

Program Inspection Before & After School Center Compliance Plan

Provider's Name: **Andes Central After School Program**

City: **Lake Andes**

Provider Number: **019525353**

Inspector: **Deb Bigge**

Date of Inspection: **10/10/2018**

Time of Inspection: **3:19 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

A. Program Activities, Schedule, Equipment and Supplies

2. Are activity plans in writing and posted in the facility? 67:42:14:15

<p>Corrections To Be Made:</p> <p>A daily schedule and written plan of activities/lesson plans need to be in writing and posted in the facility.</p> <p>*Schedule and activity plans were posted.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="0"> <tr> <td style="text-align: center;">Suggested Completion Date:</td> <td style="text-align: center;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">11/09/2018</td> <td style="text-align: center;">11/06/2018</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	11/09/2018	11/06/2018
Suggested Completion Date:	Actual Completion Date:				
11/09/2018	11/06/2018				

C. Staff-Child Ratio

20. Is the ratio of 1 staff to every 15 school-age children maintained at all times (only exception is transportation to and from school)? 67:42:14:17

<p>Corrections To Be Made:</p> <p>The staff to child ratio of one staff to 15 children needs to be maintained at all times. Staff counted in ratio need to have file documentation and verification of orientation training.</p> <p>* A Corrective Action Plan was implemented on 12/03/18 to assist the program with achieving compliance with this issue. An additional staff person was hired and the Corrective Action Plan was successfully completed on 01/15/2019.</p>	<p>Agency Action:</p> <p>Corrective Action Plan</p> <table border="0"> <tr> <td style="text-align: center;">Suggested Completion Date:</td> <td style="text-align: center;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">10/11/2018</td> <td style="text-align: center;">01/15/2019</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	10/11/2018	01/15/2019
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10/11/2018	01/15/2019				

G. Record Keeping, Posting Information, Fire/Tornado Drills

31. Is the program Certificate of License posted in a visible location? 26-6-13

Corrections To Be Made:	Agency Action:
The license needs to be posted in a visible location.	Compliance Plan
*The license was posted.	Suggested Completion Date:
	Actual Completion Date:
	10/17/2018
	11/06/2018
	Status: Corrected

33. Does the program have documentation 4 fire drills and 1 tornado drill were conducted in the past year? 67:42:14:28

Corrections To Be Made:	Agency Action:
Dates of four fire drills and one tornado drill completed in the past year are needed.	Compliance Plan
*Dates of drills were submitted.	Suggested Completion Date:
	Actual Completion Date:
	10/17/2018
	11/06/2018
	Status: Corrected

34. Do staff records contain all required information? 67:42:14:23 Note: staff records are to be maintained for 6 months following the end of employment.

Corrections To Be Made:	Agency Action:
JN - Training CY - Training	Compliance Plan
	Suggested Completion Date:
	Actual Completion Date:
	10/17/2018
	11/06/2018
	Status: Corrected

Chelsey Youngstrom

Provider Signature

10/10/2018

Date

Deb Bigge

Inspector Signature

10/10/2018

Date