

Program Inspection Licensed Day Care Programs Compliance Plan

Provider's Name: **Crow Creek Tribal Daycare** City: **Fort Thompson** Provider Number: **010604407**
 Inspector: **Shannon Terhark** Date of Inspection: **11/19/2019** Time of Inspection: **3:00 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

G. Record Keeping, Posting Information and Fire & Tornado Drills

38. Does the program post in a visible location a copy of the latest Program and Facility Safety Inspections and Child Care Licensing Inspection Summary? And if on a CAP, does the program have a copy of the plan available at request? 67:42:16:17

<p>Corrections To Be Made:</p> <p>The current Program Inspection is not posted in the preschool building.</p> <p>***The inspection was immediately posted during the inspection.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">12/20/2019</td> <td style="text-align: center;">11/19/2019</td> </tr> </table> <p>Status: Corrected Immediately</p>	Suggested Completion Date:	Actual Completion Date:	12/20/2019	11/19/2019
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12/20/2019	11/19/2019				

39. Does the program have documentation 4 fire drills and 1 tornado drill were conducted in the past year? 67:42:10:18

<p>Corrections To Be Made:</p> <p>The documentation is needed for the 2018 annual fire and tornado drills.</p> <p>***The documentation was received for the four annual fire drills, however a tornado drill was not conducted in 2018. The Provider has a clear understanding of the annual fire and tornado drill requirements.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">12/06/2019</td> <td style="text-align: center;">12/20/2019</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	12/06/2019	12/20/2019
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12/06/2019	12/20/2019				

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

Corrections To Be Made:	Agency Action:	
CH - Three References, Timely Orientation, CPR, Training	Corrective Action Plan	
RJ - Timely Orientation	Suggested Completion Date:	Actual Completion Date:
WJ - Address & Phone Number, Three References, Central Registry Check, Sex Offender Registry Check, Criminal Record Check, C A/N Report Statement	02/05/2020	02/10/2020
AK - Three References	Status: Corrected	
JK - Three References, Criminal Record Check, Timely Orientation		
LL - Training		
LS - Three References, Timely Orientation		
DV - Timely Orientation, Training		

41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

Corrections To Be Made:	Agency Action:	
KK - Immunization Records	Corrective Action Plan	
OK - Emergency Contact	Suggested Completion Date:	Actual Completion Date:
HL - Immunization Records	02/05/2020	01/31/2020
TM - Immunization Records	Status: Corrected	
MS - Immunization Records		
CW - Immunization Records		
JW - Emergency Contact		
EY - Immunization Records		
PY - Immunization Records		

I. Written Procedures

44. Does the program have a written emergency preparedness and response plan in place which covers all areas required to include: evacuation; relocation; shelter-in-place; lock-down procedures; procedures for communication & reunification with families; continuity of operations; accommodation of infants & toddlers; children with disabilities & children with chronic medical conditions? 67:42:10:10

Corrections To Be Made:	Agency Action:	
The written Emergency Preparedness Plan was not available at the time of the inspection.	Compliance Plan	
***A copy of the Emergency Preparedness Plan was provided to Child Care Services.	Suggested Completion Date:	Actual Completion Date:
	12/06/2019	12/20/2019
	Status: Corrected	

J. Written Program Policies

49. Policies related to ability or inability to make refunds or credits? 67:42:10:10

Corrections To Be Made:	Agency Action:	
A written policy is needed regarding the ability or inability to make refunds or credits.	Corrective Action Plan	
***A corrective action plan has been implemented with the Provider until February 5, 2020 to allow the Provider additional time to update the program policies.	Suggested Completion Date:	Actual Completion Date:
	02/05/2020	02/05/2020
	Status: Corrected	

52. Policies related to requirement for reporting contagious diseases to the Department of Health? 67:42:10:10

Corrections To Be Made:	Agency Action:	
The policies need to include the requirement for reporting contagious diseases to the Department of Health.	Corrective Action Plan	
***A corrective action plan has been implemented with the Provider until February 5, 2020 to allow the Provider additional time to update the program policies.	Suggested Completion Date:	Actual Completion Date:
	02/05/2020	02/05/2020
	Status: Corrected	

53. Policies related to requirement for storage and administration of medication, including having written parent consent and documentation procedures? 67:42:10:10

Corrections To Be Made:	Agency Action:	
The policies need to include the requirement for storage and administration of medication, including having written parent consent and documentation procedures.	Corrective Action Plan	
***A corrective action plan has been implemented with the Provider until February 5, 2020 to allow the Provider additional time to update the program policies.	Suggested Completion Date:	Actual Completion Date:
	02/05/2020	02/05/2020
	Status: Corrected	

57. Policies related to requirement for prevention and response to emergencies due to food and allergic reactions? 67:42:10:10

Corrections To Be Made:	Agency Action:	
The policies need to include the requirement for prevention and response to emergencies due to food and allergic reactions. A written plan is needed for each child with known food or allergic reactions.	Compliance Plan	
***The written policies contain the required information.	Suggested Completion Date:	Actual Completion Date:
	12/20/2019	12/20/2019
	Status: Corrected	

59. Policies related to requirement for prevention of shaken baby syndrome and abusive head trauma? 67:42:10:10

Corrections To Be Made:	Agency Action:	
A written policy is needed for the requirement for prevention of shaken baby syndrome and abusive head trauma.	Compliance Plan	
***The written policies contain the required information.	Suggested Completion Date:	Actual Completion Date:
	12/20/2019	12/20/2019
	Status: Corrected	

60. Policies related to requirement for whether or not transportation is provided? If provided, does the policy include use of child passenger restraint systems for children in care, following current laws and each vehicle will only carry the number of children allowed by vehicle passenger capacity determined by number of safety belts installed in the vehicle? 67:42:10:10

<p>Corrections To Be Made:</p> <p>The written policies need to include whether or not transportation is provided. If transportation is provided, the policy needs to include that child passenger restraint systems will be used for children in care, following current laws and each vehicle will only carry the number of children allowed by vehicle passenger capacity determined by number of safety belts installed in the vehicle.</p> <p>***A corrective action plan has been implemented with the Provider until February 5, 2020 to allow the Provider additional time to update the program policies.</p>	<p>Agency Action:</p> <p>Corrective Action Plan</p> <table border="0"> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td>02/05/2020</td> <td>02/05/2020</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	02/05/2020	02/05/2020
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02/05/2020	02/05/2020				

61. Policies related to an emergency preparedness and response plan? 67:42:10:10

<p>Corrections To Be Made:</p> <p>The policies need to include that an emergency preparedness and response plan is completed and available upon request.</p> <p>***The written policies contain the required information.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="0"> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td>12/20/2019</td> <td>12/20/2019</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	12/20/2019	12/20/2019
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62. Policies related to requirement for handling and storage of hazardous material and the disposal of bio contaminants? 67:42:10:10

<p>Corrections To Be Made:</p> <p>The written policies need to include the requirement for handling and storage of hazardous material and the disposal of bio contaminants.</p> <p>***The written policies contain the required information.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="0"> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td>12/20/2019</td> <td>12/20/2019</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	12/20/2019	12/20/2019
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64. Policies related to requirement for immediate reporting of suspected child abuse or neglect to DSS or law enforcement and require staff to read and sign a statement which defines child abuse and neglect, and identifies reporting responsibilities and procedures as outlined in SDCL 26-8A-8? 67:42:10:10

<p>Corrections To Be Made:</p> <p>The current policy states that the Child Care Director will immediately report suspicions of child abuse and neglect; however this needs to be revised to state that all staff with concerns of child abuse or neglect will report to Child Protection Services, law enforcement or the State's Attorney's Office. All staff are mandatory reporters; staff should not rely on the director to report concerns of child abuse and neglect.</p> <p>***A corrective action plan has been implemented with the Provider until February 5, 2020 to allow the Provider additional time to update the program policies.</p>	<p>Agency Action:</p> <p>Corrective Action Plan</p> <table border="0"> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td>02/05/2020</td> <td>02/05/2020</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	02/05/2020	02/05/2020
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66. Policies related to requirement for reporting changes or circumstances, within 24 hours, which may affect ability to comply with licensing rules i.e. new program location, building renovations or remodeling, suspected in-house child abuse or neglect, ownership change, employee felony convictions or new director? 67:42:10:10

<p>Corrections To Be Made:</p> <p>The written policies need to include requirement for reporting changes or circumstances, within 24 hours, which may affect ability to comply with licensing rules i.e. new program location, building renovations or remodeling, suspected in-house child abuse or neglect, ownership change, employee felony convictions or new director.</p> <p>***A corrective action plan has been implemented with the Provider until February 5, 2020 to allow the Provider additional time to update the program policies.</p>	<p>Agency Action:</p> <p>Corrective Action Plan</p> <table border="0"> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td>02/05/2020</td> <td>02/05/2020</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	02/05/2020	02/05/2020
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67. Policies related to requirements for each child care worker to be at least 18 years of age and supervised by director/program planner; and secondary child care workers must be at least 14 years of age and work under the direct and constant supervision of an adult? 67:42:10:10

<p>Corrections To Be Made:</p> <p>The policies need to include the requirements for each child care worker to be at least 18 years of age and supervised by director/program planner; and secondary child care workers must be at least 14 years of age and work under the direct and constant supervision of an adult.</p> <p>***A corrective action plan has been implemented with the Provider until February 5, 2020 to allow the Provider additional time to update the program policies.</p>	<p>Agency Action:</p> <p>Corrective Action Plan</p> <table border="0"> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td>02/05/2020</td> <td>02/05/2020</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	02/05/2020	02/05/2020
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68. Policies related to requirement for describing that the person who plans center programming has specific education and experience? 67:42:10:10

Corrections To Be Made:	Agency Action:	
The policies need to include the requirement for describing that the person who plans center programming has specific education and experience.	Corrective Action Plan	
***A corrective action plan has been implemented with the Provider until February 5, 2020 to allow the Provider additional time to update the program policies.	Suggested Completion Date:	Actual Completion Date:
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	Status: Corrected	

69. Policy related to requiring volunteers used to fill staff member positions, to meet the requirements for the position they are filling? 67:42:10:10

Corrections To Be Made:	Agency Action:	
The policies need to include that volunteers who are used to fill staff member positions will meet the requirements for the position they are filling.	Corrective Action Plan	
***A corrective action plan has been implemented with the Provider until February 5, 2020 to allow the Provider additional time to update the program policies.	Suggested Completion Date:	Actual Completion Date:
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	Status: Corrected	

71. Policies related to requirement that no staff member will have a conviction of a felony within the past five years, a sex offense, a crime of violence, or a crime against children? 67:42:10:10

Corrections To Be Made:	Agency Action:	
The policies need to include that no staff member will have a conviction of a felony within the past five years, a sex offense, a crime of violence, or a crime against children.	Corrective Action Plan	
***A corrective action plan has been implemented with the Provider until February 5, 2020 to allow the Provider additional time to update the program policies.	Suggested Completion Date:	Actual Completion Date:
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Miscellaneous Rule Violations

67:42:11:05 - Sleeping areas.

<p>Corrections To Be Made:</p> <p>Nap mats are torn and not easily cleanable. Nap mats must be replaced.</p> <p>***The nap mats have been replaced.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="0"> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td>12/20/2019</td> <td>01/14/2020</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	12/20/2019	01/14/2020
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67:42:11:39 - Walls and ceilings -- Maintenance and construction.

<p>Corrections To Be Made:</p> <p>There are several holes in the wall in the preschool building. Walls must be in good repair.</p> <p>***A corrective action plan has been implemented with the Provider until February 5, 2020 to allow the Provider additional time to repair the walls.</p>	<p>Agency Action:</p> <p>Corrective Action Plan</p> <table border="0"> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td>02/05/2020</td> <td>02/04/2020</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	02/05/2020	02/04/2020
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Lani Long Crow

 Provider Signature

11/20/2019

 Date

Shannon Terhark

 Inspector Signature

11/20/2019

 Date