

Program Inspection Licensed Day Care Programs Compliance Plan

Provider's Name: **Westside Preschool Program**

City: **Sisseton**

Provider Number: **011102433**

Inspector: **Julie Hermansen**

Date of Inspection: **04/03/2019**

Time of Inspection: **12:13 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

G. Record Keeping, Posting Information and Fire & Tornado Drills

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

Corrections To Be Made:

BA - Central Registry Check, CPR
MG - CPR, Training
CJ - CPR, Training
NN - Training
AO - Central Registry Check, CPR
JV - Training

Agency Action:

Compliance Plan

Suggested
Completion
Date:

05/17/2019

Actual
Completion
Date:

05/28/2019

Status: **Corrected**

I. Written Procedures

44. Does the program have a written emergency preparedness and response plan in place which covers all areas required to include: evacuation; relocation; shelter-in-place; lock-down procedures; procedures for communication & reunification with families; continuity of operations; accommodation of infants & toddlers; children with disabilities & children with chronic medical conditions? 67:42:10:10

Corrections To Be Made:

No plan available at the time of the inspection. Provider completed a written emergency preparedness and response plan.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

05/17/2019

Actual
Completion
Date:

05/28/2019

Status: **Corrected**

Carol Jensen

Provider Signature

04/03/2019

Date

Julie Hermansen

Inspector Signature

04/03/2019

Date