



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/5/2019 **VisitType:** POI Follow Up **Arrival:** 8:40 AM **Departure:** 11:45 AM

CCLC-1712

Building Blocks of Alpharetta

6180 Atlanta Highway Alpharetta, GA 30004 Forsyth County
 (770) 475-7196 blockbyblock@bellsouth.net

Regional Consultant

Mandi Sloan
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Mailing Address
 Same

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
11/05/2019	POI Follow Up	Good Standing	
10/09/2019	Licensing Study	Good Standing	
04/15/2019	Monitoring Visit	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	PreK	2	19	C	20	C	NA	NA	Circle Time
Main	1R	Infants and One Year Olds	1	3	C	15	C	NA	NA	Breakfast, Transitioning
Main	2L	PreK	2	21	C	29	C	NA	NA	Circle Time
Main	2R	One Year Olds and Two Year Olds	1	8	C	20	C	NA	NA	Free Play, Diapering
Main	3R	Three Year Olds and Four Year Olds and Six Year Olds and Over	1	8	C	18	C	NA	NA	Art, Centers
Main	Building 2		0	0	C	22	C	NA	NA	
Total Capacity @35 sq. ft.:			124		Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 59			Total Capacity @35 sq. ft.: 124		Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground Back-end	35	C
Main	Playground Left-side	35	C

Comments

The purpose of today's visit is to conduct a Plan of Improvement Follow Up visit and to follow up on citations from the Licensing Study conducted on October 8, 2019.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Tracy Hicks, Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

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The following information is associated with a POI Follow Up:

Children's Records

591-1-1-.08 Children's Records

Met

Correction Deadline: 10/9/2019

Corrected on 11/5/2019

.08(1) - The previous citation was corrected on this date as five of five children's records reviewed were observed to be complete. Further, five of five children's records reviewed contained the addresses of the person to whom the child may be released.

Facility

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 10/23/2019

Corrected on 11/5/2019

.26(8) - The previous citation was corrected on this date as resilient surface beneath the climbing and swinging equipment was maintained. Further, there was six inches of resilient surface present under the fall zones on the play equipment on the left side playground.

Food Service

591-1-1-.18 Kitchen Operations

Met

Correction Deadline: 10/9/2019

Corrected on 11/5/2019

.18(6) - The previous citation was corrected on this date as the dishes used in all classrooms were observed to no longer be washed in the classroom sinks. Further, these dishes were observed to be washed in the dishwasher located in the program's kitchen.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Correction Deadline: 10/11/2019

Corrected on 11/5/2019

.21(3) - The previous citation was corrected on this date as the program conducted an lockdown drill on October 10, 2019. Further, the program's last document tornado drill was on October 11, 2019 and the program's last documented fire drill was on October 14, 2019.

Safety

591-1-1-.36 Transportation(CR)

Met

Correction Deadline: 10/19/2019

Corrected on 11/5/2019

.36(3)(a-b) - The previous citation was corrected on this date as transportation training was observed to be complete. Staff who participate in the transportation of children obtained the required two hours of transportation training on October 9, 2019 and October 11, 2019.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 10/9/2019

Corrected on 11/5/2019

.30(1)(b)1 - The previous citation was corrected on this date as cots and mats were observed to be of sound construction. Further, the mats in room 1L (pre k) and 2L (pre k) had been repaired with duct tape no longer exposing the inside foam. In addition, new mats have been ordered to replace the cots in room 3R (three and four year-olds).

Staff Records

Records Reviewed: 14

Records with Missing/Incomplete Components: 1

Staff # 3

Not Met

Date of Hire: 06/01/2019

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Correction Deadline: 10/9/2019

Corrected on 11/5/2019

.09(1)(a) - The previous citation was corrected on this date as criminal records checks were observed to be complete. Further, the owner's spouse has submitted a Records Check Application and Fingerprints to an authorized fingerprinting site.

Correction Deadline: 10/9/2019

Corrected on 11/5/2019

.09(1)(c) - The previous citation was corrected on this date as criminal record checks were observed to be complete. Further, the owner's spouse was observed to have a current and satisfactory criminal record check letter on file.

Correction Deadline: 11/8/2019

Corrected on 11/5/2019

.14(2) - The previous citation was corrected on this date as First Aid and CPR was observed to be complete.

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of records that one staff member with hire date of June 1, 2019 had not completed the required health and safety training.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 11/8/2019

Recited on 11/5/2019

Defer

591-1-1-.33(5)- Citation is deferred on this date. Annual training for 2019 will be reviewed upon the program's next regulatory visit.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 11/8/2019