

Program Inspection Licensed Day Care Programs Compliance Plan

Provider's Name: **DIVINE SHEPHERD LUTHERAN CHURCH/SCHOOL** City: **Black Hawk**

Provider Number: **016597928**

Inspector: **Lori Janssen** Date of Inspection: **01/08/2019**

Time of Inspection: **8:56 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

G. Record Keeping, Posting Information and Fire & Tornado Drills

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

<p>Corrections To Be Made:</p> <ul style="list-style-type: none"> KA - Timely Orientation KE - Timely Orientation MG - Timely Orientation AH - Timely Orientation EJ - Timely Orientation, CPR NM - Timely Orientation JM - Criminal Record Check JR - Timely Orientation CR - Timely Orientation AS - Timely Orientation 	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="0"> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td>01/22/2019</td> <td>02/01/2019</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	01/22/2019	02/01/2019
Suggested Completion Date:	Actual Completion Date:				
01/22/2019	02/01/2019				

41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

<p>Corrections To Be Made:</p> <ul style="list-style-type: none"> WB - Immunization Records LM - Immunization Records WP - Immunization Records ER - Immunization Records LW - Immunization Records 	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="0"> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td>01/22/2019</td> <td>01/22/2019</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	01/22/2019	01/22/2019
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01/22/2019	01/22/2019				

DIANE LAVOIE

Provider Signature

01/08/2019

Date

Lori Janssen

Inspector Signature

01/08/2019

Date