



**CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF INSPECTOR GENERAL**

**Andy Beshear**  
Governor

**Melissa A. Moore, Director**  
Division of Regulated Child Care  
Western Branch  
2400 Russellville Road, P.O. Box 2200  
Hopkinsville, KY 42240  
Phone: (270) 889-6052 Fax: (270) 889-6089  
<https://chfs.ky.gov/agencies/os/oig>

**Eric C. Friedlander**  
Secretary

**Adam Mather**  
Inspector General

**Inspection Report**

<b>Provider Name:</b> Building Blocks Child Care	<b>Provider Information</b>	<b>CLR No:</b> L354982
<b>Provider Address:</b> 105 Laurel Avenue, Smiths Grove, KY, 42171	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 40
<b>Owner(s):</b> Owens, Marie		<b>Director(s):</b> Mount, Janet Marie

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 292867
<b>Date Initiated:</b> 02/27/2020 10:00 AM	<b>Date Concluded:</b> 02/27/2020 12:00 PM	
	<b>No. of Children Present:</b> 35	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance

**410 - Training** **Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**  
**(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**  
**(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**  
**(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**  
**(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

**Findings:**

General: Based on review of documentation, a staff, hired on 08/12/19, completed six (6) hours of cabinet approved orientation training on 12/03/19, which was not within the first three (3) months of employment. A staff, hired on 06/15/93; a staff, hired on 06/07/93, and a staff, hired on 11/27/17, each completed seven (7) hours of cabinet approved training during a subsequent year of employment. A staff, hired on 07/06/93, completed eleven (11) hours of cabinet approved training during a subsequent year of employment. A staff, hired on 09/04/17, completed fourteen and a half (14 1/2) hours of cabinet approved training during a subsequent year of employment.

**Programming** **Not In Compliance**

**495 - Bedding/Toys in Crib** **Not In Compliance**

**922 KAR 2:120. Section 6. Sleeping and Napping Requirements.**  
**(3) Rest time shall include adequate space specified by the child's age as follows:**  
**(a) For an infant:**  
**3. No loose bedding, such as a bumper or a blanket; and**  
**4. No toys or other items except the infant's pacifier;**

**Findings:**

General: Based on observation, two (2) infants slept in individual cribs with loose bedding in the infants' room.

**Inspection Report**

**Premises**

**Not In Compliance**

**540 - Premises Requirements**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (1) The premises shall be:**
  - (a) Suitable for the purpose intended;**
  - (b) Kept clean and in good repair;**

**Findings:**

General: Based on observation, an accumulation of dust was in an air vent cover in the three and four-year-olds' restroom.

**560 - Building Requirements**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (5) The building shall be constructed to ensure the:**
  - (a) Building is:**
    - 1. Dry;**
    - 2. Ventilated; and**
    - 3. Well lit, including clean light fixtures that are:**
      - a. In good repair in all areas; and**
      - b. Shielded or have shatter-proof bulbs installed; and**
  - (b) Following are protected:**
    - 1. Windows;**
    - 2. Doors;**
    - 3. Stoves;**
    - 4. Heaters;**
    - 5. Furnaces;**
    - 6. Pipes; and**
    - 7. Stairs.**

**Findings:**

General: Based on observation, a crack and a one (1) inch by one (1) inch section was missing from a light shield in the restroom adjacent to the kitchen.

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**Not In Compliance**

**760 - Fences**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (23) Fences shall be:**
  - (a) Constructed of safe material;**
  - (b) Stable; and**
  - (c) In good condition.**

**Findings:**

General: Based on observation, a two (2) foot high metal post leaned to the left and created a gap, approximately a foot wide, between the fence post and the center on the outside playground.

**Equipment**

**In Compliance**

**Transportation**

**Not Applicable**

**Food Service/Food Program**

**In Compliance**

**Food Service**

**In Compliance**

**Inspection Report**

**Children's Records**

**Not In Compliance**

**1140 - Enrollment Information**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**  
**(1) A child-care center shall maintain:**  
**(b) A written record for each child:**  
**1. Completed and signed by the child's parent;**  
**2. Retained on file on the first day the child attends the child-care center; and**  
**3. To contain:**  
**a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;**  
**b. Contact information to enable a person in charge to contact the child's:**  
**(i) Parent at the parent's home or place of employment;**  
**(ii) Family physician; and**  
**(iii) Preferred hospital;**  
**c. The name of each person who is designated in writing to pick-up the child;**  
**d. The child's general health status and medical history including, if applicable:**  
**(i) Allergies;**  
**(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**  
**(iii) Permission from the parent for third-party professional services in the child-care center;**  
**e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;**  
**f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

**Findings:**

General: Based on review of documentation, a child, first date of attendance on 10/14/18, did not have information on file to enable the person in charge to contact the child's physician. A child, first date of attendance on 08/01/15, did not have the name, on file, of each person who was designated in writing to pick-up the child.

**Written Documentation**

**Not In Compliance**

**1160 - Daily Attendance Records**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**  
**(1) A child-care center shall maintain:**  
**(c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;**

**Findings:**

General: Based on review of documentation, eight (8) children did not have a documented departure time on 02/17/20. Five (5) children did not have a documented departure time on 02/24/20.

**1175 - Earthquake/Tornado/Fire Drills**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**  
**(1) A child-care center shall maintain:**  
**(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**  
**(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**

**Findings:**

General: Based on review of documentation, monthly, practiced fire drills were conducted in March 2019 through December 2019, but the names of children participants were not documented. Quarterly, practiced earthquake and tornado drills were conducted in the second, third and fourth quarters of 2019, but the names of children participants were not documented.

**Posted Documentation**

**In Compliance**

**Animals**

**Not Applicable**

Signature of  
Provider/Representative

Title

Date