

# Program Inspection Licensed Day Care Programs Compliance Plan

Provider's Name: **Bright Beginnings Childcare & Learning Center** City: **Aberdeen**

Provider Number: **011102449**

Inspector: **Julie Hermansen** Date of Inspection: **08/20/2018**

Time of Inspection: **10:25 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

## C. Staff-Child Ratios

27. Is the staff to child ratio met at all times? 67:42:10:07 NOTE: Ratio is 1 staff to every 5 children age birth up to 3 years; 1 staff to every 10 children ages 3 to 6 years; and 1 staff to every 15 children over 6 years of age. Mixed age groups meet requirements of the majority age except when 3 or more children under age 3 are present, then the ratio for children under age 3 must be met which is 1 staff to every 5 children.

### Corrections To Be Made:

**The program was over the staff/child ratio in the toddler room. The program can have more staff at the daycare or decrease the number of children in care. The program recently hired two new employees.**

### Agency Action:

#### Compliance Plan

Suggested  
Completion  
Date:

**08/21/2018**

Actual  
Completion  
Date:

**08/22/2018**

Status: **Corrected**

## G. Record Keeping, Posting Information and Fire & Tornado Drills

38. Does the program post in a visible location a copy of the latest Program and Facility Safety Inspections and Child Care Licensing Inspection Summary? And if on a CAP, does the program have a copy of the plan available at request? 67:42:16:17

Corrections To Be Made:

**The facility safety inspection needs to be posted. The program posted the most recent facility safety inspection.**

Agency Action:

**Compliance Plan**

Suggested  
Completion  
Date:

**08/27/2018**

Actual  
Completion  
Date:

**08/21/2017**

Status: **Corrected**

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

Corrections To Be Made:

**SB - C A/N Report Statement, Timely Orientation, CPR, Training  
SB - Criminal Record Check  
AB - Criminal Record Check  
SJ - Training  
MJ - Training  
DS - Training  
BS - Three References, C A/N Report Statement  
KS - Training**

Agency Action:

**Compliance Plan**

Suggested  
Completion  
Date:

**09/20/2018**

Actual  
Completion  
Date:

**09/27/2018**

Status: **Corrected**

41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

Corrections To Be Made:

**AB - Immunization Records  
XB - Immunization Records  
CC - Immunization Records  
GC - Immunization Records  
JC - Information Sheet, Emergency Contact, Physician Contact,  
Emergency Permission, Immunization Records  
ZD - Immunization Records  
OH - Immunization Records  
TM - Immunization Records  
RO - Immunization Records  
HS - Immunization Records  
DV - Immunization Records  
CW - Immunization Records**

Agency Action:

**Compliance Plan**

Suggested  
Completion  
Date:

**09/20/2018**

Actual  
Completion  
Date:

**09/21/2018**

Status: **Corrected**

**Krista Smith**

Provider Signature

**08/20/2018**

Date

**Julie Hermansen**

Inspector Signature

**08/20/2018**

Date