snack

Total Capacity @35 sq. ft.: 210

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 90

Total Capacity @35 sq. ft.: 210

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	PGR- A left side	30	C
Main	PGR B- Large Rear Area	95	C
Main	PGR C Right Side	38	C

Comments

The purpose of today's visit is to conduct a Plan of Improvement Follow Up and Monitoring Visit.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Venkatraman Subbarao, Program Official

Date

Mandi Sloan, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 8/7/2019 **VisitType:** MV POI Follow Up **Arrival:** 8:40 AM **Departure:** 12:45 PM

CCLC-27866

Ivy League Academy

5990 Bethelview Rd. Cumming, GA 30040 Forsyth County
(770) 887-7455 hemalsu@yahoo.com

Mailing Address
Same

Regional Consultant

Mandi Sloan

Phone: (770) 357-5097
Fax: (770) 357-5098
mandi.sloan@decal.ga.gov

The following information is associated with a MV POI Follow Up:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

Not Met

Finding

591-1-1.35(3) requires the Center to maintain Staff:child ratios as follows to provide proper supervision of children engaged in swimming and water-related activities in water over two feet deep: Under 2 1/2 years = 1:2, 2 1/2 to 4 years = 1:5, 4 years and older who cannot swim a distance of 15 yards unassisted = 1:6, 4 years and older who can swim a distance of 15 yards unassisted as determined by a swimming test = 1:15. At least one qualified lifeguard must be present. Copies of certificates from a recognized water-safety class may be accepted in lieu of requiring each child to take a swimming test to determine if the child can swim 15 yards unassisted. It was determined based on review of records that copies lifeguard certificates were not present for review for one field trip to the Cumming Aquatic Center on July 24, 2019.

POI (Plan of Improvement)

The Center will ensure that adequate numbers of Staff are available to maintain the required Staff:child ratios. Staff will determine each child's swimming ability by performing a swim test and document the results of the test or will obtain copies of certificates from recognized water safety instructors for children not tested at the Center. A certified lifeguard will be present at the pool during swimming activities.

Correction Deadline: 8/7/2019

Finding

591-1-1.35(6) requires the Parents' written permission for a child to participate in a swimming activity. It was determined based on review of records that parent's written permission for a child to participate in swimming activities was not obtained for children who attended a field trip to the Cumming Aquatic Center on July 24, 2019.

POI (Plan of Improvement)

The Center will ensure that parental permission is secured prior to a child's participation.

Correction Deadline: 8/7/2019

Facility

591-1-1-.19 License Capacity(CR)	Met
---	------------

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)	Technical Assistance
--	-----------------------------

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

Technical Assistance

591-1-1-.25(3) - Consultant discussed with provider to ensure broken screens and toys are removed from the playground areas and that broken or no longer used equipment is not stored on playground sidewalk areas.

Correction Deadline: 8/7/2019

591-1-1-.26 Playgrounds(CR)	Met
------------------------------------	------------

Correction Deadline: 4/17/2019

Corrected on 8/7/2019

.26(4) - Previous citation is corrected on this date as no screw protrusions were observed on the fencing.

Food Service

591-1-1-.15 Food Service & Nutrition	Not Met
---	----------------

Finding

591-1-1-.15(3) requires baby bottles and formula to be labeled with the individual child's name; supplied by the Parent daily in bottles; and refrigerated at a temperature of forty (40) degrees Fahrenheit or less. Only the current day's formula or breast milk shall be served. If formula must be provided by the Center, only commercially prepared, ready-to-feed formula shall be used. Refrigerated or frozen breast milk shall only be heated or thawed under warm running water or in a container of warm water. It was determined based on observation that the baby bottles in infant room 1L were not labeled with the child's name.

POI (Plan of Improvement)

The Center will train Staff to follow the required procedures, ensure that parents are fully informed, and will review and monitor regularly.

Correction Deadline: 8/7/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
--	------------

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Met
--------------------------------	------------

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)	Technical Assistance
------------------------------------	-----------------------------

Technical Assistance

591-1-1-.20(3) - Consultant discussed with provider to ensure reason why medication was not given is noted on the medication form.

Correction Deadline: 8/7/2019

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of records that employee who has driven the bus has not has transportation training since 2015.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 8/17/2019**Finding**

591-1-1-.36(4)(c) requires that each vehicle be equipped with a fire extinguisher maintained in working order and kept inaccessible to children. It was determined based on observation that the fire extinguisher in the white bus (tag number QFN9701) expired in July of 2017.

POI (Plan of Improvement)

The center will ensure that each vehicle has a working fire extinguisher and that the fire extinguisher is kept out of reach of children.

Correction Deadline: 8/7/2019**Technical Assistance**

591-1-1-.36(7)(a) - Consultant discussed with provider to ensure transportation plans are present and complete for each child who participates in routine after school transportation.

Correction Deadline: 8/8/2019**Technical Assistance**

591-1-1-.36(7)(b) - Consultant discussed with provider to ensure emergency information is present and complete for each child who participates in routine after school transportation.

Correction Deadline: 8/8/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Technical Assistance****Technical Assistance**

591-1-1-.30(1)(a)3 - Consultant discussed with provider to ensure crib sheets are tight - fitting and pulled tightly around all sides of the mattress as two of five crib sheets (not in use) were not placed all the way around the crib mattresses.

Correction Deadline: 8/7/2019

Staff Records

Records Reviewed: 15**Records with Missing/Incomplete Components: 2**

Staff # 1	Met
Staff # 2	Met
Staff # 3	Not Met
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Dissatisfied	
Staff # 4	Not Met
<u>"Missing/Incomplete Components"</u>	
.36(3)(a-b)-2 hrs. Transportation Training missing	
Staff # 5	Met
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met
Staff # 9	Met
Staff # 10	Met
Date of Hire: 07/01/2019	
Staff # 11	Met
Staff # 12	Met
Staff # 13	Met
Staff # 14	Met
Staff # 15	Met
Date of Hire: 10/25/2019	

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Not Met
---	----------------

Finding

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on review of records that one employee with hire date of 4/6/17 and clearance date of 4/12/2017 had not been electronically ported.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure CRC rules are maintained.

Correction Deadline: 8/7/2019

591-1-1-.33 Staff Training

Met

Correction Deadline: 5/17/2019

Corrected on 8/7/2019

.33(3) - Previous citation is corrected on this date as two new employees with hire dates of July 1, 2019 and June 3, 2019 had completed health and safety training.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.