



# Department of Public Health and Human Services

2401 Colonial Drive, PO Box 202953 ♦ Helena, MT 59601 ♦ (406) 444-2012 ♦ Fax: (406) 444-1742

www.dphhs.mt.gov

## SURVEY TOOL

### Facility

Name: *Ann Lynch/Creative Horizons Learning Cnt*

Provider ID: *PV76574*

Address: *3430 Ptarmigan LN, Helena, MT 59601*

Type: *Child Care Center*

Service Area: *Helena*

Assigned Worker: *Gloria Tatchell*

Director: *Ann Lynch*

Phone: *(406) 442-7805*

Email: *lynch.ann96@gmail.com*

Contact: *Ann Lynch*

Phone: *406 442-7805*

Email: *lynch.ann96@gmail.com*

### Inspection

Type: *Complaint Investigation*

Date: *07/11/2018*

Time In: *10:31 PM* Time Out: *12:00 PM*

Inspector: *Gloria Tatchell*

Phone: *406-444-1954*

### Children/Caregiver Observations

Time: *10:31 AM*

# children: *54*

# under 2: *30*

# caregivers: *20*

Time:

# children:

# under 2:

# caregivers:

Time:

# children:

# under 2:

# caregivers:

### Caregivers

*see below:*

### Staff Changes

*4 under 2 - Katie Larsen, Sharon D*

*6 under 2 - Glenda & Autumn*

*7 under 2 - Herbie & Sarah Hays*

*13 under age 2 - Alesha, Inga & Vanessa Davis*

*14 age 2 - 4 staff - Allie,*

*24 age 4 - Becky, Reann, Katrina Auden*

*16 age 5 - Mary & Ray Lynn*

*Our office has not received paperwork for 5 caregivers:*

*Sharon Daniels - start 3/19/18*

*Sarah Hays - start 5/17/18*

*Trinity - start 6/29/18*

*India - start 6/14/18*

*Ray Lynn Schlicht - start 5/1/18*

**Notes***Report emailed 7/31/2018***Deficiency Notice (Additional Text)****Staff Ratios**

1. License	Yes
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**Building/Fire Requirements**

2. Inside Facility	Yes
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3. Equipment	Yes
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4. Exiting	Yes
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5. Space	Yes
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**Outdoor Tour**

6. Play Area	Not Observed
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7. Swimming	N/A
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**Program Issues**

8. Supervision	Yes
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9. Provider Responsibilities	<b>No</b>
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*37.95.606.1.:Caregivers shall use appropriate forms of discipline. Physical punishment, including spanking or other forms of corporal punishment, is strictly prohibited in day care facilities. Discipline shall include positive guidance, redirection and the setting of clear limits that foster the child's ability to become self-disciplined.*

Deficiency**The intent of this rule was not met:**

*Based on the complaint investigation, the licensor found inappropriate discipline was used for one child during nap time on 5/31/2018.*

*Plan of correction accepted 9/5/2018*

10. Activities	Yes
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11. Night Care	N/A
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**Health Issues**

12. Illness Exclusion	Not Observed
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**Health Issues (continued)**

13. Health Prevention	Not Observed
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**Medication**

14. Administration	Not Observed
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15. Storage	Not Observed
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**Infants/Toddlers**

16. Diapering	Yes
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17. Feeding	Yes
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18. Bathing	Not Observed
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19. Sleeping	Yes
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20. Activities	Yes
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21. Outdoor Activities	Yes
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22. Special Requirements	Yes
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**Transportation**

23. Basic Requirements	N/A
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24. Child Passenger Safety	N/A
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**Written Records**

25. Parent Information	Not Observed
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26. Facility Records	Not Observed
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27. Child File Review	Not Observed
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28. Medication File	Not Observed
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29. Caregiver File Review	<b>No</b>
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37.95.160.:STAFF RECORDS

37.95.162.:REQUIRED ANNUAL TRAINING

37.95.622.1.:All providers, staff members, and volunteers at a day care center must be:

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**29. Caregiver File Review (continued)****No**Deficiency***The intent of this rule was not met:***

*Based on interview, CCL found that the provider had not submitted required paperwork for four staff members who have been working in the facility from one to four months.*

*Plan of correction accepted 9/5/2018.*

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**30. First Aid Requirements***Not Observed***Administrative Records**

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**31. License-Certificate***Not Observed*

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**32. Facility Requirements***Not Observed*

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**33. Registration/License Process***Not Observed*