

# Family Day Care New Location Monitoring Checklist

Provider's Name: **Jennifer Podzimek**

City: **Wagner**

Provider Number: **018041775**

Inspector: **Deb Bigge**

Date of Inspection: **07/18/2019**

Time of Inspection: **2:22 PM**

Yes

No

NA

## A. Provider's Practices

- |                                  |                       |                       |  |
|----------------------------------|-----------------------|-----------------------|--|
| <input checked="" type="radio"/> | <input type="radio"/> |                       | 1. Is the number of children in care 12 or less, including the providers own children who are under six years of age? 67:42:03:04.01   |
| <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | 2. If the provider is caring for more than four children under the age of two or more than two children under the age of one, is a helper present? 67:42:03:04.01  |
| <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | 3. Does the provider remain on the same level of the home as the children or is able to hear them and expeditiously respond to their needs when caring for children under the age of three years? 67:42:03:15  |
| <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | 4. Are medications stored properly? This includes being out of reach from children and in a non-absorbent container if refrigeration is required. 67:42:03:08.01   |
| <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | 5. If the provider uses separation as a method of discipline, is the child within sight and hearing range at all times? 67:42:03:16  |
| <input checked="" type="radio"/> | <input type="radio"/> |                       | 6. Does the dining area used at mealtime have sufficient seating to accommodate the number of children being fed? 67:42:03:06  |
| <input checked="" type="radio"/> | <input type="radio"/> |                       | 7. Are menus posted and retained for six months following the week it was prepared for? 67:42:03:13  |
| <input checked="" type="radio"/> | <input type="radio"/> |                       | 8. Will the provider comply with their responsibility to report to Child Care Services any changes in circumstances that may affect their ability to meet registration standards? 67:42:16:09 (2) Note: This includes but is not limited to: moving to a new home, additional people in home, using space not yet approved, etc. |
| <input checked="" type="radio"/> | <input type="radio"/> |                       | 9. Does the provider, and all household members, refrain from smoking in the home during the time children are in care? SDCL 34-46-14  |

Yes

No

NA

## B. Record Keeping/Fire Safety & Emergency Weather Drills

10. Does the provider have a written emergency preparedness and response plan in place which covers all areas required to include: evacuation; relocation; shelter-in-place; lock-down procedures; procedures for communication & reunification with families; continuity of operations, accommodation of infants & toddlers; children with disabilities & children with chronic medical conditions? 67:42:03:11.03

Yes No NA

**C. Health and Safety Features of the Home - Indoor Environment**

11. Does the provider have a working telephone? 67:42:16:18
12. Is the home clean, organized, & free of garbage? 67:42:03:12
13. Is garbage kept in a durable, easy to clean container that is non-absorbent and emptied often enough to prevent odors or attract insects? 67:42:03:12
14. Are toys that come in contact with a child's saliva or other bodily fluids sanitized with the appropriate ratio of bleach to water; sanitized in a dishwasher; or sanitized with a product approved for use? 67:42:03:12
15. Does the provider have a procedure in place for the handling and storage of hazardous materials & the disposal of bio contaminants? 67:42:03:12
16. Are hazardous cleaning supplies stored in an area or manner inaccessible to children? 67:42:03:12
17. Is there a designated diaper changing area that is easily cleanable and non-absorbent? 67:42:03:12
18. Does the provider sanitize the diaper change area with a solution of the appropriate bleach to water ratio or use an approved sanitizer? 67:42:03:12
19. Are children under the age of three provided with daily opportunities to move freely about in a safe, clean, uncluttered area? 67:42:03:15
20. Each child has a mat or blanket to lie on during nap or rest periods? 67:42:03:23
21. Are infants placed to sleep in a safe environment? 67:42:03:23
22. Is food stored in a way to protect it from potential contamination? 67:42:03:11.08
23. Is milk that is served to children purchased at a store to assure pasteurization? 67:42:03:11.08
24. Is the refrigeration temperature maintained at 41 degrees or below? 67:42:03:11.08

- 25. Are frozen foods kept at a temperature of zero degrees F or below?  
67:42:03:11.08
- 26. Is there a fully charged, portable fire extinguisher, with a minimum 2A rating, kept near the food prep area? 67:42:03:11.02
- 27. Are guards used to protect children from & restrict their access to hot surfaces & open flames? 67:42:03:11.06
- 28. If fuel fired room heaters are used, are they vented to the outside?  
67:42:03:11.06
- 29. When children are in care, is the temperature of the home appropriate to meet the needs of the children? 67:42:03:11.06
- 30. Are fire arms, ammunition, matches, lighters, archery equipment, and cords on window blinds stored in an area or manner inaccessible to children?  
67:42:03:21
- 31. Are sharp and small objects that could present a choke hazard inaccessible to children (knives, scissors, tools, items the size of a half-dollar or smaller)?  
67:42:03:21
- 32. Are doors and windows being used for ventilation screened and in good repair?  
67:42:03:11.09
- 33. Does it appear that insects and rodents are under control? 67:42:03:11.09
- 34. Is the hot water temperature at hand washing sinks maintained at 120 degrees or lower? 67:42:03:11.05
- 35. Is water obtained from a community public water system or from a private system tested for nitrates and bacteria annually by the SD Department of Environment and Natural Resources? 67:42:03:11.05
- 36. Is pet's living quarter's clean and pet food inaccessible to children? 67:42:03:22
- 37. If caring for children less than four years of age, are all unused electrical wall sockets covered? 67:42:03:11.07
- 38. Is there an operating smoke detector with audible alarm located on each level of the home (regardless if level is used for care of children or not)?  
67:42:03:11.02
- 39. For each level of the home used for child care, are there two unblocked exits, separate and remote from each other? 67:42:03:11.03 Note: Window wells or outside structures of home cannot inhibit or prevent safe exiting.
- 40. Are storm windows and screens easily opened from the inside to allow evacuation in case of a fire? 67:42:03:11.03

- 41. If windows are used as a second exit, does the window provide a clear opening that is at least 20 inches wide and 24 inches high and 5.0 square feet in area to ensure a person can exit from the window? 67:42:03:11.03
- 42. If there is more than 44 inches between the floor and the bottom of the window, is there a stable and permanent platform underneath the window to bring the distance to 44 inches or less? 67:42:03:11.03
- 43. Are all open-sided floor and wall openings, and platforms inside & outside the home which are more than 30 inches above floor level, guarded by a barrier that prevents falling or becoming entrapped? 67:42:03:11.10

Yes      No      NA

**D. Health and Safety Features of the Home - Outdoor Environment**

- 44. Is the outside play area free of litter, trash, weeds and other hazardous materials? 67:41:03:17
- 45. Is playground equipment properly installed, in good repair, without sharp or protruding edges? 67:42:03:17
- 46. Are all play areas fenced which are near an area that is dangerous or life-threatening & that could allow or cause serious injury to children? 67:42:03:17  
Note: This includes, but is not limited to, pools, water filled ditches, etc.
- 47. Is the provider outside giving constant and direct supervision to children in areas where any bodies of water are present? 67:42:03:20 Note: This includes, but is not limited to, pools, wading pools, water filled ditches, etc.)
- 48. If there is a trampoline, is it inaccessible to the children? 67:42:03:21
- 49. If a wading pool is used, is it drained after each use? 67:42:03:20
- 50. If a pool is used, but not drained after each use, is there a five foot fence surrounding all four sides of the pool and a locked gate restricting access into the pool area? 67:42:03:20
- 51. If the house has a hot tub, does it have a secure cover that cannot be moved or fallen through by children? 67:42:03:20