

Program Inspection Before & After School Center Compliance Plan

Provider's Name: **Fun After School Time Program** City: **Howard**

Provider Number: **010600098**

Inspector: **Deb Bigge**

Date of Inspection: **09/27/2018**

Time of Inspection: **3:52 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

G. Record Keeping, Posting Information, Fire/Tornado Drills

33. Does the program have documentation 4 fire drills and 1 tornado drill were conducted in the past year?
67:42:14:28

Corrections To Be Made:

The dates of four fire drills and one tornado drill completed in the past year are needed.

***Dates of drills were received.**

Agency Action:

Compliance Plan

Suggested
Completion
Date:

10/11/2018

Actual
Completion
Date:

10/17/2018

Status: **Corrected**

34. Do staff records contain all required information? 67:42:14:23 Note: staff records are to be maintained for 6 months following the end of employment.

Corrections To Be Made:

RL - Address & Phone Number, Three References, Central Registry Check, Sex Offender Registry Check, Criminal Record Check, C A/N Report Statement

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Agency Action:

Compliance Plan

Suggested
Completion
Date:

10/11/2018

Actual
Completion
Date:

11/09/2018

Status: **Corrected**

Lea Selken

Provider Signature

09/27/2018

Date

Deb Bigge

Inspector Signature

09/27/2018

Date