

Program Inspection Licensed Day Care Programs Compliance Plan

Provider's Name: **EmBe After School Program
JPII**

City: **Mitchell**

Provider Number: **014512475**

Inspector: **Deb Bigge**

Date of Inspection: **09/04/2019**

Time of Inspection: **3:24 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

A. Program Activities, Schedule and Environment

8. Does the program have a written daily schedule? 67:42:10:10

<p>Corrections To Be Made:</p> <p>Daily schedule needs to be posted at the site.</p> <p>*Daily schedule was posted.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table style="width: 100%;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">09/18/2019</td> <td style="text-align: center;">09/12/2019</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	09/18/2019	09/12/2019
Suggested Completion Date:	Actual Completion Date:				
09/18/2019	09/12/2019				

G. Record Keeping, Posting Information and Fire & Tornado Drills

37. Is the program Certificate of License posted in a visiable location? SDCL 26-6-13

<p>Corrections To Be Made:</p> <p>Certificate of License needs to be posted at the site.</p> <p>*License was posted.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table style="width: 100%;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">09/18/2019</td> <td style="text-align: center;">09/12/2019</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	09/18/2019	09/12/2019
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09/18/2019	09/12/2019				

38. Does the program post in a visible location a copy of the latest Program and Facility Safety Inspections and Child Care Licensing Inspection Summary? And if on a CAP, does the program have a copy of the plan available at request? 67:42:16:17

<p>Corrections To Be Made:</p> <p>Latest inspection reports need to be posted at the site.</p> <p>*Inspection reports were posted.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <p>Suggested Completion Date: 09/18/2019</p> <p>Actual Completion Date: 09/12/2019</p> <p>Status: Corrected</p>
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39. Does the program have documentation 4 fire drills and 1 tornado drill were conducted in the past year? 67:42:10:18

<p>Corrections To Be Made:</p> <p>The program did not complete sufficient fire drills in the past year.</p> <p>*The program already completed a fire drill within the first week of school and will assure that adequate drills are completed and documented going forward.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <p>Suggested Completion Date: 09/18/2019</p> <p>Actual Completion Date: 08/23/2019</p> <p>Status: Corrected</p>
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40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

<p>Corrections To Be Made:</p> <p>LH - Timely Orientation, Training</p> <p>CW - Training</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <p>Suggested Completion Date: 09/18/2019</p> <p>Actual Completion Date: 09/24/2019</p> <p>Status: Corrected</p>
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Lindsay Newkirk

Provider Signature

09/11/2019

Date

Deb Bigge

Inspector Signature

09/11/2019

Date