

Program Inspection Licensed Day Care Programs Compliance Plan

Provider's Name: **Bethesda Sharing Center**

City: **Aberdeen**

Provider Number: **000097106**

Inspector: **Julie Hermansen**

Date of Inspection: **11/16/2018**

Time of Inspection: **10:24 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

G. Record Keeping, Posting Information and Fire & Tornado Drills

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

<p>Corrections To Be Made:</p> <p>HB - Three References, C A/N Report Statement KD - Three References KH - Three References, C A/N Report Statement JH - Three References AK - Three References, Criminal Record Check SS - Three References</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="0"> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td>12/16/2018</td> <td>01/07/2019</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	12/16/2018	01/07/2019
Suggested Completion Date:	Actual Completion Date:				
12/16/2018	01/07/2019				

41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

Corrections To Be Made:

- DB - Emergency Permission
- LB - Emergency Permission, Immunization Records
- CC - Emergency Permission, Immunization Records
- JC - Emergency Permission, Immunization Records
- RC - Information Sheet, Emergency Contact, Emergency Permission
- ZE - Emergency Permission, Immunization Records
- BG - Emergency Permission
- TH - Emergency Permission
- SH - Emergency Permission
- RK - Emergency Permission
- RK - Emergency Permission
- AP - Emergency Permission
- CP - Emergency Permission
- NR - Emergency Permission
- RS - Emergency Permission, Immunization Records
- JS - Emergency Permission, Immunization Records
- SS - Emergency Permission
- MS - Emergency Permission
- AV - Emergency Permission, Immunization Records
- TW - Emergency Permission

Agency Action:

Compliance Plan

Suggested Completion Date:	Actual Completion Date:
12/16/2018	01/07/2019

Status: **Corrected**

Laura Madsen

Provider Signature

11/16/2018

Date

Julie Hermansen

Inspector Signature

11/16/2018

Date