



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/2/2019      **VisitType:** Licensing Study      **Arrival:** 8:30 AM      **Departure:** 1:30 PM

**CCLC-32937**

**Discovery Point #42**

80 Charleston Place Covington, GA 30016 Newton County  
 (678) 712-6550 dp\_42@rocketmail.com

**Regional Consultant**

Ashley Cunningham  
 Phone: (866) 374-9389  
 Fax: (866) 375-0880  
 Ashley.Cunningham@dec.al.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/02/2019	Licensing Study	Good Standing	
12/05/2018	Monitoring Visit	Good Standing	
04/06/2018	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1/L Infants	Infants	1	4	C	21	C	NA	NA	Free Play
Main	B 2/L 1 Yr	One Year Olds	1	6	C	16	C	NA	NA	Centers
Main	C/ 3/L	Two Year Olds and Three Year Olds	1	10	C	20	C	NA	NA	Free Play
Main	D Cafe/ Middle		0	0	C	39	C	55	C	Not In Use
Main	E 1R Preschool		0	0	C	22	C	NA	NA	Not In Use
Main	F 2rd Rt	Three Year Olds and Four Year Olds	1	15	C	24	C	NA	NA	Free Play
Main	G 3R Preschool	Four Year Olds and Five Year Olds and Six Year Olds and Over	1	12	C	24	C	34	C	Free Play
Main	H 4R		0	0	C	27	C	37	C	Not In Use
Main	I 5R School Age	Six Year Olds and Over	1	24	C	37	C	51	C	Free Play
Total Capacity @35 sq. ft.: 230					Total Capacity @25 sq. ft.: 280					
Total # Children this Date: 71					Total Capacity @25 sq. ft.: 280					

Building	Playground	Playground Occupancy	Playground Compliance
Main	A Infant/ toddler	13	C
Main	B School Age	85	C
Main	C Preschool	87	C

**Comments**

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

Sherrie Johnson, Program Official

Date

Ashley Cunningham, Consultant

Date



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### Findings Report

**Date:** 4/2/2019 **VisitType:** Licensing Study **Arrival:** 8:30 AM **Departure:** 1:30 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)** Met

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** Met

**Comment**

Center does not provide swimming activities.

### Children's Records

**591-1-1-.08 Children's Records** Met

**Comment**

Five records were observed to be complete and well organized.

### Facility

**591-1-1-.06 Bathrooms** Met

**Comment**

Bathrooms observed to be clean and well maintained.

**591-1-1-.19 License Capacity(CR)** Met

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** Technical Assistance

**Comment**

Center appears clean and well maintained.

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**Technical Assistance**

591-1-1-.25(13) - There was a broken safety latch in the beginners classroom underneath the changing table. The staff stated that is happened that morning and that it was reported to the front. The consultant informed the staff to remove all diaper rash creams and vaseline from that side until the latch could be repaired.

**Correction Deadline: 4/2/2019**

**Technical Assistance**

591-1-1-.25(3) - The consultant discussed with the owner about cleaning the dust from the exhaust fans in the bathrooms as well as replacing the cracked containers that the toys are stored in in the classrooms.

**Correction Deadline: 4/2/2019**

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**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Comment**

Playground observed to be clean and in good repair.

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition****Not Met****Comment**

Center menu meets USDA guidelines.

**Comment**

Please ensure that infant feeding forms are updated regularly.

**Finding**

591-1-1-.15(3) requires baby bottles and formula to be labeled with the individual child's name; supplied by the Parent daily in bottles; and refrigerated at a temperature of forty (40) degrees Fahrenheit or less. Only the current day's formula or breast milk shall be served. If formula must be provided by the Center, only commercially prepared, ready-to-feed formula shall be used. Refrigerated or frozen breast milk shall only be heated or thawed under warm running water or in a container of warm water. It was determined based on observation that the bottles in the infant room were not labeled.

**POI (Plan of Improvement)**

The Center will train Staff to follow the required procedures, ensure that parents are fully informed, and will review and monitor regularly.

**Correction Deadline: 4/2/2019**

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**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

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**Health and Hygiene**

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**591-1-1-.07 Children's Health****Not Met****Finding**

591-1-1-.07(5) requires Center Staff to not permit children to wear around their necks or attach to their clothing pacifiers or other hazardous items. It was determined based on observation that two infants had the string attached to their pacifiers.

**POI (Plan of Improvement)**

The Center will instruct Staff regarding this safety requirement.

**Correction Deadline: 4/2/2019**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Hand washing requirements for diapering were discussed with the director on this date.

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

Complete documentation of transportation observed.

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Removing old mats with exposed foam was discussed with the director on this date. The consultant observed enough mats that were in good condition.

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**Staff Records**

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**Records Reviewed: 21****Records with Missing/Incomplete Components: 6**

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Staff # 2

Not Met

Date of Hire: 09/24/2018

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 4

Not Met

Date of Hire: 02/05/2018

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.

Staff # 6 Not Met

Date of Hire: 01/23/2018

"Missing/Incomplete Components"

.33(4)-1st Yr. Training 2 Hrs. (Abuse) Missing,.33(4)-1st Yr. Training 4 Hrs. Missing

Staff # 17 Not Met

Date of Hire: 02/26/2018

"Missing/Incomplete Components"

.33(4)-1st Yr. Training 2 Hrs. (Abuse) Missing,.33(4)-1st Yr. Training 4 Hrs. Missing

Staff # 18 Not Met

Date of Hire: 05/08/2017

"Missing/Incomplete Components"

.33(4)-1st Yr. Training 4 Hrs. Missing

Staff # 21 Not Met

Date of Hire: 03/07/2017

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete.

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**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Complete first aid kits observed in center and on vehicles.

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

**Correction Deadline: 1/4/2019**

**Corrected on 4/2/2019**

.14(2) - Previous citation corrected. Please stop from using National CPR Foundation for first aid/CPR training. Online only First Aid and CPR training do not meet requirements and cannot be accepted. First Aid and CPR training may incorporate online portions of the training, but there should also be a hands-on portion for it to meet requirements.

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**591-1-1-.33 Staff Training** **Not Met**

**Correction Deadline: 1/4/2019**

**Corrected on 4/2/2019**

.33(3) - Previous citation corrected in that health and safety was observed for all required staff.

**Finding**

591-1-1-.33(4) requires all Staff who provide any direct care to children, except independent contractors, Students-in-Training and volunteers, to obtain ten (10) clock hours of training or instruction in child care issues from an accredited school or Department-approved source. At least six (6) of the clock hours must be divided as follows: four (4) clock hours of training in any of the following topics: disease control, cleanliness, basic hygiene, illness detection, illness disposition and childhood injury control and two (2) clock hours of training in identifying, reporting and meeting the needs of abused, neglected or deprived children. It was determined based on a review of staff files that three staff (#6, #17 and #18) did not have evidence to show that all ten clock hours of first year training was completed.

**POI (Plan of Improvement)**

The Center will plan and schedule training and follow up to ensure that direct care Staff complete the required hours of training in the required subjects.

**Correction Deadline: 5/2/2019**

**Finding**

591-1-1-.33(5) requires the Director and person with primary responsibility for food preparation to have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on a review of staff files that the cooks and director did not have evidence to show that four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage was completed.

**POI (Plan of Improvement)**

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

**Correction Deadline: 5/2/2019**

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**591-1-1-.31 Staff(CR)****Not Met****Finding**

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on a review of files that staff #2 had a CDA that expired in January of 2016.

**POI (Plan of Improvement)**

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

**Correction Deadline: 4/2/2019**

**Finding**

591-1-1-.31(2)(b)3.(ii)(I)-(VIII) requires the Center develop a written plan for newly hired teacher's who do not possess the educational credential or degree listed in 591-1-1-.31(2)(b)2.(i) through (xii). It was determined based on a review of staff files that three staff listed as lead teachers (#17, #18, #20) did not have professional development plan on file.

**POI (Plan of Improvement)**

The Center will develop a written plan for newly hired teacher's and ensure that the teacher's follow the plan. The consultant left a sample plan.

**Correction Deadline: 4/2/2019**

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<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

**Comment**

Adequate supervision observed on this date.