

# Program Inspection Licensed Day Care Programs Compliance Plan

Provider's Name: **Inter-Lakes Community Action-  
Sioux Falls**      City: **Sioux Falls**

Provider Number: **018038755**

Inspector: **Stacie Ugofsky**      Date of Inspection: **07/13/2020**

Time of Inspection: **11:39 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

## A. Program Activities, Schedule and Environment

2. Are activity plans developed and implemented that offer a variety of activities to meet the needs of various age groups? 67:42:10:10

<p>Corrections To Be Made:</p> <p><b>A current activity plan was not available during the inspection for the bears, tigers, and caterpillar rooms.</b></p> <p><b>The activity plans must be developed and implemented that offer a variety of activities to meet the needs of various age groups.</b></p> <p><b>Correction: The current activity plans for the classrooms were submitted to CCS.</b></p>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;"><b>07/15/2020</b></td> <td style="text-align: center;"><b>07/21/2020</b></td> </tr> </table> <p>Status: <b>Corrected</b></p>	Suggested Completion Date:	Actual Completion Date:	<b>07/15/2020</b>	<b>07/21/2020</b>
Suggested Completion Date:	Actual Completion Date:				
<b>07/15/2020</b>	<b>07/21/2020</b>				

8. Does the program have a written daily schedule? 67:42:10:10

<p>Corrections To Be Made:</p> <p><b>The daily schedule was not available in the caterpillar room during the inspection.</b></p> <p><b>A written daily schedule must be available.</b></p> <p><b>Correction: A daily schedule for the caterpillar room was submitted to Child Care Services.</b></p>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;"><b>07/15/2020</b></td> <td style="text-align: center;"><b>07/21/2020</b></td> </tr> </table> <p>Status: <b>Corrected</b></p>	Suggested Completion Date:	Actual Completion Date:	<b>07/15/2020</b>	<b>07/21/2020</b>
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<b>07/15/2020</b>	<b>07/21/2020</b>				

## G. Record Keeping, Posting Information and Fire & Tornado Drills

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

Corrections To Be Made:	Agency Action:	
<b>SF - Central Registry Check, Sex Offender Registry Check, Criminal Record Check</b>	<b>Compliance Plan</b>	
<b>EH - Three References</b>	Suggested Completion Date:	Actual Completion Date:
<b>ML - Three References, Central Registry Check, Sex Offender Registry Check, Criminal Record Check, Timely Orientation, CPR</b>	<b>08/13/2020</b>	<b>07/21/2020</b>
<b>AM - Three References</b>	Status: <b>Corrected</b>	
<b>JW - Three References</b>		
<b>CY - Three References, Central Registry Check, Sex Offender Registry Check, Criminal Record Check</b>		

## H. Insurance

42. Does the facility have documentation the program has current liability insurance coverage? 67:42:16:16

Corrections To Be Made:	Agency Action:	
<b>Current proof of liability insurance was not available during the inspection.</b>	<b>Compliance Plan</b>	
<b>Documentation for current proof of liability insurance must be available.</b>	Suggested Completion Date:	Actual Completion Date:
<b>Correction: Documentation for current proof of liability insurance was submitted to Child Care Services.</b>	<b>07/20/2020</b>	<b>07/21/2020</b>
	Status: <b>Corrected</b>	

## J. Written Program Policies

68. Policies related to requirement for describing that the person who plans center programming has specific education and experience? 67:42:10:10

Corrections To Be Made:

**The parent handbook does not outline policy related to requirement for describing the person who plans center programming has specific education and experience.**

**The policies must outline requirement for describing the person who plans center programming has specific education and experience.**

**Correction: The parent handbook was updated to include all information as outlined in the regulation standards.**

Agency Action:

**Compliance Plan**

Suggested  
Completion  
Date:

**08/13/2020**

Status: **Corrected**

Actual  
Completion  
Date:

**07/21/2020**

**Jill Winter**

Provider Signature

**07/13/2020**

Date

**Stacie Ugofsky**

Inspector Signature

**07/13/2020**

Date