

# Program Inspection Before & After School Center Compliance Plan

Provider's Name: **LSS @ Eastside Lutheran OST** City: **Sioux Falls**

Provider Number: **018042613**

Inspector: **Stacie Ugofsky** Date of Inspection: **08/19/2020**

Time of Inspection: **12:36 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

## A. Program Activities, Schedule, Equipment and Supplies

2. Are activity plans in writing and posted in the facility? 67:42:14:15

### Corrections To Be Made:

**An activity plan was not developed and posted at the time of the inspection.**

**An activity plan must be in writing and posted in the facility.**

**Correction: The activity plans were developed and posted at the program. The director will ensure the activity plan is developed and posted in a timely manner.**

### Agency Action:

#### Compliance Plan

Suggested  
Completion  
Date:

**08/19/2020**

Actual  
Completion  
Date:

**08/20/2020**

Status: **Pending**

## E. Nutrition, Snack and Meal Planning

26. If the center prepares meals, are weekly menus posted? 67:42:14:21

### Corrections To Be Made:

**Meals are received from the free and reduced lunch meal plan and staff are unaware of the meals that will be served to children so weekly menus are not posted.**

**Weekly menus must be posted.**

**Correction: A menu was posted and the director will ensure the most current menu will be posted.**

### Agency Action:

#### Compliance Plan

Suggested  
Completion  
Date:

**08/19/2020**

Actual  
Completion  
Date:

**08/20/2020**

Status: **Corrected**

## G. Record Keeping, Posting Information, Fire/Tornado Drills

34. Do staff records contain all required information? 67:42:14:23 Note: staff records are to be maintained for 6 months following the end of employment.

Corrections To Be Made:	Agency Action:	
<b>BB - CPR</b> <b>MB - Three References, Timely Orientation, CPR</b> <b>KG - CPR</b>	<b>Compliance Plan</b>	
	Suggested Completion Date:	Actual Completion Date:
	<b>09/19/2020</b>	<b>09/18/2020</b>
	Status: <b>Corrected</b>	

38. If records are kept at an alternative site other than where care is provided, does the facility where care is provided have at minimum a record with child's name, date of birth, allergy information, original emergency medical treatment authorization, name, address, and phone number for child's parents and emergency contact information? 67:42:14:23

Corrections To Be Made:	Agency Action:	
<b>The child records are stored at an alternative site and the original medical treatment authorization is not kept on site.</b>	<b>Compliance Plan</b>	
<b>The original medical treatment authorization must be kept at the facility where care is provided.</b>	Suggested Completion Date:	Actual Completion Date:
<b>Correction: The original medical treatment authorization form for each child is kept at the facility.</b>	<b>09/19/2020</b>	<b>08/24/2020</b>
	Status: <b>Corrected</b>	

Christina Eitrem

Provider Signature

08/19/2020

Date

Stacie Ugofsky

Inspector Signature

08/19/2020

Date