

Program Inspection Licensed Day Care Programs Compliance Plan

Provider's Name: **First Baptist Children's Center** City: **Sioux Falls** Provider Number: **010602017**
 Inspector: **Stacie Ugofsky** Date of Inspection: **02/04/2019** Time of Inspection: **10:31 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

B. Program Practices

24. Is program aware of their responsibility to report to Child Care Services, any changes to program that may affect their licensing such as new director, change in space used, renovating of space used, change in location, etc.? 67:42:16:09

<p>Corrections To Be Made:</p> <p>A wall was added to divide the gym and a floor plan review was not conducted. Floor plans/specifications must be submitted for approval.</p> <p>Correction: The floor plans for the space renovated were submitted and approved for child care use. The program is now aware of their responsibility to report any changes to the program that may affect their licensing to CCS.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">02/15/2019</td> <td style="text-align: center;">02/14/2019</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	02/15/2019	02/14/2019
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02/15/2019	02/14/2019				

G. Record Keeping, Posting Information and Fire & Tornado Drills

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

Corrections To Be Made:	Agency Action:	
HA - Training	Compliance Plan	
PD - Three References, Timely Orientation, CPR	Suggested Completion Date:	Actual Completion Date:
KE - Timely Orientation, CPR, Training	02/15/2019	03/05/2019
MM - Three References	Status: Corrected	

41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

Corrections To Be Made:	Agency Action:	
JS - Emergency Permission	Compliance Plan	
	Suggested Completion Date:	Actual Completion Date:
	02/15/2019	03/05/2019
	Status: Corrected	

J. Written Program Policies

49. Policies related to ability or inability to make refunds or credits? 67:42:10:10

Corrections To Be Made:	Agency Action:	
Parent handbook must outline programs ability/inability to make refunds or credits.	Compliance Plan	
Correction: The handbook was updated to include all information outlined in the regulation.	Suggested Completion Date:	Actual Completion Date:
	02/15/2019	03/05/2019
	Status: Corrected	

59. Policies related to requirement for prevention of shaken baby syndrome and abusive head trauma? 67:42:10:10

Corrections To Be Made:	Agency Action:	
Parent handbook must outline the requirement for prevention of shaken baby syndrome/abusive head trauma.	Compliance Plan	
Correction: The handbook was updated to include all information outlined in the regulation.	Suggested Completion Date:	Actual Completion Date:
	02/15/2019	03/05/2019
	Status: Corrected	

61. Policies related to an emergency preparedness and response plan? 67:42:10:10

Corrections To Be Made:	Agency Action:	
Parent handbook must outline that the program has an emergency preparedness and response plan developed.	Compliance Plan	
Correction: The handbook was updated to include all information outlined in the regulation.	Suggested Completion Date:	Actual Completion Date:
	02/15/2019	03/05/2019
	Status: Corrected	

62. Policies related to requirement for handling and storage of hazardous material and the disposal of bio contaminants? 67:42:10:10

Corrections To Be Made:	Agency Action:	
Parent handbook must outline requirement for handling and storage of hazardous material and the disposal of biocontaminant.	Compliance Plan	
Correction: The handbook was updated to include all information outlined in the regulation.	Suggested Completion Date:	Actual Completion Date:
	02/15/2019	03/05/2019
	Status: Corrected	

Sheena Christensen
Provider Signature

02/04/2019
Date

Stacie Ugofsky
Inspector Signature

02/04/2019
Date