

Program Inspection Licensed Day Care Programs Compliance Plan

Provider's Name: **Sunnyside Daycare**

City: **Pierre**

Provider Number: **011517588**

Inspector: **Julie Hermansen**

Date of Inspection: **12/05/2019**

Time of Inspection: **11:00 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

G. Record Keeping, Posting Information and Fire & Tornado Drills

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

<p>Corrections To Be Made:</p> <p>KB - Three References LC - Three References TH - Criminal Record Check TS - Three References</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="0"> <tr> <td style="text-align: center;">Suggested Completion Date:</td> <td style="text-align: center;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">12/20/2019</td> <td style="text-align: center;">12/19/2019</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	12/20/2019	12/19/2019
Suggested Completion Date:	Actual Completion Date:				
12/20/2019	12/19/2019				

41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

<p>Corrections To Be Made:</p> <p>MB - Immunization Records SES - Information Sheet, Emergency Contact, Emergency Permission</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="0"> <tr> <td style="text-align: center;">Suggested Completion Date:</td> <td style="text-align: center;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">12/20/2019</td> <td style="text-align: center;">12/16/2019</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	12/20/2019	12/16/2019
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12/20/2019	12/16/2019				

J. Written Program Policies

57. Policies related to requirement for prevention and response to emergencies due to food and allergic reactions? 67:42:10:10

Corrections To Be Made:	Agency Action:	
A policy is needed related to the requirement for prevention and response to emergencies due to food and allergic reactions.	Compliance Plan	
The Provider completed the policy requirement.	Suggested Completion Date:	Actual Completion Date:
	12/15/2019	12/16/2019
	Status: Corrected	

66. Policies related to requirement for reporting changes or circumstances, within 24 hours, which may affect ability to comply with licensing rules i.e. new program location, building renovations or remodeling, suspected in-house child abuse or neglect, ownership change, employee felony convictions or new director? 67:42:10:10

Corrections To Be Made:	Agency Action:	
A policy is needed related to the requirement for reporting changes within 24 hours.	Compliance Plan	
The Provider completed the policy requirement.	Suggested Completion Date:	Actual Completion Date:
	12/15/2019	12/16/2019
	Status: Corrected	

67. Policies related to requirements for each child care worker to be at least 18 years of age and supervised by director/program planner; and secondary child care workers must be at least 14 years of age and work under the direct and constant supervision of an adult? 67:42:10:10

<p>Corrections To Be Made:</p> <p>A policy is needed related to the requirement for child care worker to be at least 18 years of age and supervised by a director/program planner; and secondary child care workers must be at least 14 years of age and work under the director and constant supervision of an adult.</p> <p>The Provider completed the policy requirement.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="0"> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td>12/15/2019</td> <td>12/16/2019</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	12/15/2019	12/16/2019
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12/15/2019	12/16/2019				

69. Policy related to requiring volunteers used to fill staff member positions, to meet the requirements for the position they are filling? 67:42:10:10

<p>Corrections To Be Made:</p> <p>A policy is needed requiring volunteers used to fill staff member positions, to meet the requirements for the position they are filling.</p> <p>The Provider completed the policy requirement.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="0"> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td>12/15/2019</td> <td>12/16/2019</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	12/15/2019	12/16/2019
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12/15/2019	12/16/2019				

72. Policies related to requirement that no staff member's name will be located on the Sex Offender Registry? 67:42:10:10

<p>Corrections To Be Made:</p> <p>A policy is needed related to the requirement that no staff member's name will be located on the Sex Offender Registry.</p> <p>The Provider completed the policy requirement.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="0"> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td>12/15/2019</td> <td>12/16/2019</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	12/15/2019	12/16/2019
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Brittany Bergeson

 Provider Signature

12/05/2019

 Date

Julie Hermansen

 Inspector Signature

12/05/2019

 Date