

# Program Inspection Before & After School Center Compliance Plan

Provider's Name: **Montrose Before & After School Program**

City: **Montrose**

Provider Number: **010605794**

Inspector: **Deb Bigge**

Date of Inspection: **10/16/2018**

Time of Inspection: **3:49 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

## A. Program Activities, Schedule, Equipment and Supplies

2. Are activity plans in writing and posted in the facility? 67:42:14:15

<p>Corrections To Be Made:</p> <p><b>Activity plans need to be posted in a visible location.</b></p> <p><b>*Plans were posted.</b></p>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <table border="0"> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td><b>10/31/2018</b></td> <td><b>10/31/2018</b></td> </tr> </table> <p>Status: <b>Corrected</b></p>	Suggested Completion Date:	Actual Completion Date:	<b>10/31/2018</b>	<b>10/31/2018</b>
Suggested Completion Date:	Actual Completion Date:				
<b>10/31/2018</b>	<b>10/31/2018</b>				

## C. Staff-Child Ratio

22. Are all staff, under 18 years of age, provided with direct & constant supervision from the director or program planner and never left alone with children? 67:42:14:08

<p>Corrections To Be Made:</p> <p><b>Staff under the age of 18 years old need to be supervised at all times.</b></p> <p><b>*The Provider has secured additional staff to assure that staff under the age of 18 years old are supervised at all times.</b></p>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <table border="0"> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td><b>10/31/2018</b></td> <td><b>01/14/2019</b></td> </tr> </table> <p>Status: <b>Corrected</b></p>	Suggested Completion Date:	Actual Completion Date:	<b>10/31/2018</b>	<b>01/14/2019</b>
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<b>10/31/2018</b>	<b>01/14/2019</b>				

## G. Record Keeping, Posting Information, Fire/Tornado Drills

34. Do staff records contain all required information? 67:42:14:23 Note: staff records are to be maintained for 6 months following the end of employment.

Corrections To Be Made:	Agency Action:	
<b>MH - Three References, Criminal Record Check, C A/N Report Statement, Timely Orientation, Training AY - Training</b>	<b>Compliance Plan</b>	
	Suggested Completion Date:	Actual Completion Date:
	<b>10/31/2018</b>	<b>11/28/2018</b>
	Status: <b>Corrected</b>	

**Ann Yount**

Provider Signature

**10/16/2018**

Date

**Deb Bigge**

Inspector Signature

**10/16/2018**

Date