

# Program Inspection Before & After School Center Compliance Plan

Provider's Name: **Ipswich Tiger Post CEC Inc.**      City: **Ipswich**      Provider Number: **011100998**  
 Inspector: **Julie Hermansen**      Date of Inspection: **10/09/2019**      Time of Inspection: **2:48 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

## G. Record Keeping, Posting Information, Fire/Tornado Drills

34. Do staff records contain all required information? 67:42:14:23 Note: staff records are to be maintained for 6 months following the end of employment.

<p>Corrections To Be Made:</p> <ul style="list-style-type: none"> <li><b>ME - Three References, Criminal Record Check</b></li> <li><b>KG - CPR</b></li> <li><b>PM - Timely Orientation</b></li> <li><b>AR - Three References, Timely Orientation</b></li> <li><b>LS - Criminal Record Check</b></li> <li><b>EY - Three References</b></li> </ul>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;"><b>11/09/2019</b></td> <td style="text-align: center;"><b>12/02/2019</b></td> </tr> </table> <p>Status: <b>Pending</b></p>	Suggested Completion Date:	Actual Completion Date:	<b>11/09/2019</b>	<b>12/02/2019</b>
Suggested Completion Date:	Actual Completion Date:				
<b>11/09/2019</b>	<b>12/02/2019</b>				

## H. Insurance

39. Does the facility have documentation the program has current liability insurance coverage?  
67:42:16:16

Corrections To Be Made:	Agency Action:	
<b>Provider didn't have documentation of the current liability insurance on file at the daycare.</b>	<b>Compliance Plan</b>	
<b>The Provider has documentation of the current liability insurance on file at the daycare.</b>	Suggested Completion Date:	Actual Completion Date:
	<b>11/01/2019</b>	<b>11/13/2019</b>
	Status: <b>Corrected</b>	

40. If the program transports children, does the facility have documentation that each vehicle used for transporting children has current liability insurance that covers the children being transported?  
67:42:16:16

Corrections To Be Made:	Agency Action:	
<b>Provider didn't have documentation of the current vehicle insurance on file at the daycare.</b>	<b>Compliance Plan</b>	
<b>The Provider has documentation of the current vehicle insurance on file at the daycare.</b>	Suggested Completion Date:	Actual Completion Date:
	<b>11/01/2019</b>	<b>11/13/2019</b>
	Status: <b>Corrected</b>	

**Madeline Miller**  
\_\_\_\_\_  
Provider Signature

**10/09/2019**  
\_\_\_\_\_  
Date

**Julie Hermansen**  
\_\_\_\_\_  
Inspector Signature

**10/09/2019**  
\_\_\_\_\_  
Date