

# Program Inspection Licensed Day Care Programs Compliance Plan

Provider's Name: **Westside Preschool Program**

City: **Sisseton**

Provider Number: **011102433**

Inspector: **Julie Hermansen**

Date of Inspection: **11/01/2018**

Time of Inspection: **12:04 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

## G. Record Keeping, Posting Information and Fire & Tornado Drills

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

### Corrections To Be Made:

**BA - Central Registry Check, Criminal Record Check  
CJ - Training  
AO - Three References, Central Registry Check, Sex Offender Registry  
Check, Criminal Record Check, C A/N Report Statement**

### Agency Action:

#### Compliance Plan

Suggested  
Completion  
Date:

**12/01/2018**

Status: **Corrected**

Actual  
Completion  
Date:

**12/20/2018**

**Nora Nebrida**

Provider Signature

**11/01/2018**

Date

**Julie Hermansen**

Inspector Signature

**11/01/2018**

Date