

# Program Inspection Licensed Day Care Programs Compliance Plan

Provider's Name: **Imagination Station Preschool**      City: **Black Hawk**      Provider Number: **016598698**  
 Inspector: **Lori Janssen**      Date of Inspection: **08/21/2018**      Time of Inspection: **9:00 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

## G. Record Keeping, Posting Information, Fire/tornado Drills

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

Corrections To Be Made:  <b>SM - Timely Orientation</b> <b>CP - Timely Orientation</b> <b>SV - Timely Orientation</b>	Agency Action:  <b>Compliance Plan</b>  <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;"><b>09/07/2018</b></td> <td style="text-align: center;"><b>08/27/2018</b></td> </tr> </table> Status: <b>Corrected</b>	Suggested Completion Date:	Actual Completion Date:	<b>09/07/2018</b>	<b>08/27/2018</b>
Suggested Completion Date:	Actual Completion Date:				
<b>09/07/2018</b>	<b>08/27/2018</b>				

41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

Corrections To Be Made:  <b>JB - Immunization Records</b> <b>LD - Immunization Records</b> <b>BH - Immunization Records</b>	Agency Action:  <b>Compliance Plan</b>  <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;"><b>09/07/2018</b></td> <td style="text-align: center;"><b>09/20/2018</b></td> </tr> </table> Status: <b>Corrected</b>	Suggested Completion Date:	Actual Completion Date:	<b>09/07/2018</b>	<b>09/20/2018</b>
Suggested Completion Date:	Actual Completion Date:				
<b>09/07/2018</b>	<b>09/20/2018</b>				

**Jessica Stehman**

Provider Signature

**08/21/2018**

Date

**Lori Janssen**

Inspector Signature

**08/21/2018**

Date