

Program Inspection Licensed Day Care Programs Compliance Plan

Provider's Name: **St. Agnes Red and Gold**

City: **Vermillion**

Provider Number: **019524365**

Inspector: **Stacie Ugofsky**

Date of Inspection: **07/07/2020**

Time of Inspection: **10:27 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

A. Program Activities, Schedule and Environment

2. Are activity plans developed and implemented that offer a variety of activities to meet the needs of various age groups? 67:42:10:10

<p>Corrections To Be Made:</p> <p>There were no activity plans developed and implemented in any of the classrooms.</p> <p>Activity plans must be developed and implemented that offer a variety of activities to meet the needs of various age groups and to ensure supplies are on hand for activities.</p> <p>Correction: The program has been developing and implementing activity plans that offer a variety of activities that meet the needs of various age groups. The designated program planner will ensure the activity plans are developed and implemented.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table style="width: 100%;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">07/11/2020</td> <td style="text-align: center;">08/24/2020</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	07/11/2020	08/24/2020
Suggested Completion Date:	Actual Completion Date:				
07/11/2020	08/24/2020				

B. Program Practices

24. Is program aware of their responsibility to report to Child Care Services, any changes to program that may affect their licensing such as new director, change in space used, renovating of space used, change in location, etc.? 67:42:16:09

Corrections To Be Made:	Agency Action:	
The first-grade room has not been approved for childcare use. Floor plans must be submitted to CCS so the room can be approved for childcare use.	Compliance Plan	
The program must report any change in space used.	Suggested Completion Date:	Actual Completion Date:
Correction: Floor plans have been submitted to Child Care Services for approval of all areas of the school the childcare program uses.	08/14/2020	08/24/2020
	Status: Corrected	

G. Record Keeping, Posting Information and Fire & Tornado Drills

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

Corrections To Be Made:	Agency Action:	
TA - CPR	Compliance Plan	
AA - CPR	Suggested Completion Date:	Actual Completion Date:
BA - Central Registry Check, Sex Offender Registry Check, Criminal Record Check, CPR, Training	08/14/2020	08/24/2020
TA - Three References	Status: Corrected	
BH - Central Registry Check, Criminal Record Check, Timely Orientation, CPR		
KJ - Central Registry Check, Sex Offender Registry Check, Criminal Record Check		
BM - Central Registry Check, Sex Offender Registry Check, Criminal Record Check, C A/N Report Statement, Timely Orientation, CPR		
LM - Central Registry Check, CPR		
KP - Central Registry Check, Criminal Record Check		
SP - Central Registry Check		
RR - CPR		
GT - CPR		
HW - Central Registry Check, Criminal Record Check		

41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

<p>Corrections To Be Made:</p> <p>MH - Emergency Permission KL - Emergency Contact JU - Immunization Records RW - Immunization Records</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td>08/14/2020</td> <td>08/24/2020</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	08/14/2020	08/24/2020
Suggested Completion Date:	Actual Completion Date:				
08/14/2020	08/24/2020				

J. Written Program Policies

66. Policies related to requirement for reporting changes or circumstances, within 24 hours, which may affect ability to comply with licensing rules i.e. new program location, building renovations or remodeling, suspected in-house child abuse or neglect, ownership change, employee felony convictions or new director? 67:42:10:10

<p>Corrections To Be Made:</p> <p>The current written policy does not outline that information will be reported within 24 hours and does not outline specific information that must be reported to CCS.</p> <p>The written policy must outline that the program will report all of changes of circumstances, within 24 hours, which may affect ability to comply with licensing rules i.e. new program location, building renovations/remodeling, suspected in-house child abuse or neglect, ownership change, employee felony convictions or new director to Child Care Services.</p> <p>Correction: The center policies have been updated and contain all information as required by ARSD 67:42:10:10.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td>08/01/2020</td> <td>08/24/2020</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	08/01/2020	08/24/2020
Suggested Completion Date:	Actual Completion Date:				
08/01/2020	08/24/2020				

68. Policies related to requirement for describing that the person who plans center programming has specific education and experience? 67:42:10:10

Corrections To Be Made:	Agency Action:	
The policies must outline requirement describing the person who plans center programming, has a specific degree and what their role at the program is.	Compliance Plan	
The policies must explain that the person who plans center programming has specific education and experience.	Suggested Completion Date:	Actual Completion Date:
Correction: The center policies have been updated and contain all information as required by ARSD 67:42:10:10.	08/01/2020	08/24/2020
	Status: Corrected	

K. Day Care Staff Qualifications

73. Does the individual responsible for planning and implementing the program and staff supervision, meet the educational requirements? 67:42:10:02.01

Corrections To Be Made:	Agency Action:	
The designated program planner is currently not working at the program.	Compliance Plan	
The individual responsible for planning and implementing the program who meets educational requirements must be on site to ensure activity planning is appropriate.	Suggested Completion Date:	Actual Completion Date:
Correction: The school principal meets the qualifications of the program planner and will ensure activity plans are developed and implemented.	07/15/2020	08/24/2020
	Status: Corrected	

Rose Ruffinott
Provider Signature

07/07/2020
Date

Stacie Ugofsky
Inspector Signature

07/07/2020
Date