

Program Inspection Licensed Day Care Programs Compliance Plan

Provider's Name: **Kyle Learning Center**

City: **Kyle**

Provider Number: **016599289**

Inspector: **Tina Uecker**

Date of Inspection: **03/19/2019**

Time of Inspection: **9:30 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

G. Record Keeping, Posting Information, Fire/tornado Drills

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

<p>Corrections To Be Made:</p> <p>RG - Three References, Central Registry Check, Sex Offender Registry Check, Criminal Record Check, C A/N Report Statement MH - Three References, Central Registry Check, Sex Offender Registry Check, Criminal Record Check, C A/N Report Statement, Timely Orientation</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="0"> <tr> <td style="padding-right: 20px;">Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td style="padding-right: 20px;">04/01/2019</td> <td>04/05/2019</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	04/01/2019	04/05/2019
Suggested Completion Date:	Actual Completion Date:				
04/01/2019	04/05/2019				

41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

<p>Corrections To Be Made:</p> <p>OF - Immunization Records RM - Immunization Records LO - Emergency Contact, Immunization Records</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="0"> <tr> <td style="padding-right: 20px;">Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td style="padding-right: 20px;">04/01/2019</td> <td>04/05/2019</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	04/01/2019	04/05/2019
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I. Written Procedures

44. Does the program have a written emergency preparedness and response plan in place which covers all areas required to include: evacuation; relocation; shelter-in-place; lock-down procedures; procedures for communication & reunification with families; continuity of operations; accommodation of infants & toddlers; children with disabilities & children with chronic medical conditions? 67:42:10:10

<p>Corrections To Be Made:</p> <p>An emergency preparedness plan needs to be developed and staff need to be aware of it and be able to locate it.</p> <p>*A copy of the emergency preparedness plan was sent to CCS as verification. A written statement was also provided stating that staff are aware of the plan and have received training regarding it.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td>04/01/2019</td> <td>04/05/2019</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	04/01/2019	04/05/2019
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Monique Two Crow

 Provider Signature

03/19/2019

 Date

Tina Uecker

 Inspector Signature

03/19/2019

 Date