

# Program Inspection Before & After School Center Compliance Plan

Provider's Name: **Fun After School Time Program** City: **Howard**

Provider Number: **010600098**

Inspector: **Deb Bigge**

Date of Inspection: **10/15/2019**

Time of Inspection: **3:40 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

## G. Record Keeping, Posting Information, Fire/Tornado Drills

33. Does the program have documentation 4 fire drills and 1 tornado drill were conducted in the past year?  
67:42:14:28

Corrections To Be Made:

**Documentation of fire drills completed in past year was not located.**

**\*A fire and tornado drill have been completed in the last month (09/23/19).  
Four fire drills and one tornado drill need to be completed going forward.**

Agency Action:

### Compliance Plan

Suggested  
Completion  
Date:

**10/15/2019**

Actual  
Completion  
Date:

**10/15/2019**

Status: **Corrected Immediately**

37. Do child records contain all required information? 67:42:16:13 Note: child records are to be retained for 6 months after the care of the child ceases.

Corrections To Be Made:

**BC - Emergency Permission  
AT - Emergency Permission**

Agency Action:

### Compliance Plan

Suggested  
Completion  
Date:

**10/29/2019**

Actual  
Completion  
Date:

**11/01/2019**

Status: **Corrected**

**Kristin Steinmetz**  
\_\_\_\_\_  
Provider Signature

**10/15/2019**  
\_\_\_\_\_  
Date

**Deb Bigge**  
\_\_\_\_\_  
Inspector Signature

**10/15/2019**  
\_\_\_\_\_  
Date