



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES**  
**OFFICE OF INSPECTOR GENERAL**

**Eric Friedlander**  
SECRETARY

**Melissa A. Moore, Director**  
Division of Regulated Child Care  
Western Branch  
901 B South Main Street  
Hopkinsville, KY 42240

**Adam Mather**  
INSPECTOR GENERAL

Phone: (270) 889-6052 Fax: (270) 889-6089  
<https://chfs.ky.gov/agencies/os/oig>

**Inspection Report**

|   |                                       |  |
|---|---------------------------------------|--|
| <b>Provider Name:</b> Jefferson Friends                           | <b>Provider Information</b>           | <b>CLR No:</b> L355016                         |
| <b>Provider Address:</b> 315 Jackson Street, Henderson, KY, 42420 | <b>Provider Type:</b> LICENSED TYPE I | <b>Capacity:</b> 120                           |
| <b>Owner(s):</b> Henderson County Board Of Education              |                                       | <b>Director(s):</b> Coffman, Beverly Geraldine |

|   |   |                              |
|---|---|------------------------------|
| <b>Inspection Type:</b> Renewal Application | <b>Inspection Information</b>             | <b>Inspection No:</b> 279059 |
| <b>Date Initiated:</b> 03/25/2019 2:13 PM   | <b>Date Concluded:</b> 03/25/2019 4:17 PM |                              |
|   | <b>No. of Children Present:</b> 24        |                              |

| Inspection Report  |                          |
|--|--------------------------|
| <b>Background Checks</b>   | <b>In Compliance</b>     |
| <b>Supervision</b>   | <b>In Compliance</b>     |
| <b>Staffing Requirements</b>   | <b>In Compliance</b>     |
| <b>General Administration</b>  | <b>In Compliance</b>     |
| <b>Director Requirements</b>   | <b>In Compliance</b>     |
| <b>Employee Records</b>  | <b>Not In Compliance</b> |
| <b>405 - Adequate Substitute(s)</b>  | <b>Not In Compliance</b> |
| <p><b>922 KAR 2:090. Section 11. Staff Requirements.</b></p> <p><b>(6) Child-care centers shall have available in case of need:</b></p> <p>(a) One (1) qualified substitute staff person for a Type II child-care center; or</p> <p>(b) Two (2) qualified substitute staff persons for a Type I child-care center.</p> <p><b>(7) Each qualified substitute staff person shall:</b></p> <p>(a) Meet the staff requirements of this administrative regulation; and</p> <p>(b) Provide the required documentation to verify compliance with this administrative regulation.</p> |                          |
| <b>Findings:</b>   |                          |
| General: Based on review of documentation and interview with the director, the center had only one (1) substitute.   |                          |
| <b>Programming</b>   | <b>In Compliance</b>     |
| <b>Premises</b>  | <b>In Compliance</b>     |
| <b>Hygienic Practices</b>  | <b>In Compliance</b>     |
| <b>First Aid/Medication</b>  | <b>In Compliance</b>     |

**Inspection Report**

**Outdoor Play Area**

**Not In Compliance**

**750 - Playground Conditions**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

**(20) An outdoor play area shall be:**

- (d) Safe from foreseeable hazard;**
- (e) Well drained;**
- (f) Well maintained;**
- (g) In good repair; and**
- (h) Visible to staff at all times.**

**Findings:**

General: Based on observation, black fabric weed block was raised two (2) inches above the pea gravel in several areas in the older children's outdoor play area. The raised weed block presents a tripping hazard.

**Equipment**

**Not In Compliance**

**820 - Indoor/Outdoor Equipment**

**Not In Compliance**

**922 KAR 2:120. Section 11. Toys and Furnishings.**

**(2) Indoor and outdoor equipment shall:**

- (a) Be clean, safe, and in good repair;**
- (b) Meet the physical, developmental needs, and interests of children of different age groups;**
- (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and**
- (d) Be designed to guard against entrapment or situations that may cause strangulation.**

**Findings:**

General: Based on observation, five (5) sections of playground border around the swing set, had anchor pins raised two (2) inches high in the older children's outdoor playground.

**Transportation**

**Not Applicable**

**Food Service/Food Program**

**In Compliance**

**Food Service**

**In Compliance**

**Children's Records**

**In Compliance**

**Written Documentation**

**Not In Compliance**

**1150 - Evacuation Plan**

**Not In Compliance**

**922 KAR 2:090. Section 5. Evacuation Plan.**

**(1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).**

**Findings:**

General: Based on review of documentation and interview, the center did not have a written plan of evacuation in accordance with 199.895.

**Posted Documentation**

**Not In Compliance**

**1215 - Daily Activities**

**Not In Compliance**

**922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**

**(1) A director shall:**

- (h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;**

**Findings:**

General: Based on observation and interview, the posted schedule of daily activities was not dated.

**Animals**

**Not Applicable**

Signature of Provider/Representative

Title

Date