

Program Inspection Before & After School Center Compliance Plan

Provider's Name: **The Academy of Boys and Girls Club** City: **Yankton**

Provider Number: **019525289**

Inspector: **Stacie Ugofsky** Date of Inspection: **06/17/2020**

Time of Inspection: **9:50 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

G. Record Keeping, Posting Information, Fire/Tornado Drills

33. Does the program have documentation 4 fire drills and 1 tornado drill were conducted in the past year?
67:42:14:28

<p>Corrections To Be Made:</p> <p>Documentation for 4 fire drills and 1 tornado drill was not available for 2019.</p> <p>4 fire drills and 1 tornado drill must be conducted and documented annually. The program will complete one fire drill within the next 30 days.</p> <p>Correction: The program conducted a fire and a tornado drill after the inspection was completed. Program administration will ensure that 4 fire and 1 tornado drill will be conducted and documented annually.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="0"> <tr> <td style="text-align: center;">Suggested Completion Date:</td> <td style="text-align: center;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">07/17/2020</td> <td style="text-align: center;">07/13/2020</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	07/17/2020	07/13/2020
Suggested Completion Date:	Actual Completion Date:				
07/17/2020	07/13/2020				

34. Do staff records contain all required information? 67:42:14:23 Note: staff records are to be maintained for 6 months following the end of employment.

<p>Corrections To Be Made:</p> <p>KA - Timely Orientation, CPR</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="0"> <tr> <td style="text-align: center;">Suggested Completion Date:</td> <td style="text-align: center;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">07/17/2020</td> <td style="text-align: center;">07/13/2020</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	07/17/2020	07/13/2020
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Koty Matthiesen

Provider Signature

06/17/2020

Date

Stacie Ugofsky

Inspector Signature

06/18/2020

Date