

Program Inspection Licensed Day Care Programs Compliance Plan

Provider's Name: **Discovery Learning Center**

City: **Sioux Falls**

Provider Number: **018042494**

Inspector: **Shannon Terhark**

Date of Inspection: **10/23/2018**

Time of Inspection: **9:30 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

A. Program Activities, Schedule and Environment

2. Are activity plans developed and implemented that offer a variety of activities to meet the needs of various age groups? 67:42:10:10

Corrections To Be Made:	Agency Action:	
Lesson plans are needed in the two-year-old room.	Compliance Plan	
***The lesson plans are completed and posted.	Suggested Completion Date:	Actual Completion Date:
	11/01/2018	11/28/2018
	Status: Corrected	

8. Does the program have a written daily schedule? 67:42:10:10

Corrections To Be Made:	Agency Action:	
A daily schedule is needed in the one-year-old room.	Compliance Plan	
***The daily schedule is completed and posted.	Suggested Completion Date:	Actual Completion Date:
	11/01/2018	11/28/2018
	Status: Corrected	

G. Record Keeping, Posting Information and Fire & Tornado Drills

38. Does the program post in a visible location a copy of the latest Program and Facility Safety Inspections and Child Care Licensing Inspection Summary? And if on a CAP, does the program have a copy of the plan available at request? 67:42:16:17

<p>Corrections To Be Made:</p> <p>The 2017 Program Inspection is not posted. The inspection needs to be posted in a visible location.</p> <p>***The 2018 Program will be posted when it is received by Child Care Services.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="1"> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td>11/01/2018</td> <td>11/28/2018</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	11/01/2018	11/28/2018
Suggested Completion Date:	Actual Completion Date:				
11/01/2018	11/28/2018				

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

<p>Corrections To Be Made:</p> <p>MB - Criminal Record Check</p> <p>MB - Criminal Record Check</p> <p>RC - Timely Orientation</p> <p>MC - Criminal Record Check, Timely Orientation, CPR</p> <p>JC - Central Registry Check, Sex Offender Registry Check, Criminal Record Check</p> <p>KH - Criminal Record Check</p> <p>CH - Criminal Record Check, Training</p> <p>HH - Criminal Record Check, Timely Orientation</p> <p>MK - Criminal Record Check</p> <p>MM - Criminal Record Check</p> <p>MO - Criminal Record Check</p> <p>LR - Timely Orientation</p> <p>SW - Timely Orientation</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="1"> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td>11/23/2018</td> <td>12/13/2018</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	11/23/2018	12/13/2018
Suggested Completion Date:	Actual Completion Date:				
11/23/2018	12/13/2018				

41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

Corrections To Be Made:

- LA - Immunization Records
- RA - Enrollment Date, Immunization Records
- TA - Enrollment Date, Immunization Records
- JB - Enrollment Date
- KB - Enrollment Date, Immunization Records
- LB - Enrollment Date
- EC - Enrollment Date
- RD - Immunization Records
- CH - Immunization Records
- JJ - Immunization Records
- AM - Immunization Records
- AM - Enrollment Date, Immunization Records
- MM - Enrollment Date, Immunization Records
- JO - Enrollment Date
- CP - Emergency Contact
- KP - Enrollment Date
- MR - Enrollment Date
- AS - Enrollment Date
- BS - Emergency Permission
- CS - Enrollment Date
- ES - Emergency Permission
- KS - Enrollment Date, Immunization Records
- KS - Enrollment Date
- HV - Enrollment Date
- CW - Enrollment Date
- GW - Enrollment Date
- LW - Emergency Contact

Agency Action:

Compliance Plan

Suggested Completion Date:	Actual Completion Date:
11/23/2018	12/11/2018

Status: **Corrected**

Christine Harte-Olson

Provider Signature

12/13/2018

Date

Shannon Terhark

Inspector Signature

10/23/2018

Date