

Program Inspection Licensed Day Care Programs Compliance Plan

Provider's Name: **Hand In Hand Community Daycare**

City: **Miller**

Provider Number: **000097047**

Inspector: **Julie Hermansen**

Date of Inspection: **10/28/2019**

Time of Inspection: **11:33 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

G. Record Keeping, Posting Information and Fire & Tornado Drills

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

<p>Corrections To Be Made:</p> <p>QC - Three References, C A/N Report Statement MD - Timely Orientation AD - Three References KF - C A/N Report Statement LP - Timely Orientation HS - C A/N Report Statement NW - Three References, Criminal Record Check, C A/N Report Statement</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="0"> <tr> <td style="text-align: right;">Suggested Completion Date:</td> <td style="text-align: right;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: right;">11/28/2019</td> <td style="text-align: right;">12/02/2019</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	11/28/2019	12/02/2019
Suggested Completion Date:	Actual Completion Date:				
11/28/2019	12/02/2019				

41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

<p>Corrections To Be Made:</p> <p>ED - Immunization Records JD - Immunization Records KR - Immunization Records MR - Emergency Permission</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="0"> <tr> <td style="text-align: right;">Suggested Completion Date:</td> <td style="text-align: right;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: right;">11/28/2019</td> <td style="text-align: right;">11/26/2019</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	11/28/2019	11/26/2019
Suggested Completion Date:	Actual Completion Date:				
11/28/2019	11/26/2019				

H. Insurance

42. Does the facility have documentation the program has current liability insurance coverage?
67:42:16:16

Corrections To Be Made:	Agency Action:	
The Provider didn't have documentation of the current liability insurance on file at the daycare.	Compliance Plan	
The Provider has documentation of the current liability insurance on file at the daycare.	Suggested Completion Date:	Actual Completion Date:
	11/15/2019	10/31/2019
	Status: Corrected	

J. Written Program Policies

57. Policies related to requirement for prevention and response to emergencies due to food and allergic reactions? 67:42:10:10

Corrections To Be Made:	Agency Action:	
No written policy on file related to the requirement for prevention and response to emergencies due to food and allergic reactions.	Compliance Plan	
The Provider completed a written policy on file related to teh requirement for prevention and response to emergencies due to food and allergic reactions.	Suggested Completion Date:	Actual Completion Date:
	11/28/2019	11/26/2019
	Status: Corrected	

59. Policies related to requirement for prevention of shaken baby syndrome and abusive head trauma?
67:42:10:10

<p>Corrections To Be Made:</p> <p>No written policy on file related to the requirement for prevention of shaken baby syndrome and abusive head trauma.</p> <p>The Provider completed a written policy related to the requirement for prevention of shaken baby syndrome and abusive head trauma.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <p>Suggested Completion Date: 11/28/2019</p> <p>Actual Completion Date: 11/26/2019</p> <p>Status: Corrected</p>
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62. Policies related to requirement for handling and storage of hazardous material and the disposal of bio contaminants? 67:42:10:10

<p>Corrections To Be Made:</p> <p>No written policy on file related to the requirement for handling and storage of hazardous material and the disposal of bio contaminants.</p> <p>The Provider completed a written policy related to the requirement for handling and storage of hazardous material and the disposal of bio contaminants.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <p>Suggested Completion Date: 11/28/2019</p> <p>Actual Completion Date: 11/26/2019</p> <p>Status: Corrected</p>
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Clover Herdman

 Provider Signature

10/28/2019

 Date

Julie Hermansen

 Inspector Signature

10/28/2019

 Date