



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/10/2017 **VisitType:** Monitoring Visit

**Arrival:** 11:35 AM

**Departure:** 1:15 PM

**CCLC-39212**

**Lillie Lands Daycare**

553 Mason Drive Swainsboro, GA 30401 Emanuel County  
 (478) 289-7488 Brownlillie94@gmail.com

**Regional Consultant**

Brandi Mangino

Phone: (478) 314-9726

Fax: (478) 599-0169

brandi.mangino@decal.ga.gov

**Mailing Address**

P.O. Box 245  
 Swainsboro, GA 30401

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
01/10/2017	Monitoring Visit	Good Standing	
07/25/2016	Licensing Study	Good Standing	
02/08/2016	Monitoring Visit	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Front Left	Infants and One Year Olds	1	4	C	6	C	NA	NA	Transitioning, Flo or Play, Feeding
Main	Front Right	Two Year Olds and Three Year Olds	1	6	C	6	C	NA	NA	
Total Capacity @35 sq. ft.: 12			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 10			Total Capacity @35 sq. ft.: 12			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Only	33	C

**Comments**

Plan of Improvement: Developed This Date 01/10/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Lillie Brown, Program Official

Date

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Brandi Mangino, Consultant

Date



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### Findings Report

**Date:** 1/10/2017    **VisitType:** Monitoring Visit    **Arrival:** 11:35 AM    **Departure:** 1:15 PM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.03 Activities**

**Met**

**Correction Deadline: 7/25/2016**

**Corrected on 1/10/2017**

**.03(2) - Citation corrected on this date.**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Children's Records

**591-1-1-.08 Children's Records**

**Not Met**

**Finding**

591-1-1-.08(g) requires center staff to maintain a file for each child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations for each child enrolled in the center on a form approved by the Department, and to allow no child to continue enrollment in the center for more than thirty (30) days without such evidence. It was determined based on a review of records that two enrolled children had no immunizations.

**POI (Plan of Improvement)**

Center staff will have and use a plan to track immunization forms for all enrolled children and to ensure the form or affidavit are obtained from the parent or guardian within 30 days of enrollment. Parents will be informed their child cannot remain enrolled in the center without this documentation.

**Correction Deadline: 1/17/2017**

**Recited on 1/10/2017**

**591-1-1-.32 Staffing/Supervision(CR)****Met****Comment**

Staffing and Supervision discussed on this date for evening care.

**Correction Deadline: 1/10/2017****591-1-1-.19 License Capacity(CR)****Not Met****Finding**

591-1-1-.19(1) requires the Center to provide 35 square feet of usable space per child. It was determined based on consultants observation that the Center cared for eight children in a space that was licensed for six children.

**POI (Plan of Improvement)**

The center will limit the number of children in this space to the licensed capacity.

**Correction Deadline: 1/10/2017****Recited on 1/10/2017****591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Correction Deadline: 8/24/2016****Corrected on 1/10/2017****.25(11) - Citation observed to be corrected. The rugs appeared to be cleaned.****Finding**

591-1-1-.25(3) requires that the Center and surrounding premises be clean, free of debris and in good repair. It was determined based on consultants observation that two window screens on the porch area were broken. One was observed to have a sharp edge. ncompliant: [ ].

**POI (Plan of Improvement)**

To ensure the cleanliness, sanitation and safety of the environment, the center will ensure the screens are repaired.

**Correction Deadline: 1/10/2017****591-1-1-.25 Physical Plant-Structural/Mechanical****Met****Correction Deadline: 7/25/2016****Corrected on 1/10/2017****.25(19) - Citation observed to be corrected on this date. Center staff stated that the area is no longer being used.****591-1-1-.26 Playgrounds(CR)****Not Met****Technical Assistance**

Consultant discussed removing the limbs from the playground, and ensuring an the bottom of the fence on the left side in front of the white building is secure to the ground.

**Finding**

591-1-1-.26(8) requires the playground to be kept clean, free of litter and hazards. It was determined based on consultant observation that hazards were observed in the outdoor play area in that a piece of concrete under the blue steps were posing a tripping hazard to children in care, and over two inches of standing water in the sandbox

**POI (Plan of Improvement)**

To ensure the cleanliness, sanitation and safety of the playground, the center will ensure the above citation is corrected.

**Correction Deadline: 1/10/2017**

<b>Food Service</b>
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**591-1-1-.15 Food Service & Nutrition** **Met**

**Correction Deadline: 2/8/2016**

**Corrected on 1/10/2017**

**.15(3) - Citation observed to be corrected.**

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**591-1-1-.18 Kitchen Operations** **Met**

**Correction Deadline: 7/25/2016**

**Corrected on 1/10/2017**

**.18(3) - Citation observed to be corrected.**

**Correction Deadline: 7/25/2016**

**Corrected on 1/10/2017**

**.18(5) - citation observed to be corrected.**

<b>Health and Hygiene</b>
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**591-1-1-.07 Children's Health** **Met**

**Correction Deadline: 2/8/2016**

**Corrected on 1/10/2017**

**.07(5) - Citation observed to be corrected on this date.**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff Stated Proper Knowledge

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**591-1-1-.17 Hygiene(CR)** **Met**

**Correction Deadline: 1/10/2017**

**Recited on 1/1/0001**

**Corrected on 1/10/2017**

**.17(7)(a-d) -**

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Per the person in charge on this date the center does not dispense medication.

<b>Policies and Procedures</b>
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**591-1-1-.27 Posted Notices** **Met**

**Correction Deadline: 1/10/2017**

**Recited on 1/1/0001**

Corrected on 1/10/2017

.27(g) -

**Safety**

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Observed-Discussion/Redirection

**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

No Field Trips at This Time

**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

No Routine Transportation Provided

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Correction Deadline: 2/9/2016**

Corrected on 1/10/2017

.30(2)(b) - Citation observed to be corrected.

**Staff Records**

**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Correction Deadline: 7/25/2016**

Corrected on 1/10/2017

.09(1)(a) - Citation observed to be corrected on this date.

**591-1-1-.24 Personnel Records** **Met**

**Correction Deadline: 7/30/2016**

Corrected on 1/10/2017

.24(a) - Citation observed to be corrected.

**591-1-1-.33 Staff Training** **Not Met**

**Comment**

Health/Safety training reminder

**Finding**

591-1-1-.33(4) requires ten clock hours of annual training for supervisory and caregiver Staff, except for independent contractors, Students-in-Training and volunteers, in the subjects of early childhood education, child development or subjects related to the position. It was determined based on consultants observation that two of the veteran staff did not complete the 10 hours of required training for the 2016 year.

**POI (Plan of Improvement)**

Staff will complete training.

**Correction Deadline: 1/24/2017**

**Recited on 1/10/2017**

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Correction Deadline: 7/25/2016**

**Corrected on 1/10/2017**

**.32(3)(a) - Citation observed to be corrected.**

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**591-1-1-.32 Supervision(CR)**

**Not Met**

**Finding**

591-1-1-.32(7) requires that children be supervised at all times. It was determined based on consultants observation that the staff member in Front Right room was watching the children as the other staff member was pulling records for consultant. The staff member that was in charge of the children at the time left the children for a brief time to walk into another room to get chairs for the children.

**POI (Plan of Improvement)**

The center will provide training to staff and monitor to ensure that children are supervised at all times.

**Correction Deadline: 1/10/2017**

**Recited on 1/10/2017**