

Program Inspection Before & After School Center Compliance Plan

Provider's Name: **Kids Inc. - RF Pettigrew**

City: **Sioux Falls**

Provider Number: **018042425**

Inspector: **Stacie Ugofsky**

Date of Inspection: **09/17/2020**

Time of Inspection: **2:49 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

G. Record Keeping, Posting Information, Fire/Tornado Drills

33. Does the program have documentation 4 fire drills and 1 tornado drill were conducted in the past year?
67:42:14:28

<p>Corrections To Be Made:</p> <p>Documentation for the Fire and tornado drills completed in 2019 was not available at the time of the inspection.</p> <p>4 fire drills and 1 tornado drill must be conducted and documented annually.</p> <p>Correction: Documentation for the fire and tornado drills completed in 2019 were submitted to CCS. Program administration will ensure that 4 fire drills and 1 tornado drill are conducted annually.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">10/01/2020</td> <td style="text-align: center;">10/09/2020</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	10/01/2020	10/09/2020
Suggested Completion Date:	Actual Completion Date:				
10/01/2020	10/09/2020				

34. Do staff records contain all required information? 67:42:14:23 Note: staff records are to be maintained for 6 months following the end of employment.

<p>Corrections To Be Made:</p> <p>KH - CPR ML - Central Registry Check, Sex Offender Registry Check, Criminal Record Check AT - CPR</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">10/01/2020</td> <td style="text-align: center;">10/09/2020</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	10/01/2020	10/09/2020
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37. Do child records contain all required information? 67:42:16:13 Note: child records are to be retained for 6 months after the care of the child ceases.

<p>Corrections To Be Made:</p> <p>LB - Emergency Permission AC - Emergency Permission LC - Emergency Permission EF - Emergency Permission EF - Emergency Permission LF - Emergency Permission AG - Emergency Permission RH - Emergency Permission KJ - Emergency Permission BL - Emergency Permission BL - Emergency Permission LL - Emergency Permission CM - Emergency Permission MM - Emergency Permission IM - Emergency Permission MM - Emergency Permission MM - Emergency Permission EN - Emergency Permission PO - Emergency Permission BP - Emergency Permission ES - Emergency Permission AS - Emergency Permission CS - Emergency Permission AV - Emergency Permission BV - Emergency Permission DV - Emergency Permission SV - Emergency Permission AW - Emergency Permission</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="0"> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td>10/01/2020</td> <td>10/09/2020</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	10/01/2020	10/09/2020
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Katie Hartigan
 Provider Signature

09/17/2020
 Date

Stacie Ugofsky
 Inspector Signature

09/17/2020
 Date