



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/19/2020 **VisitType:** Licensing Study **Arrival:** 2:15 PM **Departure:** 4:15 PM

CCLC-27866

Ivy League Academy

5990 Bethelview Rd. Cumming, GA 30040 Forsyth County
 (770) 887-7455 hemalsu@yahoo.com

Regional Consultant

Mandi Sloan

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Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/19/2020	Licensing Study	Good Standing	
08/07/2019	MV POI Follow Up	Good Standing	
05/24/2019	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	One Year Olds	1	2	C	17	C	NA	NA	Free Play
Main	1R	Five Year Olds	1	9	C	24	C	NA	NA	Centers
Main	2L	Two Year Olds	1	6	C	17	C	NA	NA	Circle Time, Transitioning
Main	2R		0	0	C	36	C	NA	NA	
Main	3L	Three Year Olds	1	7	C	24	C	NA	NA	Circle Time
Main	3R		0	0	C	26	C	NA	NA	Not In Use
Main	4L		0	0	C	40	C	NA	NA	Not In Use
Main	4R		0	0	C	26	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 210			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 24			Total Capacity @35 sq. ft.: 210							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	PGR- A left side	30	C
Main	PGR B- Large Rear Area	95	C
Main	PGR C Right Side	38	C

Comments

An Administrative Review was conducted on May 19, 2020. Staff files, children's files, training and background checks were all reviewed. A virtual inspection was conducted on June 16, 2020 with the Director. An in-person visit was not conducted due to the COVID 19 pandemic. Compliance with the Executive Order issued on June 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Venkatraman Subbarao, Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Discussed rotating toys to support the procedures of daily disinfecting. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Correction Deadline: 8/7/2019

Corrected on 5/19/2020

.35(3) - The previous citation was corrected on this date as the provider stated they are no longer providing swimming activities. Further, the provider stated that they have not participated in swimming activities since the previous visit conducted on August 7, 2019.

Correction Deadline: 8/7/2019

Corrected on 5/19/2020

.35(6) - The previous citation was corrected on this date as the provider stated they are no longer providing swimming activities. Further, the provider stated that they have not participated in swimming activities since the previous visit conducted on August 7, 2019.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 1

Child # 1

Met

Child # 2

Not Met

"Missing/Incomplete Components"

.08(1)-Emergency Contact information Missing

Records Reviewed: 5**Records with Missing/Incomplete Components: 1**

Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records**Not Met****Comment**

Arrival and Departure records reviewed were observed to be complete.

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on review of records that the address for persons to whom the child may be released were not completed in the child's enrollment record.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 5/19/2020**Facility****591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Center appeared to be clean and well maintained upon virtual walk through.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Playground appeared to be clean and in good repair upon virtual walk through.

Food Service**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

Correction Deadline: 8/7/2019

Corrected on 5/19/2020

.15(3) - The previous citation was corrected on this date as bottles provided from home were observed to be labeled with the child's name and date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff stated proper knowledge of diapering procedures. Handwashing and sanitizing requirements for diapering were discussed with the Provider on this date.

591-1-1-.17 Hygiene(CR)

Met

Comment

Handwashing requirements were discussed with the Provider on this date.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)

Defer

Defer

591-1-1-.11(2)- A virtual visit was conducted due to the COVID- 19 pandemic. The is citation is deferred until the next regulatory visit when the rule correction can be observed in person.

POI (Plan of Improvement)

The Center will take immediate action to ensure the action/conduct has ceased; train/review appropriate child guidance techniques with center staff; and have a system in place to monitor and identify inappropriate actions.

Correction Deadline: 5/24/2019

591-1-1-.36 Transportation(CR)

Defer

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

The new "Ford" vehicle (no tag yet) was observed to have a vehicle inspection report completed on September 10, 2019

The vehicle with tag number QFN 9701 was observed to have a vehicle inspection report completed on October 23, 2019

Correction Deadline: 8/17/2019

Corrected on 5/19/2020

.36(3)(a-b) - The citation was corrected on this date as transportation training was observed to be completed for the Director and each person responsible or who participates in the transportation of children.

Defer

591-1-1-.36(4)(c)-A virtual visit was conducted due to the COVID- 19 pandemic. The is citation is deferred until the next regulatory visit when the rule correction can be observed in person.

POI (Plan of Improvement)

The center will ensure that each vehicle has a working fire extinguisher and that the fire extinguisher is kept out of reach of children.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Sleeping and Resting was not directly observed during the virtual walk through. Regulations regarding proper sleeping and resting were discussed with the Provider on this date.

Staff Records

Records Reviewed: 18**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 06/01/2020	
Staff # 2	Met
Date of Hire: 06/03/2014	
Staff # 3	Met
Date of Hire: 09/12/2009	
Staff # 4	Met
Date of Hire: 06/01/2020	
Staff # 5	Met
Date of Hire: 02/04/2013	
Staff # 6	Met
Date of Hire: 02/11/2013	
Staff # 7	Met
Date of Hire: 08/12/2014	
Staff # 8	Met
Date of Hire: 08/16/2018	
Staff # 9	Met
Staff # 10	Met
Date of Hire: 07/26/2018	
Staff # 11	Met
Date of Hire: 09/20/2012	
Staff # 12	Met

Records Reviewed: 18**Records with Missing/Incomplete Components: 0**

Date of Hire: 06/08/2020

Staff # 13 Met

Date of Hire: 06/01/2020

Staff # 14 Met

Date of Hire: 07/31/2013

Staff # 15 Met

Date of Hire: 08/12/2015

Staff # 16 Met

Date of Hire: 08/13/2007

Staff # 17 Met

Date of Hire: 08/13/2007

Staff # 18 Met

Date of Hire: 01/25/2019

Staff Credentials Reviewed: 5**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Consultant reviewed criminal record check determinations for two new employees hired since previous visit conducted on August 7, 2019.

Correction Deadline: 8/7/2019**Corrected on 5/19/2020**

.09(1)(j) - The previous citation was corrected on this date as criminal record check determinations were observed to be complete. Further, all staff was observed to have a determination letter that was electronically ported into DECAL KOALA.

591-1-1-.14 First Aid & CPR Met**Comment**

CPR and First Aid records were observed to be complete per current guidelines.

591-1-1-.33 Staff Training Met**Comment**

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Met**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on June 15, 2020.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.