

Program Inspection Licensed Day Care Programs Compliance Plan

Provider's Name: **Apple Tree West**

City: **Sioux Falls**

Provider Number: **010605674**

Inspector: **Denise Ferguson**

Date of Inspection: **11/18/2019**

Time of Inspection: **9:30 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

B. Program Practices

18. Does the facility obtain written parental consent to administer medications that includes specific dates the medication is to be administered (view info. to verify) ? 67:42:10:15

Corrections To Be Made:	Agency Action:
Medication form in infant room needs date, times to be given and parent signature. Ensure all medication forms have parent consent to administer medications with specific dates.	Compliance Plan
*Medication will not be given without proper written parental consent.	Suggested Completion Date:
	11/18/2019
	Actual Completion Date:
	12/10/2019
	Status: Corrected

G. Record Keeping, Posting Information and Fire & Tornado Drills

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

<p>Corrections To Be Made:</p> <p>LG - Timely Orientation, CPR SH - Central Registry Check, Sex Offender Registry Check, Criminal Record Check</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td>12/18/2019</td> <td>12/19/2019</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	12/18/2019	12/19/2019
Suggested Completion Date:	Actual Completion Date:				
12/18/2019	12/19/2019				

41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

<p>Corrections To Be Made:</p> <p>JS - Immunization Records SW - Immunization Records</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td>12/18/2019</td> <td>12/18/2019</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	12/18/2019	12/18/2019
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12/18/2019	12/18/2019				

Amy Hauff

 Provider Signature

11/18/2019

 Date

Denise Ferguson

 Inspector Signature

11/18/2019

 Date