



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/20/2021 **VisitType:** Licensing Study **Arrival:** 2:00 PM **Departure:** 4:00 PM

CCLC-23899

Busy World Learning Center

134 Windy Hill Rd. SW Marietta, GA 30060 Cobb County
 (770) 432-2308 jacquelynmenner@yahoo.com

Mailing Address
 Same

Regional Consultant

Jennifer Bailey

Phone: (770) 357-7024

Fax: (770) 357-7023

jennifer.bailey@dec.al.ga.gov

Joint with: Kedirile Magakgala

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/20/2021	Licensing Study	Good Standing	
03/09/2021	Monitoring Visit	Good Standing	
08/10/2020	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Infants	1	3	C	18	C	NA	NA	Floor Play,Nap
Main	1R	PreK	2	17	C	18	C	NA	NA	Nap
Main	2L	One Year Olds	1	5	C	20	C	NA	NA	Nap
Main	2R	Five Year Olds and Six Year Olds and Over	1	8	C	19	C	NA	NA	Centers
Main	3 L	Two Year Olds	1	5	C	19	C	NA	NA	Nap
Main	3R	Three Year Olds	1	5	C	19	C	NA	NA	Nap

Total Capacity @35 sq. ft.: 113

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 43

Total Capacity @35 sq. ft.: 113

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	FRONT LEFT	9	C
Main	REAR LEFT	16	C
Main	RIGHT	33	C

Comments

An Administrative Review was conducted on August 20, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on August 23, 2021. with the Director.

Plan of Improvement: Developed This Date 08/20/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Jacquelyn Pressley, Program Official	Date
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Kedirile Magakgala, Consultant	Date
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Jennifer Bailey, Consultant	Date
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Findings Report

Date: 8/20/2021 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

591-1-1-.03(2) - Consultant discussed ensuring that lesson plans are up-to-date and posted with the Director.

Correction Deadline: 8/20/2021

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

Technical Assistance

591-1-1-.08(1) - Consultant discussed ensuring that children's enrollment forms have no blanks and that all areas are completed. Discussed marking that items that do not apply as not applicable, N/A, or a mark through it versus leaving it blank.

Correction Deadline: 8/20/2021

Facility**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained.

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that the fall zones around the swings on the Right playground did not meet the requirements in that the PVC pipe border that enclosed the resilient surface material was observed to be in the fall zone to the back of the swings.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency. Additionally, the Center will push back the PVC piping to maintain the required fall zone for regular swings which is determined by measuring length of the swing chain and adding seven feet. Fall zones must extend in front and in back of the stationary swing. The fall zones in the front and in the back needs to have at least six (6) inches of depth.

Correction Deadline: 8/30/2021

Food Service**591-1-1-.15 Food Service & Nutrition****Met**

Comment

Discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

Please ensure the new updated infant feeding form is used. Discussed revision to the written feeding plans for children under the age of 1 years old. Age-appropriate solid foods (including cereal) shall not be given to infants or children less than one (1) year of age until recommended as developmentally appropriate by the child's primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff stated proper handwashing and hygiene knowledge.

591-1-1-.20 Medications(CR)**N/A****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Technical Assistance****Technical Assistance**

591-1-1-.21(1)(p) - Discussed emergency preparedness plans with the Director and ensuring that a written plan for a written plan for handling emergencies, including a threatening event, or natural disaster which may occur at the Center; and to have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions and shall include assurance that no Center Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professional. Consultant provided a copy of the emergency preparedness plan template to the Director.

Correction Deadline: 8/25/2021

591-1-1-.27 Posted Notices**Met****Comment**

Please make sure that all required signs are posted and up to date.

Safety

591-1-1-.05 Animals**N/A****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Consultant discussed discipline with the staff who stated that redirection and age-appropriate discussion are used.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)**Not Met****Comment**

A current/completed inspection was observed for one vehicle used in transporting children this date with tag number RFG5567. The vehicle was observed during the virtual visit as well.

Comment

Discussed ensuring that all items are completed on the checklist; such as tag number and center information.

Finding

591-1-1-.36(7)(c) 3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on a review of records that on Friday, August 13, 2021 during p.m. transportation to the Center from Dunleith Elementary and International Academy of Smyrna that depart time, load/unload time, and return time were not recorded on the transportation log.

POI (Plan of Improvement)

The Center will ensure that each time of arrival and departure is documented by the driver or designated person with training, review and monitoring.

Correction Deadline: 8/24/2021

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Staff Records**Records Reviewed: 10****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 08/21/2015

Staff # 2

Met

Records Reviewed: 10**Records with Missing/Incomplete Components: 0**

Date of Hire: 06/22/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 3

Met

Staff # 4

Met

Staff # 5

Met

Date of Hire: 10/01/2001

Staff # 6

Met

Date of Hire: 07/28/2010

Staff # 7

Met

Staff # 8

Met

Date of Hire: 07/31/2020

Staff # 9

Met

Date of Hire: 07/28/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 10

Met

Staff Credentials Reviewed: 13**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Technical Assistance****Technical Assistance**

591-1-1-.09(1)(c) - Consultant discussed background check requirements with the Director on this date and ensuring that all staff who are present when children are present for care have a current comprehensive satisfactory clearance in the Center's electronic KOALA account. The owner was not observed on site, and was observed to have a comprehensive satisfactory clearance letter at the owner's other center. Consultant discussed ensuring that the Owner has an updated clearance on file with the Center in their electronic DECAL KOALA account before being present while children are present for care.

Correction Deadline: 8/20/2021**591-1-1-.14 First Aid & CPR****Met****Comment**

Complete first aid kits observed in center and on vehicle.

Comment

Please be mindful of CPR/First Aid certification expiration dates.

591-1-1-.33 Staff Training**Met****Comment**

Documentation observed of required 2020 annual staff training.

Comment

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

591-1-1-.31 Staff(CR)**Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.

Comment

Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.