



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/6/2019 **VisitType:** Monitoring Visit **Arrival:** 10:15 AM **Departure:** 12:30 PM

CCLC-243

Wee Tots Child Care

166 Honey Hole Rd. Thomson, GA 30824 McDuffie County
 (706) 597-8855 gran9452@bellsouth.net

Regional Consultant

Valarie Musselwhite

Phone: (770) 357-9988

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valarie.musselwhite@decal.ga.gov

Joint with: Kaycee Purvis

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/06/2019	Monitoring Visit	Good Standing	
11/08/2018	Licensing Study	Good Standing	
06/12/2018	POI Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 1	A-Right	Infants and One Year Olds	3	14	C	21	C	NA	NA	Lunch
Building 1	B- Left	Two Year Olds	2	13	C	28	C	NA	NA	Lunch
Building 1	Back	Six Year Olds and Over	2	12	C	32	C	45	C	Outside
Total Capacity @35 sq. ft.: 81						Total Capacity @25 sq. ft.: 99				
Building 2	A- Entrance	Three Year Olds and Four Year Olds	1	4	C	7	C	NA	NA	Story
Building 2	B-Front	Three Year Olds	1	8	C	11	C	NA	NA	Music
Total Capacity @35 sq. ft.: 18						Total Capacity @25 sq. ft.: 99				
Total # Children this Date: 51			Total Capacity @35 sq. ft.: 99			Total Capacity @25 sq. ft.: 99				

Building	Playground	Playground Occupancy	Playground Compliance
Building 1	Back	46	C

Comments

Plan of Improvement: Developed This Date 06/06/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Laveta Grant, Program Official

Date

Valarie Musselwhite, Consultant

Date

Kaycee Purvis, Consultant

Date



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Findings Report

Date: 6/6/2019 **VisitType:** Monitoring Visit **Arrival:** 10:15 AM **Departure:** 12:30 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities**Technical Assistance****Technical Assistance**

591-1-1-.03(1) - Please ensure children are engaged in activities when waiting for meals and snacks at the tables.

Correction Deadline: 6/6/2019

Technical Assistance

591-1-1-.03(13) - Please ensure a daily schedule is available and followed for the school aged summer program.

Correction Deadline: 6/6/2019

591-1-1-.12 Equipment & Toys(CR)**Not Met****Technical Assistance**

591-1-1-.12(2) - Please remove or repair the cracked yellow plastic sink bucket from the play kitchen set in Classroom B - Left.

Correction Deadline: 6/6/2019

Finding

591-1-1-.12(6) requires that a variety of age-appropriate toys and play materials be available, stored on low, open shelves accessible to children in each room or assigned area. It was determined based on an observation and staff statement that a variety of age appropriate toys and materials is not available for the school aged children attending for the summer.

POI (Plan of Improvement)

The Center director will ensure there is a variety of age-appropriate toys and play materials in each room for each age group. that are stored on low, open shelves accessible to children.

Correction Deadline: 6/14/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**N/A****Comment**

Center does not provide swimming activities.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on an observation that the sink in Building 2 had low water pressure. It was further determined, that one toilet in the left hallway restroom was missing the cover for the water tank and had exposed water.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring. The consultant observed the exposed concrete along the building on the playground fully covered.

Correction Deadline: 6/14/2019**Recited on 6/6/2019****Finding**

591-1-1-.25(7) requires that doors to rooms not approved for child care, other than the kitchen doors, be latched or locked so children cannot wander into those areas. Except in School-age Centers, interior Center door locks shall permit Personnel to open the locked room from outside of the room in an emergency. It was determined based on observation that the left hallway storage closet was unlocked and stored the hot water heater, three vacuums, paint, and light bulbs. It was further determined, that staff sent a school aged child into the right hallway storage closet to retrieve mats.

POI (Plan of Improvement)

The Center will routinely check that doors to unapproved rooms remain latched or locked and that Staff can open the locked rooms in an emergency.

Correction Deadline: 6/6/2019

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that a wheel barrel, broom, and empty glass fish tank were stored on the playground. It was further determined, that wire material was placed over the fence outside of Building 2 and had exposed sharp edges.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 6/12/2019

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Technical Assistance****Comment**

Proper hand washing observed throughout the center.

Technical Assistance

591-1-1-.17(9) - Please ensure clean laundry is not stored in the restroom.

Correction Deadline: 6/6/2019

591-1-1-.20 Medications(CR)**N/A****Comment**

The center currently does not dispense or administer medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Please be mindful of voice tone in redirecting children.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Not Met****Finding**

591-1-1-.30(1)(a)2 requires that a crib mattress is firm, tight-fitting without gaps, at least 2 inches thick and covered with a waterproof, washable material. Before a change of occupant, each mattress shall be cleaned with a disinfectant. It was determined based on observation that three of ten cribs had a two inch gap between the mattress and crib railing.

POI (Plan of Improvement)

The center will ensure that a crib mattress is firm, tight-fitting without gaps, at least

Correction Deadline: 6/28/2019**Technical Assistance**

591-1-1-.30(1)(a)3 - Please ensure all crib sheets are tight fitting.

Correction Deadline: 6/6/2019**Correction Deadline: 11/8/2018****Corrected on 6/6/2019****.30(1)(b)3 - Correction of previous citation in that staff stated mat sheets are washed weekly and sometimes daily.****Staff Records**

Records Reviewed: 15**Records with Missing/Incomplete Components: 2**

Staff # 1

Met

Date of Hire: 05/01/2008

Staff # 2

Met

Date of Hire: 06/30/2013

Records Reviewed: 15**Records with Missing/Incomplete Components: 2**

Staff # 3 Date of Hire: 02/25/2019	Met
Staff # 4 Date of Hire: 11/01/1995	Met
Staff # 5 Date of Hire: 10/12/2018	Met
Staff # 6 Date of Hire: 06/06/2017	Met
Staff # 7 Date of Hire: 04/06/2012 <u>"Missing/Incomplete Components"</u> .33(5)-10 Hrs. Annual Training	Not Met
Staff # 8 Date of Hire: 06/05/1996	Met
Staff # 9 Date of Hire: 09/25/2017	Met
Staff # 10 Date of Hire: 08/07/2001	Met
Staff # 11 Date of Hire: 05/14/2019 <u>"Missing/Incomplete Components"</u> .24(1)-Evidence of Orientation Missing	Not Met
Staff # 12 Date of Hire: 02/18/2019	Met
Staff # 13 Date of Hire: 05/28/2019	Met
Staff # 14 Date of Hire: 04/09/2019	Met
Staff # 15 Date of Hire: 06/05/1996	Met

Staff Credentials Reviewed: 15

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Correction Deadline: 11/8/2018****Corrected on 6/6/2019****.09(1)(d) - Correction of previous citation in that the consultant observed all staff with a national criminal record check supervised by staff with a comprehensive criminal record check.****Correction Deadline: 11/8/2018****Corrected on 6/6/2019****.09(1)(j) - Correction of previous citation in that the consultant observed portability requirements to be met.**

591-1-1-.33 Staff Training**Not Met****Technical Assistance**

591-1-1-.33(2) - Please ensure evidence of orientation is on file for all new staff.

Correction Deadline: 6/6/2019**Correction Deadline: 11/30/2018****Corrected on 6/6/2019****.33(4) - Correction of previous citation in that the consultant observed completed training.****Finding**

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of records that the director did not obtain the required ten hours of annual training for 2018.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2019**Recited on 6/6/2019**

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Correction Deadline: 11/8/2018****Corrected on 6/6/2019****.32(1) - Correction of previous citation in that all classrooms had appropriate ratios.****Correction Deadline: 4/19/2018****Corrected on 6/6/2019****.32(2) - Correction of previous citation in that all classrooms had appropriate ratios.**

591-1-1-.32 Supervision(CR)**Not Met**

Finding

591-1-1-.32(7) requires that children be supervised at all times and that the persons supervising in the child care area be alert, able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the chaperones and Students-in-Training, and provide timely attention to the children's actions and needs. It was determined based on an observation that staff sent a school aged child down the hallway to independently retrieve mats out of a storage closet.

POI (Plan of Improvement)

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

Correction Deadline: 6/6/2019

Recited on 6/6/2019