



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/10/2021 **VisitType:** Licensing Study **Arrival:** 12:30 PM **Departure:** 2:00 PM

CCLC-22068

Childcare Network #160

2801 Wylde Road Augusta, GA 30909 Richmond County
 (706) 736-9779 cni160@childcarenetwork.com

Regional Consultant

Melyn Smith

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/10/2021	Licensing Study	Good Standing	
01/06/2021	Monitoring Visit	Good Standing	
07/22/2020	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Fifth Left		0	0	C	26	C	37	C	
Main	First Left	One Year Olds	1	8	C	17	C	NA	NA	Nap
Main	First Right	Infants	2	12	C	21	C	NA	NA	Diapering, Floor Play, Nap
Main	Fourth Left	Two Year Olds	2	18	C	18	C	25	C	Lunch
Main	Fourth Right		0	0	C	24	C	33	C	
Main	Front Left (Pre-K)	PreK	2	18	C	24	C	34	C	Nap
Main	Front Right (Pre-K)		0	0	C	20	C	28	C	
Main	Second Left	One Year Olds	2	8	C	10	C	NA	NA	Nap
Main	Second Right	Two Year Olds	1	10	C	16	C	NA	NA	Lunch
Main	Third Left	One Year Olds	1	6	C	9	C	NA	NA	Nap
Main	Third Right	Three Year Olds	2	19	C	19	C	NA	NA	Music
Total Capacity @35 sq. ft.: 204						Total Capacity @25 sq. ft.: 249				
Total # Children this Date: 99			Total Capacity @35 sq. ft.: 204			Total Capacity @25 sq. ft.: 249				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Front Left-Play	35	C
Main	Front Right-Play	20	C
Main	Large Back-Play	371	C
Main	Second Right-Play	68	C

Comments

An Administrative Review was conducted on August 10, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on August 19, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: Developed This Date 08/10/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Katina Mathis, Program Official

Date

Melyn Smith, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

591-1-1-.03(2) - The Consultant discussed with the Director to please ensure updated lesson plans were available and posted at the beginning of each week.

Correction Deadline: 8/10/2021

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 9

Records with Missing/Incomplete Components: 3

Child # 1 Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing,.08(1)-Doctor, Clinic, Phone Numbers

Child # 2 Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers

Child # 3 Met

Child # 4	Met
Child # 5	Met
Child # 6	Met
Child # 7	Met
Child # 8	Met
Child # 9	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Doctor, Clinic, Phone Numbers	

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined, based on review of records, that three of nine children's files reviewed were lacking the information and/or phone number for the child's primary physician. It was further determined that one of nine children's files reviewed was lacking the work address for the parent.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 8/20/2021

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition**Not Met****Comment**

Center menu meets USDA guidelines.

Finding

591-1-1-.15(2) requires that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined, based on review of records, that two of eleven infant feeding plans reviewed were lacking the infant's date of birth. It was further determined that one of eleven infant feeding plans reviewed was lacking the child's feeding schedule, including the amount of formula or breast milk to be given, on this date.

POI (Plan of Improvement)

The Center Director will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans on a regular basis that will include center staff involved with enrollment and those working in the infant classrooms.

Correction Deadline: 8/20/2021

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**N/A****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

Program observed complete emergency drills

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**N/A****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Technical Assistance**

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Comment

The vehicles had approved fire extinguishers.

Technical Assistance

591-1-1-.36(7)(b) - The Consultant discussed with the director to ensure the emergency medical authorizations contained all required information, as one was observed to be lacking the phone number for the child's primary physician on this date.

Correction Deadline: 8/11/2021

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Technical Assistance

591-1-1-.30(1)(d) - The Consultant discussed with the Director to ensure children were placed head to toe when napping.

Correction Deadline: 8/10/2021

Staff Records

Records Reviewed: 26

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 05/14/2018	
Staff # 2	Met
Date of Hire: 02/26/2014	
Staff # 3	Met
Staff # 4	Met
Date of Hire: 01/24/2019	
Staff # 5	Met
Date of Hire: 01/15/2020	
Staff # 6	Met
Date of Hire: 03/10/2020	
Staff # 7	Met
Date of Hire: 02/04/2019	
Staff # 8	Met
Date of Hire: 11/05/2018	
Staff # 9	Met

Date of Hire: 01/19/2016

Staff # 10

Met

Date of Hire: 06/23/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 11

Met

Date of Hire: 11/15/2018

Staff # 12

Met

Date of Hire: 06/18/2013

Staff # 13

Met

Date of Hire: 06/03/2019

Staff # 14

Met

Date of Hire: 05/12/2003

Staff # 15

Met

Date of Hire: 08/24/2020

Staff # 16

Met

Date of Hire: 01/06/2020

Staff # 17

Met

Date of Hire: 06/25/2018

Staff # 18

Met

Date of Hire: 04/24/2019

Staff # 19

Met

Date of Hire: 07/04/2020

Staff # 20

Met

Date of Hire: 04/27/2021

Staff # 21

Met

Date of Hire: 01/15/2019

Staff # 22

Met

Date of Hire: 08/02/2016

Staff # 23

Met

Date of Hire: 04/10/2019

Staff # 24

Met

Records Reviewed: 26**Records with Missing/Incomplete Components: 0**

Date of Hire: 07/29/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 25

Met

Date of Hire: 04/06/2021

Staff # 26

Met

Date of Hire: 02/11/2021

Staff Credentials Reviewed: 18**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided five files for employees hired since last visit.

591-1-1-.14 First Aid & CPR**Not Met****Finding**

591-1-1-.14(3) requires the Center to have a first aid kit in each building of the Center and in any vehicle used by the Center for transportation of children, that contains scissors, tweezers, gauze pads, adhesive tape, thermometer, band-aids, assorted sizes, antibacterial ointment, insect-sting preparation, an antiseptic cleansing solution, triangular bandages, rubber gloves, protective eye wear, a protective face mask, and a cold pack. The first aid kit, together with a first aid instruction manual which must be kept with the kit at all times, shall be stored so that it is not accessible to children but is easily accessible to Staff. It was determined, based on observation, that the Center's first aid kit was missing antibacterial ointment, insect-sting preparation, and a triangular bandage on this date. It was further determined that the vehicle with tag number RDQ1881, used for routine transportation, had a first aid kit that was missing the thermometer, scissors, tweezers, adhesive tape, insect-sting preparation, antiseptic, a triangular bandage, and protective eye wear on this date. It was further determined that the vehicle with tag number AWG2914, used for routine transportation, had a first aid kit that was missing the thermometer, scissors, tweezers, gauze pads, adhesive tape, band-aids, antibacterial ointment, insect-sting preparation, antiseptic, a cold pack, and protective eye wear on this date.

POI (Plan of Improvement)

Center Staff will provide any missing first aid kits, add any missing items to each first aid kit and will develop and use a plan for checking the kits and replacing missing items in each kit in the future. First aid kits and instruction manuals will be stored so that they kits are not accessible to children but are easily accessible to Center Staff.

Correction Deadline: 8/25/2021**591-1-1-.33 Staff Training****Met****Comment**

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

Comment

Adequate supervision observed on this date during the virtual walk through. The Consultant discussed with the Director the new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.