

# Program Inspection Licensed Day Care Programs Compliance Plan

Provider's Name: **Crow Creek Early Head Start**

City: **Fort Thompson**

Provider Number: **010607154**

Inspector: **Becky Hurst**

Date of Inspection: **11/19/2018**

Time of Inspection: **12:30 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

## G. Record Keeping, Posting Information and Fire & Tornado Drills

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

### Corrections To Be Made:

**MC - Three References, Criminal Record Check**  
**BH - Three References, Criminal Record Check, C A/N Report Statement**  
**LL - Central Registry Check, Sex Offender Registry Check, Criminal**  
**Record Check, C A/N Report Statement**  
**CM - Three References**  
**AP - Criminal Record Check**  
**LR - Three References**  
**KS - CPR**

### Agency Action:

#### Compliance Plan

Suggested  
Completion  
Date:

**12/19/2018**

Actual  
Completion  
Date:

**01/03/2019**

Status: **Corrected**

41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

### Corrections To Be Made:

**JD - Immunization Records**  
**GR - Immunization Records**

### Agency Action:

#### Compliance Plan

Suggested  
Completion  
Date:

**11/19/2018**

Actual  
Completion  
Date:

**11/19/2018**

Status: **Corrected**

**Penny Marsh**

Provider Signature

**01/03/2019**

Date

**Becky Hurst**

Inspector Signature

**01/03/2019**

Date