

Program Inspection Licensed Day Care Programs Compliance Plan

Provider's Name: **Ipswich Tiger Post CEC Inc.**

City: **Ipswich**

Provider Number: **011100998**

Inspector: **Julie Hermansen**

Date of Inspection: **02/28/2020**

Time of Inspection: **11:33 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

G. Record Keeping, Posting Information and Fire & Tornado Drills

39. Does the program have documentation 4 fire drills and 1 tornado drill were conducted in the past year?
67:42:10:18

<p>Corrections To Be Made:</p> <p>The program only had 2 fires drill dates documented for 2019.</p> <p>The program needs to complete 2 more fire drills to meet compliance.</p> <p>The program completed the required fire drills.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">03/28/2020</td> <td style="text-align: center;">03/16/2020</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	03/28/2020	03/16/2020
Suggested Completion Date:	Actual Completion Date:				
03/28/2020	03/16/2020				

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

<p>Corrections To Be Made:</p> <p>ME - Three References, CPR</p> <p>KG - CPR</p> <p>PM - Timely Orientation</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">03/28/2020</td> <td style="text-align: center;">03/20/2020</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	03/28/2020	03/20/2020
Suggested Completion Date:	Actual Completion Date:				
03/28/2020	03/20/2020				

41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

<p>Corrections To Be Made:</p> <p>AC - Immunization Records SC - Immunization Records DD - Immunization Records NF - Information Sheet, Emergency Contact, Emergency Permission LH - Immunization Records HK - Immunization Records CK - Immunization Records CK - Immunization Records LK - Immunization Records RP - Immunization Records EU - Immunization Records RW - Immunization Records</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <p>Suggested Completion Date: 03/16/2020</p> <p>Actual Completion Date: 03/19/2020</p> <p>Status: Corrected</p>
--	--

I. Written Procedures

44. Does the program have a written emergency preparedness and response plan in place which covers all areas required to include: evacuation; relocation; shelter-in-place; lock-down procedures; procedures for communication & reunification with families; continuity of operations; accommodation of infants & toddlers; children with disabilities & children with chronic medical conditions? 67:42:10:10

<p>Corrections To Be Made:</p> <p>An emergency preparedness and response plan needs to be completed for the new location.</p> <p>The program completed a emergency preparedness and response plan for the new location.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <p>Suggested Completion Date: 03/16/2020</p> <p>Actual Completion Date: 03/11/2020</p> <p>Status: Corrected</p>
---	--

Emily Volk
 Provider Signature

02/28/2020
 Date

Julie Hermansen
 Inspector Signature

02/28/2020
 Date