

# Program Inspection Licensed Day Care Programs Compliance Plan

Provider's Name: **Sprouting Ivy Academy**

City: **Sioux Falls**

Provider Number: **018042542**

Inspector: **Stacie Ugofsky**

Date of Inspection: **08/14/2020**

Time of Inspection: **9:00 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

## B. Program Practices

18. Does the facility obtain written parental consent to administer medications that includes specific dates the medication is to be administered (view info. to verify) ? 67:42:10:15

<p>Corrections To Be Made:</p> <p><b>Written parental consent to administer medication was not available at the time of the inspection in the one-year old room. There were several children who have been prescribed epi pens that did not have written permission for medication authorization.</b></p> <p><b>The facility must obtain written parental consent to administer medications that includes specific dates the medication is to be administered.</b></p> <p><b>Correction: Written parental consent to administer medications was obtained from the parents/guardians of children who have been prescribed epi pens.</b></p>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <table border="0"> <tr> <td style="text-align: center;">Suggested Completion Date:</td> <td style="text-align: center;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;"><b>09/01/2020</b></td> <td style="text-align: center;"><b>10/07/2020</b></td> </tr> </table> <p>Status: <b>Corrected</b></p>	Suggested Completion Date:	Actual Completion Date:	<b>09/01/2020</b>	<b>10/07/2020</b>
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<b>09/01/2020</b>	<b>10/07/2020</b>				

## C. Staff-Child Ratios

27. 1. Is there 20 or less children in an activity grouping and staff to child ratio met at all times?  
67:42:10:07 NOTE: Activity grouping is to be maintained at 20 children or less. Ratio is 1 staff to every 5 children age birth up to 3 years; 1 staff to every 10 children ages 3 to 6 years; and 1 staff to every 15 children over 6 years of age. Mixed age groups meet requirements of the majority age except when 3 or more children under age 3 are present, then the ratio for children under age 3 must be met which is 1 staff to every 5 children.

<p>Corrections To Be Made:</p> <p><b>In the gymnasium, there were 7 2-year-old with 11 3 year old children with two staff. With the ages of children present, there should have been staff present.</b></p> <p><b>The staff-child ratio must always be met.</b></p> <p><b>Correction: The compliance issue was immediately corrected as children were moved to another room so the staff-child ratio would be maintained. The director will ensure the staff-child ratio is always maintained.</b></p>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <table border="1"> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td><b>08/14/2020</b></td> <td><b>08/14/2020</b></td> </tr> </table> <p>Status: <b>Corrected Immediately</b></p>	Suggested Completion Date:	Actual Completion Date:	<b>08/14/2020</b>	<b>08/14/2020</b>
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<b>08/14/2020</b>	<b>08/14/2020</b>				

**G. Record Keeping, Posting Information and Fire & Tornado Drills**

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

<p>Corrections To Be Made:</p> <p><b>SA - Timely Orientation, CPR, Training</b>  <b>TA - Criminal Record Check</b>  <b>KC - C A/N Report Statement</b>  <b>JG - Training</b>  <b>MH - Criminal Record Check, Timely Orientation, CPR</b>  <b>NH - Timely Orientation, CPR, Training</b>  <b>EI - Central Registry Check</b>  <b>MJ - Criminal Record Check</b>  <b>ZK - Central Registry Check, Sex Offender Registry Check, Criminal Record Check</b>  <b>CN - Criminal Record Check</b>  <b>RN - Central Registry Check, Sex Offender Registry Check, Criminal Record Check</b>  <b>MS - Timely Orientation, CPR, Training</b>  <b>JS - Timely Orientation</b>  <b>HS - Central Registry Check</b>  <b>MS - Training</b>  <b>OS - Criminal Record Check</b></p>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <table border="1"> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td><b>09/14/2020</b></td> <td><b>10/07/2020</b></td> </tr> </table> <p>Status: <b>Corrected</b></p>	Suggested Completion Date:	Actual Completion Date:	<b>09/14/2020</b>	<b>10/07/2020</b>
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41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

Corrections To Be Made:

- L - Immunization Records
- N - Emergency Contact, Emergency Permission, Immunization Records
- R - Immunization Records
- LB - Emergency Contact, Emergency Permission, Immunization Records
- KD - Immunization Records
- MG - Emergency Contact, Emergency Permission
- MH - Immunization Records
- EJ - Immunization Records
- JJ - Emergency Contact
- TJ - Emergency Contact, Emergency Permission
- RK - Emergency Contact, Emergency Permission
- HL - Immunization Records
- MM - Immunization Records
- SO - Emergency Contact, Emergency Permission
- RP - Immunization Records
- KS - Immunization Records
- SS - Emergency Contact, Emergency Permission
- BV - Emergency Contact, Emergency Permission
- OV - Emergency Contact, Emergency Permission
- NZ - Emergency Contact

Agency Action:

**Compliance Plan**

Suggested Completion Date:	Actual Completion Date:
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<b>09/14/2020</b>	<b>10/07/2020</b>
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Status: **Corrected**

**Jeannie Beuckens**

Provider Signature

**08/27/2020**

Date

**Stacie Ugofsky**

Inspector Signature

**08/27/2020**

Date